Nursing Program Application Instructions for Fall 2026

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Nursing and Allied Health Programs
Clatsop Community College
1651 Lexington Avenue
Rm 206 Columbia Hall
Astoria, OR 97103
Phone: 503-338-2354

Non-Discrimination and ADA Statement

Non-Discrimination Declaration: It is the policy of Clatsop Community College that there will be no discrimination or harassment on the grounds of race, color, sex, gender, marital status, religion, national origin, age, sexual orientation, gender identity or expression or disability in any educational programs, activities, or employment. Questions or complaints should be directed to Anita Jensen, Affirmative Action/Gender Equity (Title IX) Officer, Lower Library, Suite 102, ajensen@clatsopcc.edu (503) 338-2450; TDD : Oregon Relay- Dial 711. For Student Access Services, contact Faith Forster, Columbia Hall, Room 111, fforster@clatsopcc.edu (503) 338-2313.

Accommodations: Students having questions about or a request for classroom accommodations should contact Faith Forster, Columbia Hall, Room 111, fforster@clatsopcc.edu (503) 338-2313.   Community members having questions about or a request for special needs and accommodation should contact Anita Jensen, Lower Library, Suite 102, ajensen@clatsopcc.edu (503) 338-2450; TDD: Oregon Relay- Dial 711. Please send special needs and accommodations requests here. Contact should be made at least two business days in advance of the event.

Declaración de no-discriminación: Es la política de Clatsop Community College que no habrá ningún tipo de discriminación o acoso por razón de raza, color, sexo, género, estado civil, religión, origen nacional, edad, orientación sexual, identidad de género o expresióno discapacidad en los programas educativos, actividades o en la contratación. Preguntas o quejas deben ser dirigidas al Anita Jensen, Oficial de Acción Afirmativa / Título IX localizada en la biblioteca, oficina número 102, ajensen@clatsopcc.edu número de teléfono (503) 338-2450, TDD (discapacidad auditiva) marcar 711 en su teléfono. Para servicios de acceso para estudiantes, comuníquese con Faith Forster localizada en Columbia Hall, oficina número 111, fforster@clatsopcc.edu (503) 338-2313.

Ayuda a personas discapacitadas: Estudiantes que tengan preguntas o una requieran solicitud de adaptaciones en el aula deben comunicarse con Faith Forster, localizada en Columbia Hall, oficina número 111, fforster@clatsopcc.edu (503) 338-2313. En cuanto a los miembros de la comunidad, se les pide que se comuniquen con Anita Jensen, localizada en la biblioteca, oficina número 102, ajensen@clatsopcc.edu número de teléfono (503) 338-2450, TDD (discapacidad auditiva) marcar 711 en su teléfono. Haga el favor de notificar a la oficina para que se le pueda proporcionar apoyo. La comunicación debe tomar lugar por lo menos dos días de trabajo antes del evento por el cual se requiera tal ayuda. Para más información, vea la página Web de Clatsop Community College bajo Información en Español.

Nursing Application Process Overview

Students are accepted as nursing majors once a year for a two-year program which begins in fall term of the year they are admitted. Admission is limited and all applicants must have satisfactorily completed a minimum of 28 credits of the pre-requisite courses by the application deadline. See *Minimum Application Requirements* listed on page 4.

There are two phases to the application process.

Phase 1- Complete applications submitted by the published deadline are assigned weighted points. Applicants may earn a maximum of 60 points in the following 10 categories:

1. *Grade Point Average on pre-requisite coursework*
2. *Anatomy & physiology grades*
3. *TEAS test results*
4. *Completion of statistics course*
5. *Previous degree*
6. *Evidence of volunteerism*
7. *Evidence of veteran and/or spouse service*

8. *Residency*
9. *Work experience in the healthcare field*
10. *Second language proficiency*

   See Fall 2026 Phase I Points by Category on page 9 for possible points that can be awarded in each category.

Phase 2- The top scoring applicants are invited to participate in Phase 2 and may be assigned an additional maximum of 40 points for completing the following:

   1. a proctored essay of five topics
   2. the HSRT test

Up to **30** points may be awarded for a proctored essay based on OCNE shared attribute/experience criteria. The essay questions will not be based on any specific pre-requisites or other courses, but will address general attributes such as **integrity**, **diversity**, **communication**, **transferable skills** (e.g., leadership, critical thinking, teamwork) **motivational fitness**, and **resilience.** The point spread for the essay scores will not be published and applicants will not see their scores.

