



# Registration

Use this form to ADD course(s) before the term begins.

\_\_\_\_\_  
CCC ID#

\_\_\_\_\_  
Email

\_\_\_\_\_  
Degree Pathway (Major)

\_\_\_\_\_  
First Name

\_\_\_\_\_  
M.I.

\_\_\_\_\_  
Last Name (Full Legal Name)

\_\_\_\_\_  
Date of Birth

Please fill out the following grid completely.

TERM	ADD COURSE(S) (ex: MTH116)	SECTION (ex: RDI)	CREDIT/AUDIT

\*If you are under 18, additional permissions are required before you can register for courses.

**Please refer to the Academic Calendar for the following information:**

- Last day to **Register/Drop** from a class for a 100% refund,
- Last day to **Audit/Withdraw** from an individual,
- And for all other important dates.

I understand that by registering for a class at Clatsop Community College, I have incurred a legal obligation to pay all tuition and fees and any other charges relating to my enrollment at the college. I understand that unless I officially withdraw from my classes that I am obligated to make payment by the due date published in the relevant term schedule. If I do not make payment, make arrangements for payment, withdraw from my classes by the required date, I will also be responsible for additional late charges, and collection and attorney's fees.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**First Stop (Formerly the Welcome Center)**

Email: [firststop@clatsopcc.edu](mailto:firststop@clatsopcc.edu)

Phone: (503) 338-2411

Address: Columbia Hall 109, 1651 Lexington Ave, Astoria, OR 97103

**MERTS/IMTC Campus**

MERTS Phone: (503) 325-7962

IMTC Phone: (503) 325-7670

Address: 6550 Liberty Lane, Astoria, OR 97103

### **Clery Disclosure Acknowledgment**

The Campus Safety Report complies with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). For more information see: <https://www.clatsopcc.edu/campus-information/campus-safety/>

### **FERPA Acknowledgment**

Information on this form regarding enrollment and your name is used in student directory information. Directory information may be released by the College without written authorization. If you wish to not have your information released without your permission you can fill out a **Directory Exemption** form at the Student Services First Stop. For more information see: <https://www.clatsopcc.edu/records/student-records-privacy/a>

### **Student Rights and Responsibilities Acknowledgment**

You have rights and responsibilities as a student at Clatsop Community College. For more information see: <https://www.clatsopcc.edu/resources/student-issues/student-rights-and-responsibilities/>

### **Social Security Number Acknowledgment**

CCC requests that you provide the College with your social security number (SSN) on a voluntary basis in accordance with ORS 341.290(17) for the purposes of accurate record keeping, required government program reporting, administration of financial aid programs, and college program evaluation purposes.

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### **Non-Discrimination Declaration**

It is the policy of Clatsop Community College that there will be no discrimination or harassment on the grounds of race, color, sex, gender, marital status, religion, national origin, age, sexual orientation, gender identity or expression or disability in any educational programs, activities, or employment. Questions or complaints should be directed to Greg Dorcheus, Affirmative Action/Gender Equity (Title IX) Officer, Lower Library, Suite 103, [gdorcheus2@clatsopcc.edu](mailto:gdorcheus2@clatsopcc.edu) (503) 338-2406; TDD : Oregon Relay- Dial 711. For Student Access Services, contact Faith Forster, Columbia Hall, Room 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313.

### **Accommodations**

Students having questions about or a request for classroom accommodations should contact Faith Forster, Columbia Hall, Room 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313. Community members having questions about or a request for special needs and accommodation should contact Greg Dorcheus, Lower Library, Suite 103, [gdorcheus2@clatsopcc.edu](mailto:gdorcheus2@clatsopcc.edu) (503) 338-2406; TDD: Oregon Relay- Dial 711. Please send special needs and accommodations requests here. Contact should be made at least two business days in advance of the event.

### **Declaración de no-discriminación**

Es la política de Clatsop Community College que no habrá ningún tipo de discriminación o acoso por razón de raza, color, sexo, género, estado civil, religión, origen nacional, edad, orientación sexual, identidad de género o expresión de discapacidad en los programas educativos, actividades o en la contratación. Preguntas o quejas deben ser dirigidas al Greg Dorcheus, Oficial de Acción Afirmativa / Título IX localizada en la biblioteca, oficina número 103 , [gdorcheus2@clatsopcc.edu](mailto:gdorcheus2@clatsopcc.edu) número de teléfono (503) 338-2406, TDD (discapacidad auditiva) marcar 711 en su teléfono. Para servicios de acceso para estudiantes, comuníquese con Faith Forster localizada en Columbia Hall , oficina número 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313.

### **Ayuda a personas discapacitadas**

Estudiantes que tengan preguntas o una requieran solicitud de adaptaciones en el aula deben comunicarse con Faith Forster, localizada en Columbia Hall , oficina número 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313. En cuanto a los miembros de la comunidad, se les pide que se comuniquen con Greg Dorcheus, localizada en la biblioteca, oficina número 103 , [gdorcheus2@clatsopcc.edu](mailto:gdorcheus2@clatsopcc.edu) número de teléfono (503) 338-2406, TDD (discapacidad auditiva) marcar 711 en su teléfono. Haga el favor de notificar a la oficina para que se le pueda proporcionar apoyo. La comunicación debe tomar lugar por lo menos dos días de trabajo antes del evento por el cual se requiera tal ayuda. Para más información, vea la página Web de Clatsop Community College bajo Información en Español.