



**Clatsop
Community
College**

Nursing Program Application Submission Instructions & Information for Fall 2023

Application Deadline:

Wednesday, February 15, 2023

TEAS Testing Requirement: See #3 on Page 8 of this document

Admissions Process Dates:

Proctored Essays & HSRT Exam: April 7 or 8, 2023

After Program Acceptance/Wait List:

Mandatory Meeting: Wednesday, June 14, 2023, 2pm – 5pm

Fall Orientation for Those Admitted:

Mandatory Meeting: September 2023, TBD



www.clatsopcc.edu

It is the policy of Clatsop Community College that there will be no discrimination or harassment on the grounds of race, color, sex, gender, marital status, religion, national origin, age, sexual orientation, gender identity or expression or disability in any educational programs, activities, or employment. Questions or complaints should be directed to the Affirmative Action/Gender Equity (Title IX) Officer, 503-338- 2450; TDD 503-338-2468; or the Student Access Services Coordinator, 503-338-2474.

General Information

Thank you for your interest in Clatsop Community College's Nursing Program. We offer an Associate of Applied Science Degree in Nursing. Current enrollment is limited to up to 24 students per cohort per academic year.

The application for admission opens on January 3, 2023 and closes on February 15, 2023. A \$50 fee is required at the time of application. If accepted into the Clatsop Nursing Program, you will begin nursing classes fall term, 2023. This packet has been prepared to help you understand the application and selection process. Please read all of the packet carefully and refer to the College's nursing website at <https://www.clatsopcc.edu/academic-path/academic-programs-a-z/nursing/> for additional information.

Oregon Consortium for Nursing Education (OCNE)

Clatsop Community College became a partner of the Oregon Consortium for Nursing Education (OCNE) in May 2015. OCNE is a partnership of eleven Oregon community colleges and six campuses of the Oregon Health & Science University (OHSU) School of Nursing with a shared curriculum taught on all consortium member campuses. The OCNE curriculum prepares graduates with the competencies to address the rapidly changing health care needs of Oregon's aging and ethnically diverse population. An applicant admitted to Clatsop Community College's Nursing Program will be considered co-admitted to OHSU. <http://www.ocne.org/>. This dual enrollment allows ADN graduates of the CCC Nursing Program a seamless transition to earning a BS in Nursing with OHSU.

Associate Degree Nursing (ADN-RN program) to BS in Nursing

After successfully completing the two-year ADN program at Clatsop, you will receive an Associate of Applied Science - Nursing Degree and can take the national licensing exam for registered nursing (NCLEX-RN). Students who are affirmed by Clatsop Community College to have met progression standards (ADN) and have achieved RN licensure are assured progression into upper division (300 and 400 level) course work for the baccalaureate degree in nursing within the timeframe of the OHSU transition policy. <https://www.ohsu.edu/school-of-nursing/rnbs-completion-online>

Program graduates who have their RN license are also eligible to apply to other colleges and universities to complete their BSN degree; for example, Linfield University offers an RN-to-BSN online completion program.

<https://www.linfield.edu/programs/rn-to-bsn/index.html>

Program Standards

As a student in the Nursing Program, you are expected to meet minimum performance standards for nursing, including but not limited to the following standards:

- Ability to grasp scientific concepts, set up and answer basic math and algebra problems.
- Critical thinking sufficient for clinical judgement.
- Verbal and written communication sufficient to effectively interact with clients, peers, and others.
- Ability to move from room to room, maneuver in small spaces, remain on feet for extended periods of time, and lift up to 40 pounds.
- Gross and fine motor skills sufficient to provide safe and effective nursing care.
- Hearing sufficient to monitor and assess clients, e.g., hear heart and breath sounds and use a telephone.
- Visual acuity and color discrimination sufficient to read fine print, to observe and assess clients, e.g., identify skin tones such as pale, ashen, grey, or bluish.
- Tactile ability sufficient for physical assessment, e.g., palpate peripheral pulses.

Nursing Application Process Overview

Nursing program enrollment is limited. Acceptance into the Nursing program is determined by a 2-phase application process. In Phase 1, applications which meet the minimum requirements (see below) are scored based on 10 items and awarded points. The top scoring applicants will be invited to participate in Phase 2, a proctored essay and the HSRT test. Points from both Phase 1 and Phase 2 are combined, and the top scoring applicants will be offered admission to the Program. Remaining qualified candidates will be placed on a ranked alternate list which expires when fall term commences. Program applications and instructions will be updated annually and can be obtained from the Clatsop Nursing Department or the Clatsop Nursing webpage. <https://www.clatsopcc.edu/academic-path/academic-programs-a-z/nursing/>

Important 2023 Dates — subject to change

Application opens	Monday, January 3, 2023
Application submission closes 5pm	Wednesday, February 15, 2023
Phase 1 results emailed after 5pm	Friday, March 3, 2023
Phase 1 applicant inquiry/challenges	Saturday, March 4 – Tuesday March 7, 2023
Phase 1 inquiry/challenges closes at Noon	Tuesday March 7, 2023
Phase 2 top 48 invited to essay by email after 5pm	Friday March 10, 2023
Notified not in top 48 by email after 5pm	Friday March 10, 2023
Phase 2 proctored essay & HSRT testing	Friday April 7 & Saturday April 8, 2023
Notified (emailed) acceptance or alternate status	Thursday April 20, 2023
Response to Clatsop CC of intent regarding status	Monday May 15, 2023
Payment of \$100 Deposit to hold seat due by	Monday May 15, 2023
Attendance at in-Person Mandatory June Orientation	Wednesday, June 14, 2023
Attendance at in-Person Mandatory Sept Orientation	September 2023, TBD

Program Information Sessions

Information Sessions specific to the application process will be held via Zoom in December, January, and February. Please plan to attend one or more of these sessions and reserve application related questions for these sessions. Dates for sessions will be posted on the Nursing Program webpage by November 15, 2022.