Up to **10** points may be awarded for the applicant's overall HSRT score. The HSRT score describes overall strength in using reasoning to form reflective judgments about what to believe or what to do. Nursing students and RNs must be able to demonstrate sustained, focused and integrated application of core reasoning skills including analysis, interpretation, inference, evaluation, explanation, induction and deduction. The point spread for the HSRT scores will not be published.

Final Selection - The points from both Phase 1 and Phase 2 are combined, and applicants who have completed both phases are ranked in order by these points. Applicants with the top scores are offered admission. Applicants who are not offered admission may be placed on a ranked alternate list according to their combined points. These alternates may be offered admission in the order of their rank if those already offered admission are unable to accept. (The alternate list expires when fall term commences.)

Only applicants who have completed all their pre-requisite courses by the end of spring term 2026 will be considered for acceptance into the Clatsop Nursing Program. Applicants who will not finish their pre-requisite courses by the end of spring term 2026 are encouraged to apply again for the next year.

Important 2026 Dates – subject to change

Application opens	Monday, January 5, 2026
Application submission closes 5pm	**Tuesday, February 17, 2026**
Phase 1 results emailed	Friday, March 13, 2026
Phase 1 applicant inquiry/challenges	Saturday, March 14, 2026 to Friday, March 20, 2026
Phase 1 inquiry/challenges closes at **Noon**	Friday, March 20, 2026
Top applicants invited to Phase 2 by email	Tuesday, March 24, 2026
Ineligible applicants notified by email	Tuesday, March 24, 2026
HSRT Exam (To be taken online independently)	Wednesday, March 25, thru Thursday, April 16 2026
Phase 2 proctored essay (In person on campus)	Friday, April 17, 2026
Notified (emailed) acceptance or alternate status	Friday, April 24 2026
Response to Clatsop CC of intent regarding status	Monday, May 18, 2026
Payment of $100 Deposit to hold seat due by	Monday, May 18, 2026
Attendance at in-Person Mandatory June Orientation	Wednesday, June 10, 2026
Attendance at in-Person Mandatory Sept Orientation	September 2026 , TBD

Admission Information Sessions

Information sessions specific to the application process will be held during the fall and winter terms. Prospective students are encouraged to participate in one or more of these sessions where they may ask application related questions. Sessions may be offered in-person or via Zoom. Dates and meeting format will be posted on the Nursing Program webpage along with the information on how to make a reservation.

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<u>Minimum Application Requirements</u>
must be met by the published application deadline.

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- ❑ A minimum score of PROFICIENT on the TEAS exam. See #3 on page 9 for more information.

- ❑ A minimum of the 28 nursing pre-requisite credits with a minimum cumulative GPA of 3.0 or higher on all pre-requisite course work. *Courses in progress at the time of application will NOT count toward these minimum credits. Only completed and graded course work can be used on the application.*

- ❑ WR 121 or WR 121Z English Composition (3-4 credits with a grade of C or above) **<u>OR</u>** transcripted Bachelor's degree. See C1 on page 7.

- ❑ MTH 95 Intermediate Algebra or higher (*excluding MTH 98, 211, 212, or 213) with a grade of C or above and transcripted after September 1, 2019 (within 7 years). See C3 on page 7.

- ❑ Human Anatomy and Physiology I, (BI 231) or the equivalent as determined by the Clatsop Community College Registrar's Office with a grade of C or above, transcripted after September 1, 2019 (within 7 years). See C5 on page 8.

1) First, if you have not been a student at Clatsop Community College in the past, you must apply to the college to obtain a Clatsop MYCCC account. You will receive a Clatsop Student ID number which you will need to submit on your nursing application. Click CCC Application to apply for general admission to the college and check pre-nursing as your program of study.

2) Next, have all your official transcripts from other colleges and universities sent. See insert below for addresses.

> *Digital transcripts from other colleges and universities must be sent directly to transcripts@clatsopcc.edu. Official hard copy transcripts must be sent from the college or university to Clatsop Community College, Attn: Registrar's Office, 1651 Lexington Avenue, Astoria, OR 97103 Transcripts sent by the student will not be accepted as official.

