

**CLATSOP COMMUNITY COLLEGE
MEMORANDUM
Federal Work Study
2024-2025 TIMECARD DEADLINES & PAYDATES**

| Month | Timecard Deadlines | | Pay-Period | Pay Date |
|--------|------------------------|-------------------------|------------|----------|
| | Completed by Employees | Approved by Supervisors | | |
| Jul-24 | 7/1 | 7/3 | 6/1-6/30 | 7/26 |
| Aug-24 | 8/5 | 8/7 | 7/1-7/31 | 8/30 |
| Sep-24 | 9/3 | 9/5 | 8/1-8/31 | 9/27 |
| Oct-24 | 10/1 | 10/3 | 9/1-9/30 | 10/25 |
| Nov-24 | 11/4 | 11/6 | 10/1-10/31 | 11/22 |
| Dec-24 | 12/2 | 12/4 | 11/1-11/30 | 12/20 |
| Jan-25 | 1/2 | 1/6 | 12/1-12/31 | 1/24 |
| Feb-25 | 2/3 | 2/5 | 1/1-1/31 | 2/28 |
| Mar-25 | 3/3 | 3/5 | 2/1-2/28 | 3/28 |
| Apr-25 | 4/1 | 4/3 | 3/1-3/31 | 4/25 |
| May-25 | 5/5 | 5/7 | 4/4-4/30 | 5/30 |
| Jun-25 | 6/2 | 6/4 | 5/1-5/31 | 6/27 |