



# Petition for Graduation

**Important dates to remember for 2024 Commencement:**

- Please submit Petition for Graduation to the **First Stop** by Friday, April 12, 2024.
- Deadline for ordering regalia from the **Bookstore** is Wednesday, May 8, 2024.
- To participate in the 2024 Commencement Ceremony, students **must** be within 12 credits of completion by the summer 2024 term.

First Name	M.I.	Last Name (Full Legal Name)	Date of Birth		
Mailing Address (Diploma will be sent here)			City	State	Zip
Telephone		Email	CCC ID #		

**I am requesting the following certificate/degree (one per application)**

- Associate of Arts – Oregon Transfer Degree
- Associate of Science – Oregon Transfer Degree in Business
- Associate of Science – Oregon Transfer Degree in Computer Science
- Associate of Applied Science: Major \_\_\_\_\_
- Associate of General Studies
- I-Year Certificate: Major \_\_\_\_\_
- Career Pathways Certificate: Major \_\_\_\_\_

I plan to participate in the **June 2024** Commencement Ceremony:  Yes  No

Phonetic Spelling of Name (to be read at commencement ceremony) (please print):  
\_\_\_\_\_

I, the Student, believe I will be qualified by the graduation date specified and hereby request I be considered a candidate. I understand no degree, certificate, or diploma will be awarded until all fees owed to the College are paid.

I have read and understand the above statement.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**First Stop (Formerly the Welcome Center)**

Email: [firststop@clatsopcc.edu](mailto:firststop@clatsopcc.edu)  
Phone: (503) 338-2411  
Address: Columbia Hall 109, 1651 Lexington Ave, Astoria, OR 97103

### **Clery Disclosure Acknowledgment**

The Campus Safety Report complies with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). For more information see: <https://www.clatsopcc.edu/campus-information/campus-safety/>

### **FERPA Acknowledgment**

Information on this form regarding enrollment and your name is used in student directory information. Directory information may be released by the College without written authorization. If you wish to not have your information released without your permission you can fill out a

**Directory Exemption** form at the Student Services First Stop. For more information see: <https://www.clatsopcc.edu/records/student-records-privacy/a>

### **Student Rights and Responsibilities Acknowledgment**

You have rights and responsibilities as a student at Clatsop Community College. For more information see:

<https://www.clatsopcc.edu/resources/student-issues/student-rights-and-responsibilities/>

### **Social Security Number Acknowledgment**

CCC requests that you provide the College with your social security number (SSN) on a voluntary basis in accordance with ORS 341.290(17) for the purposes of accurate record keeping, required government program reporting, administration of financial aid programs, and college program evaluation purposes.

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### **Non-Discrimination Declaration**

It is the policy of Clatsop Community College that there will be no discrimination or harassment on the grounds of race, color, sex, gender, marital status, religion, national origin, age, sexual orientation, gender identity or expression or disability in any educational programs, activities, or employment. Questions or complaints should be directed to Greg Dorcheus, Affirmative Action/Gender Equity (Title IX) Officer, Lower Library, Suite 103, [gdorcheus2@clatsopcc.edu](mailto:gdorcheus2@clatsopcc.edu) (503) 338-2406; TDD : Oregon Relay- Dial 711. For Student Access Services, contact Faith Forster, Columbia Hall, Room 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313.

### **Accommodations**

Students having questions about or a request for classroom accommodations should contact Faith Forster, Columbia Hall, Room 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313. Community members having questions about or a request for special needs and accommodation should contact Greg Dorcheus, Lower Library, Suite 103, [gdorcheus2@clatsopcc.edu](mailto:gdorcheus2@clatsopcc.edu) (503) 338-2406; TDD: Oregon Relay- Dial 711. Please send special needs and accommodations requests here. Contact should be made at least two business days in advance of the event.

### **Declaración de no-discriminación**

Es la política de Clatsop Community College que no habrá ningún tipo de discriminación o acoso por razón de raza, color, sexo, género, estado civil, religión, origen nacional, edad, orientación sexual, identidad de género o expresión discapacidad en los programas educativos, actividades o en la contratación. Preguntas o quejas deben ser dirigidas al Greg Dorcheus, Oficial de Acción Afirmativa / Título IX localizada en la biblioteca, oficina número 103 , [gdorcheus2@clatsopcc.edu](mailto:gdorcheus2@clatsopcc.edu) número de teléfono (503) 338-2406, TDD (discapacidad auditiva) marcar 711 en su teléfono. Para servicios de acceso para estudiantes, comuníquese con Faith Forster localizada en Columbia Hall , oficina número 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313.

### **Ayuda a personas discapacitadas**

Estudiantes que tengan preguntas o una requieran solicitud de adaptaciones en el aula deben comunicarse con Faith Forster, localizada en Columbia Hall , oficina número 111, [fforster@clatsopcc.edu](mailto:fforster@clatsopcc.edu) (503) 338-2313. En cuanto a los miembros de la comunidad, se les pide que se comuniquen con Greg Dorcheus, localizada en la biblioteca, oficina número 103 , [gdorcheus2@clatsopcc.edu](mailto:gdorcheus2@clatsopcc.edu) número de teléfono (503) 338-2406, TDD (discapacidad auditiva) marcar 711 en su teléfono. Haga el favor de notificar a la oficina para que se le pueda proporcionar apoyo. La comunicación debe tomar lugar por lo menos dos días de trabajo antes del evento por el cual se requiera tal ayuda. Para más información, vea la página Web de Clatsop Community College bajo Información en Español.