3) Download and complete the *fillable* Fall 2026 AAS Nursing Admissions Application and attachments. Be sure the completed forms are saved. If you have questions about filling out this application and the attachments listed below,

- contact your advisor if you are a currently registered student at CCC.

Or

- contact klaughman@clatsopcc.edu in the nursing program if you are not currently registered at CCC.

Application deadline is **Tuesday, February 17, 2026, at 5 p.m.** Application and all supporting documents must be on file by that date to be considered. They include:

- Completed application
- TEAS Score
- Payment of $75.00 application fee
- * Official college and university transcripts. *A transcript from Clatsop Community College does not need to be submitted.*
- Attachments
  - Fall 2026 Pre-Requisite Course Completion Form (*Required*)
  - Fall 2026 Phase I Points by Category (*Required*)
  - Fall 2026 Volunteer Verification Form *(Optional)*
  - Fall 2026 Declaration of Residency with supporting documents *(Optional)*
  - Fall 2026 Declaration of Military Service *(Optional)*
  - Fall 2026 Healthcare Work Experience Verification *(Optional)*
  - Fall 2026 Declaration of Second Language Proficiency *(Optional)*

Application packets may be submitted beginning January 5, 2026, in two ways:

1. Email. Packets may be emailed to nursingapplication@clatsopcc.edu. A confirmation email will be sent.
2. Hand Delivered: Application packet may be hand delivered to Clatsop Community College, Mail box C13 in Columbia Hall. A confirmation email will be sent.

$.75.00 Non-refundable application fee may be paid in two ways:
1. In person at the First Stop Office, on campus and located in Rm 109 Columbia Hall by debit/credit card.
2. By phone by debit or credit card at 503-338-2411.

Applicants assume full responsibility for the method of delivery selected and any resulting delays in delivery.

Any applicant requiring reasonable accommodations for the application should call 503-338-2313.

A. Grades and Transcripts:

    a. All pre-requisite courses must meet the grade criteria to be accepted:

        i. A grade of "C" or higher on your transcript will be accepted.

        ii. Only graded course work is accepted. Pass grades, Advanced Placement (AP) or CLEP testing are not accepted.

    b. Courses must appear on an official college transcript submitted by the date of application.

    c. The State of Oregon is transitioning to a common course number system. Some of your courses may end in "Z". Enter your course number with the "Z" when applicable.

B. Filling out the Pre-Requisite Course Completion Form

It is important that you carefully read the information in the below section, **Pre-Requisite Course Information,** *before you complete this form.*

    a. How to enter information about each course:

        i. List the college/university where the course was taken in Column 2.

        ii. List the course number as noted on your official transcript in Column 3.

        iii. List the name of course as it appears on your official transcript in Column 4.

        iv. List the term and year taken in Column 5.

        v. List maximum **quarter** credits allowed in Column 7, *e.g., Math Course. Column 1 lists the maximum quarter credits for the math course as "4." If your math course is 4 credits, put a "4" in Column 7. If your math course is 5 credits, put a "4" in Column 7 and the number "1" in Column 6 labeled, "Credit Not in GPA.*

        vi. List numerical course grade in Column 8. *e.g., If you received a "B," enter "3."*

        vii. Points in Column 9 equal Column 7 multiplied by Column 8.
        e.g., 4 credits x 3 = 12 points.

    b. *If you have semester credits, they must be converted to equivalent quarter system credits (a few exceptions are outlined below). Semester credits count for 1.5 quarter credits. For example, a 4-credit semester course counts as a 6-quarter credit course (4 x 1.5 = 6).*

    c. After entering all the information about the courses you have completed, total Columns 6 and 7.

    d. Add the total of Column 6 to Column 7 and enter that value in the *Enter Total Credits Here* box. Your total completed pre-requisite credits must be 28 or higher to apply.

    e. Your GPA is the total of Column 9 divided by the total of Column 7. Enter this value in the *Enter GPA Here* box at the bottom of the grid. Your GPS must be 3.00 or higher to apply.

