



Gearhart Volunteer Fire Department  
P.O. BOX 2530 / 670 Pacific Way  
Gearhart, Oregon 97168  
(503) 738-7838 / (503) 738-9385 (fax)  
[www.gearhartfire.com](http://www.gearhartfire.com)

### **Student Intern Program**

#### **GENERAL**

The general philosophy of the Student Program is to provide financial support and a learning opportunity in conjunction with the Fire Science Program at Clatsop Community College. The student will provide firefighting, emergency medical and other Fire Department services in trade for the financial support.

#### **QUALIFICATIONS AND SELECTION**

Students must be at least 18 years of age by the date of enrollment in the program and have a high school diploma or GED. Students must possess a valid Oregon Driver's license (or be able to obtain one in 12 months) and be insurable by the Fire Department's insurance carrier. Students will be asked to complete an application process as defined by the Fire Chief.

#### **EDUCATIONAL REQUIREMENTS**

Students are asked to attend college full time, completing at least twelve (12) credit hours (or what is required to complete the program) per academic term, in the Fire Science Program at Clatsop Community College. Students should plan two years of service with the Fire Department coinciding with the two-year Fire Science program unless other arrangements are made in writing with the Program Coordinator/Fire Chief.

The fire department will provide financial aid for classes taken towards a Fire Science degree as long as the student maintains a cumulative GPA of 2.5, no grades lower than a C, and an acceptable attendance record.

The student is also eligible for a mileage stipend for traveling to and from class.



## DUTY ASSIGNMENT

Students will be required to maintain residency within the Gearhart Fire Protection Area while enrolled in the program unless other arrangements are made and approved by the Fire Chief in writing.

Students will be assigned responsibilities to include...

- Ground's maintenance
- apparatus maintenance
- station maintenance
- public education
- special projects
- other duties as assigned.
- emergency response
  - involvement dependent student's level of experience, certification, and officer's discretion
  - students without Entry Level Firefighter training, as specified by the Fire Department will not enter/participate in an IDLH environment.

Gearhart Fire provides emergency response in the following fields...

Rope Rescue

Hazmat Response

Structural Fire Suppression

Wildland Fire Suppression

Water Rescue

Motor Vehicle Accident Rescue

Wilderness Search and Rescue

Emergency Medical Response

And more!



During the school year the student will be assigned twenty (20) hours per week. The Program Coordinator/Fire Chief shall, with consultation of the student, determine when the hours will be worked. During the summer months, if not enrolled in classes, the student will have the opportunity to apply for a 40 hour/week seasonal position with the department should they meet the requirements. This position would be paid at an hourly rate where the student will report for duty on each assigned day in uniform.

All students are required to become members of the Gearhart Fire Volunteer Association and maintain good standing during their participation in the program.

## INCENTIVES

### Training:

Firefighter I & II

NFPA Driver

NFPA Apparatus Operator

Wildland Interface Firefighting

On/Off Duty Call Response Reimbursements



## ABSENCE, LEAVE, AND TIME OFF

The student's attendance is required for scheduled duty days. Students are responsible to notify the Program Coordinator/Fire Chief in the event of vacation, illness, or other needed days off. Students shall be able to leave for any school functions such as classes, labs, activities, seminars, or other educational functions. Students will be able to leave for job testing and interviews when possible.

## EVALUATIONS

The student will receive an evaluation following each term by the Program Coordinator/Fire Chief. The evaluation will be a report card on the student's performance, work habits and will also provide corrective actions in the event of deficiencies. A copy of the evaluation form will be made available to the student for review prior to being conducted.

## THIRD YEAR

On a case-by-case basis the fire department may find that it is in the best interest of the department to extend a student contract to a third year for further Emergency Services Training or further education. Each third-year contract shall be developed based on the skills and abilities of the student, needs of the department, and budgetary concerns. Third year students may be responsible for supervising and guiding other students and to assist the program coordinator in the oversight of the student program.

### Interested in the program?

Contact the Fire Chief at [Joshcomo@cityofgearhart.com](mailto:Joshcomo@cityofgearhart.com)

Or call into the station @ (503) 738-7838

## APPLICATION PROCESS

Oral interview - The oral interview is a series of questions that will be scored by the interview committee. Scoring is 1 through 5 with 5 being the highest. An active Volunteer in good standing with Gearhart Fire applying for a student position will be awarded 5 additional preference points.

Physical agility test – Top applicants from the Oral Interview will be invited to take the Fire Department's physical agility test.

Chief's interview - Top applicants finishing the Physical Agility Test will be invited to a Chief's interview. After the Chief's interview an applicant will be selected for the Gearhart Fire Department Student Program.