C. **Pre-Requisite Course Information**

1. **WR 121 or WR 121Z. English Composition**
   a. It is required that you have this course completed in order to apply.
   b. At a school on the quarter system, this course is typically 4 credits, which you may count here. If your course is 3 credits, enter this number in Column 7 of the Pre-Requisite Course Completion Form and contact klaughman@clatsopcc.edu regarding the additional credit requirement.
   c. At a school on the semester system, this course is typically equal to 6 quarter credits. You may count 4 credits in Column 7and put the additional 2 credits in Column 6.
   d. Exception: If you have a BA/BS degree :
      i. If you have this course on a transcript, you may list it as described above in "b" or "c".
      ii. If you do not have it on a transcript or do not want to use the grade, put a "4" in Column 6 and a "P" in the grade column. This allows 4 credits to count toward the credits needed to apply for the nursing program, but the credits and grade of P do not count in the GPA calculations.
   e. AP/CLEP testing is not accepted in lieu of this requirement.

2. **WR 122 or WR 122Z, English Composition or WR227 or WR227Z Technical Writing**
   a. At a school on the quarter system, this course is typically 4 credits. If your course is 3 credits, enter this number in Column 7 on the Pre-Requisite Course Completion Form and contact klaughman@clatsopcc.edu regarding the additional credit requirement.
   b. At a school on the semester system, WR 122 is typically equal to 6 credits. You may count 4 credits in Column 7 and enter "2" in Column 6.
   c. Exception: If you have a BA/BS degree:
      i. If you have this course on a transcript, you may list it as described above in "b" or "c".
      ii. If you do not have it on a transcript or do not want to use the grade, put a "4" in Column 6 and a "P" in the grade column. This allows the 4 credits to count toward the credits needed to apply for the nursing program, but the credits and grade of P do not count in the GPA calculations.
   d. AP/CLEP testing is not accepted in lieu of this requirement.

3. **MTH 95 or higher (excluding MTH 98, 211, 212, and 213).**
   a. It is required that you have a course that meets this requirement in order to apply.
   b. It is required that your math course be 4 credits or more.
   c. If your course is 5 credits, put "4" in column 7 and "1" in column 6.
   d. Your transcript must show that you completed this requirement on or after September 1, 2019.
   e. If using Statistics to meet this requirement, your transcript must show that you completed that course on or after September 1, 2019.
   f. AP/CLEP testing is not accepted in lieu of this requirement.

4. **Course in Human Genetics or with a Genetic Component**
   a. The A&P and Microbiology courses may NOT be used to meet this requirement.
   b. Courses vary between 3 to 5 credits, and you may count up to 4 credits for the course you are listing. If your course was 5 credits, enter 4 credits in Column 7 and enter "1" in Column 6. If your course is 3 credits, enter this number in Column 7 on the Pre-Requisite Course Completion Form.
   c. Courses at Clatsop that are commonly used to meet this requirement are GS 112 or BI 222. Other courses acceptable to meet this requirement are BI 102, BI 112 (offered in the past) or BI 212.
   d. GS 112 or BI 112 are courses at CCC that meet the pre-requisite requirement for taking BI 231.

5. Anatomy & Physiology Sequence (BI 231, 232, & 233)

    a.   It is required that your A&P courses include a lab component.
    b.   BI 231. Human Anatomy & Physiology I.
          i.   <u>It is required that you have this course completed in order to apply</u>.
         ii.   Your transcript must show that you completed this course on or after September 1, 2019.
    c.   BI 232 Human Anatomy & Physiology II & BI 233 Human Anatomy & Physiology III.
        Your transcript must show that you completed these courses on or after September 1, 2019.
    d.   Instructions for series completion at a Washington State school. This series is offered as two 5-credit courses. Record this as 5 credits of BI 231 and 5 credits of BI 233. Leave BI 232 line blank.
    e.   Instructions for series completion at a *semester school.* This series is offered as two 6-credit courses. Record this as 6 credits of BI 231 and 6 credits of BI 233. Leave BI 232 line blank.

6. BI 234. Microbiology.

    a.   Your transcript must show that you completed this course on or after September 1, 2019.
    b.   This course varies between 4 to 5 credits, depending on the college where you took it.
    c.   If your course is 5 credits, put "4" in Column 7 and "1" in Column 6.

7. NFM 225. Human Nutrition.

    a.   This course is typically 4 credits when taken at college on the quarter system. Enter this number in Column 7. All 4 credits will count in the GPA.
    b.   If your Nutrition course is 3 credits, enter this number in Column 7. The 3 credits will count in the GPA.

8. PSY 215. Introduction to Developmental Psychology.

    a.   This course varies between 3 to 4 credits, depending on the college where you took it.
    b.   You may ONLY COUNT a maximum of 3 credits for the course you are listing here.
    c.   If your course is 4 credits, put "3" in Column 7 and "1" in Column 6.

9. Arts & Letters Elective.

    a.   These courses often vary between 3 to 4 credits.
    b.   You may ONLY COUNT a maximum of 3 credits for the course you are listing here.
    c.   If your course is 4 credits, put "3" in Column 7 and "1" in Column 6.

10. Social Science Elective.

    a.   These courses often vary between 3 to 4 credits.
    b.   You may ONLY COUNT a maximum of 3 credits for the course you are listing here.
    c.   If your course is 4 credits, put "3" in Column 7 and "1" in Column 6.

Fall 2026 Phase 1 Points by Category Form Instructions

This form must be downloaded, completed and submitted with your application. Enter the number of points you have earned in each category based on the instructions below.

1. **Cumulative Grade Point Average**: **Points possible = 15 - 25**

   Enter the points for your GPA that you calculated from the Fall 2026 Pre-Requisite Course Completion Form.

   3.67 - 4.00 = 25 points
   3.33 - 3.66 = 23 points
   3.20 - 3.32 = 20 points
   3.15 - 3.19 = 17 points
   3.00 - 3.14 = 15 points

2. **Anatomy and physiology grades**: **Points possible = 0 - 6 points**

   You will receive points for receiving an A or B in anatomy and physiology taken within the last 7 years (after September 1, 2019.) If a course was taken more than once within the last 7 years, the most recent grade will be used. Points are awarded as follows:

   BI 231 (4 quarter credits): A = 2 points
                        B = 1 point
   BI 232 (4 quarter credits): A = 2 points
                        B = 1 point
   BI 233 (4 quarter credits): A = 2 points
                        B = 1 point
   WA schools or semester schools: BI 231 (5 to 6 credits): A= 3 points
                        B = 1.5 points
   WA schools or semester schools: BI 233 (5 to 6 credits): A = 3 points
                        B = 1.5 points

3. **Test of Essential Academic Skills - TEAS test**: **Points possible = 0 - 5**

   As part of the selection process for acceptance into the nursing program at Clatsop Community College, all applicants will be required to take the TEAS (Test of Essential Academic Skills) exam online. The exam must be taken within the 6 months prior to the application deadline (after August 17, 2025).

   - A score of "**Basic**" or **"Developmental"** **will disqualify the applicant**,
   - A score of "**Proficient**" with a cumulative score **< 75** will receive **0 points**,
   - A cumulative adjusted score of **>75** will receive **3 points,**
   - A score of **"Advanced"** will receive **4 points,** and
   - A score of **"Exemplary"** will receive **5 points.**

   Scoring for the TEAS varies each year based on statistical analysis by ATI, but generally a cumulative adjusted score of 59 will be rated by the testing company as "Proficient."

4. **Statistics** **Points possible = 0 or 3**

You will receive 3 points if you have an official transcript which shows you completed MTH 243 or 244 or STAT 243Z (Statistics) or the equivalent with a grade of "C" or better prior to the application deadline. *There is no "completed within 7 years" requirement for statistics to receive these points.*
If the course is also being used to meet the mandatory math minimum requirement, then it must have been taken within the previous 7 years (See minimum requirements for Math on page 7 of these instructions).

5. **Earned College Degree**: **Points possible = 0 or 3**

Applicants may only claim points for one earned degree as verified on an official transcript. Applicants will receive 1 point with an associate degree from a regionally accredited college or university. Applicants will receive 3 points with a bachelor's degree or higher from a regionally accredited college or university. A pending degree cannot be counted. See page 5 for instructions for sending transcripts.

6. **Volunteerism**: **Points possible = 0 - 3**

2026 Fall Volunteer Verification Form Instructions

If you wish to be awarded points for volunteer work, you must submit a complete **Fall 2026 Volunteer Verification Form(s)** with supporting documents with your nursing application. Download, complete the section designated for applicants and then give to your agency to complete.

Your supervisor must fill out the section of the **Fall 2026 Volunteer Verification Form** designated for supervisors AND provide a letter or email of reference with official agency identification.

You may submit more than one **Fall 2026 Volunteer Verification Form** with your application if you have volunteered at other agencies. Be sure the form is complete. Incomplete forms or missing reference letters/emails cannot be given consideration in the point assignment process.

Applicants may receive up to 3 points for volunteering in any organization / circumstance where the applicant was supervised (directly or indirectly) under the following conditions:
   a. Volunteer experience must have been completed in the last 5 years.
   b. Student cannot use hours performed as a graduation or course requirement.
   c. Volunteer experience may not be court ordered.
   d. Paid experience is not considered "volunteer experience."
   e. A "stipend" to cover gas expenses is not considered "paid" experience.
   f. Generally a relative cannot serve as a supervisor, verify hours, or provide the reference letter. In special circumstances this condition can be waived. Contact klaughman@clatsopcc.edu.
   g. Points will be awarded as follows:
       i. < 48 hours = 0 points
       ii. 48 – 71 hours = 1 point
       iii. 72 – 95 hours = 2 points
       iv. > 96 hours = 3 points

7. **Military Service**: **Points possible = 0 or 3**

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Fall 2026 Declaration of Military Service Form Instructions

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If claiming Residency points (#8 below), military points may not be claimed. Three (3) points will be awarded for submitting proof you are on active military status, a retired military member or a veteran with proof of honorable discharge. Spouses of active military members are also eligible for these points. Spouses of retired military or spouses of veterans will not qualify for points. Copy of active/retired military ID or documentation of honorable discharge (DD-214) must be attached to the application.

If you wish to receive points for your residency, you must download, complete the **Fall 2026 Declaration of Military Service Form** per the instructions on the form and submit it and any required documentation with your application.

8. **Residency**: **Points possible = 0 - 5**

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Fall 2026 Declaration of Residency Form Instructions

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If claiming Military points (#7 above), you may not claim residency points. Applicants who are not claiming military points may receive points for residency as outlined below.

If you wish to receive points for your residency, you must download, complete the **Fall 2026 Declaration of Residency Form** per the instructions on the form and submit it and any required documentation with your application.

Points may be awarded as follows:

Minimum of 24 graded credits from Clatsop CC completed between 2016 – 2025 will receive **5 points.**
<div align="center">**OR**</div>
Minimum of 24 credits from Tillamook Bay CC completed between 2016 - 2025 will receive **3 points.**
<div align="center">**OR**</div>
Applicants who graduated from a Clatsop County high school in 2023, 2024, or 2025 will receive **3 points**.
<div align="center">**OR**</div>
Applicants who graduated from a Tillamook County high school in 2023, 2024, or 2025 will receive **2 points**.
<div align="center">**OR**</div>
Applicants who graduated from a Columbia, Pacific, or Wahkiakum County high school in 2023, 2024, or 2025 will receive **2 points**.
<div align="center">**OR**</div>
Applicants of Clatsop, Tillamook, or Columbia Counties in Oregon or Pacific or Wahkiakum Counties in Washington who have established residence as defined on the Declaration of Residency form will receive **2 points**.

9. **<u>Work experience in the healthcare field</u>**: **Points possible = 0 – 4**

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Fall 2026 Healthcare Work Experience Verification Form Instructions

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If you wish to be awarded points for your work experience in heathcare, you must download, complete the **Fall 2026 Healthcare Work Experience Verification Form** and submit it with all supporting documents with your Nursing Application. <u>Your work experience time must have been accrued within the past 4 years of the time of application.</u>

In addition to the **Healthcare Work Experience Verification Form**, supporting documents may include:
a copy of your current/active unencumbered state or national certification/license as a CNA, LPN, EMR, EMT, paramedic, RT, MA, armed forces medic/corpsman, or another approved licensure or certification.

Applicants will be awarded a maximum of 4 points for at least 500 hours of work experience <u>caring for human patients</u> in one or more of the following occupations:

1) Nursing assistant

2) Licensed practical nurse (licensed vocational nurse)

3) Emergency medical responder

4) Emergency medical technician

5) Paramedic

6) Respiratory therapist

7) Medical assistant

8) Dental assistant

9) Service as an Armed Services medic or corpsman

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<u>OR</u>

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Applicants will be awarded 2 points for less than 500 hours of work experience including required clinical training in any of the above occupations within the past 4 years of the time of application.

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<u>OR</u>

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In special cases, applicants with work experience gained in other areas of healthcare may be awarded 2 or 4 points. If you wish to be considered, you should send a letter or email of explanation as to why you believe your experience should be awarded points. Send it to the Interim AVP of Nursing, Allied Health & Public SafetyTina Kotson, at tkotson@clatsopcc.edu in advance of the application deadline. She will judge whether the work experience qualifies and, if so, determine the number of points. If approved, submit the completed Healthcare Work Experience Verification form and the approval statement with your application by the application deadline.

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10. **Second language proficiency** - **Points possible = 0 or 3**

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Fall 2026 Declaration of Second Language Proficiency Form Instructions

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You may be awarded a maximum of 3 points towards your application if you can demonstrate *both speaking and listening proficiency* in a language other than English <u>by one of the following</u>:

a. Submission of an official high school transcript with your Nursing Application from a school located in a country where English is not the primary language spoken.

b. Submission of an official transcript/certificate identifying "Advanced" (any sub-category) language proficiency, as defined by the ACTFL Proficiency Guidelines 2024, with your Nursing Application. The OPI, OPIc and LPT assessments are acceptable proficiency exams administered by *Language Testing International*. For general information and questions, go to <u>https://www.languagetesting.com/language-testing-and-assessment</u> .

This option requires two assessments: 1) completion of the OPI or OPIc **AND** 2) completion of the LPT assessment. See https://www.languagetesting.com/ for language proficiency exam availability and <u>https://www.actfl.org/terms-and-conditions</u> for criteria indicating "Advanced" language proficiency as defined by the ACTFL Proficiency Guidelines.

For information on how to order a language proficiency assessment through *Language Testing International,* follow this link:
https://www.loom.com/share/345bc9f2c19345b2b5a485593935dc6f
It is advisable to order two proficiency certificates: one to submit with your nursing application and a second one to keep for your records.

c. Submission of an official ALTA Language Testing Services transcript with your nursing application showing a score of "Advanced" (in subcategory, Listening and Speaking).. See link: <u>https://altalang.com/language-testing/</u> for more information.

d. Proof of certification as a medical or health care translator.

<u>If you wish to receive points for your second language proficency,</u> you must download, complete the **Fall 2026 Declaration of Second Language Proficiency Form** per the instructions on the form and submit it and any required documentation with your application.

Applicants unable to validate proficiency by above measures are welcome to contact Tina Kotson at <u>tkotson@clatsopcc.edu.</u> Alternate measures for determining proficiency are approved on a case-by-case basis per program policy.

11. **Fresh Start Policy – No Points**

Fall 2026 Fresh Start Policy

The Clatsop Community College (CCC) Nursing Program acknowledges that some students may not find success during their initial two attempts in the program. To support these individuals, the Fresh Start Policy offers an opportunity to reapply for admission after a minimum of five years has passed since departure from the program. Students who apply through the Fresh Start Policy must be eligible for readmission to CCC.

Applicants pursuing readmission under the Fresh Start Policy must complete the standard application process, along **with a narrative essay outlining their renewed plan for academic and professional success**. These applicants will be evaluated alongside all other candidates for the cohort, with the essay serving as supplemental evidence of their readiness to return to the program.

If you are applying via the Fresh Start Policy, please include the narrative essay with your application.

Message from the Interim AVP of Nursing, Allied Health & Public Safety

The above instructions are designed to guide you through the nursing application process. We also encourage you to review the information on the nursing website at https://www.clatsopcc.edu/learning-communities/nursing/ which contains information about the program. If you have questions or would like additional information after reviewing our website, you are always welcome to contact us at 1-503-338-2354 or email us at klaughman@clatsopcc.edu.

Thank you for your interest in our nursing program at Clatsop Community College. We wish you every success as you proceed through your education journey.

Tina Kotson

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