Point System

Nursing program acceptance is determined by a weighted point system based on the twelve categories listed below.

- Grade Point Average on pre-requisite course work
- Anatomy & physiology grades
- TEAS test results
- Completion of statistics course
- Previous degree
- Evidence of volunteerism
- Evidence of veteran and/or spouse service
- Residency
- Work experience in the healthcare field
- Foreign language proficiency
- Proctored essay
- Health Sciences Reasoning Test (HSRT)

MINIMUM EVALUATION REQUIREMENTS – must be met by the published application deadline

- ❑ A minimum score of PROFICIENT on the TEAS exam. See #3 under Phase 1 below for more information.
- ❑ A minimum of 30 of the 45 nursing pre-requisite credits with a minimum cumulative GPA of 3.0 or higher on all pre-requisite course work. Courses in progress at the time of application will NOT count toward these minimum credits. Only completed and graded course work can be used on the application.
- ❑ Writing requirement can be met by completion of WR 121 English Composition (3-4 credits with a grade of C or above) **OR** transcribed Bachelor's degree or higher See "B" below for details.
- ❑ MTH 95 Intermediate Algebra or higher (*excluding MTH 98, 211, 212, or 213) completed with a grade of C or above, transcribed after September 1, 2016 (within 7 years). See "D" below for details.
- ❑ Human Anatomy and Physiology I, (BI 231) or the equivalent as determined by the Clatsop Community College Registrar's Office with a grade of C or above, transcribed after September 1, 2016 (within 7 years). See "F" below for details.

INSTRUCTIONS FOR FILLING OUT GPA GRID AND CALCULATIONS

A. Grades and Transcripts:

- a. All pre-requisite courses must meet the grade criteria to be accepted:
 - i. A grade of "C" or higher on your transcript will be accepted.
 - ii. A grade of "C-" or lower will not be accepted.
 - iii. Only graded course work is accepted. Pass grades, Advanced Placement (AP) or CLEP testing are not accepted.
- b. Courses must appear on an official college transcript submitted by the date of application.
- c. Digital official transcripts should be sent to transcripts@clatsopcc.edu; Clatsop will not accept digital transcripts forwarded by the student to the college.
- d. A transcript from Clatsop Community College does not need to be submitted.

B. Filling Out the Grid:

- a. You must have completed WR 121, MTH 095 or higher (*excluding MTH 98, 211, 212, or 213), and BI 231 as described above in order to apply. No exceptions will be made to this.
- b. How to enter information about each course into the grid:
 - i. Course information asked for is entered in the 2nd column.
 - ii. Course Maximum **Quarter** Credits is entered in the 4th column. E.g., Math Course. Column 1 lists the maximum quarter credits for the math course as "4." If your math course is 4 credits, put a "4" in the 4th column. If your math course is 5 credits, put a "4" in the 4th column and the number "1" in the 3rd column labeled, "Credit Not in GPA Calcs."
 - iii. Numerical Course Grade is entered in the 5th column. E.g., If you received a "B," enter "3."
 - iv. Points in 6th column are the credits x numerical grade. E.g., 4 credits x 3 = 12 points. You can also use the information in the top right-hand box to confirm the point value.
- c. If you have semester credits, all semester credits must be converted to equivalent quarter system credits (a few exceptions are outlined below). Semester credits count for 3/2 of a quarter credit. For example, a 4-credit semester course counts as a 6-credit quarter course ($4 \times \frac{3}{2} = 6$).
- d. After entering all the information about the courses you have completed, total up columns 3, 4 & 6.

- e. Your pre-requisite GPA is the total of column 6 divided by the total of column 4. Put this value in the "GPA" box. **Remember your minimum cumulative GPA on pre-requisites must be 3.0 or higher to apply.**
- f. Your total pre-requisite credits must be 30 or higher to apply.
 - i. If the total of column 4 is 30 or higher, enter that value in the "Credits" box.
 - ii. If it is not 30 or higher, add the total of column 3 to it. If that result is 30 or higher, enter it into the "Credits" box. If it is not higher, then your application will be disqualified.

C. WR 121. English Composition.

- a. It is required that you have this course completed in order to apply.
- b. At a school on the quarter system, this course is typically 4 credits, which you may count here. If your WR 121 is 3 credits, contact the Registrar for instructions on completion of your grid.
- c. At a school on the semester system, this course is typically 6 credits. You may count 4 credits in the 4th column and put a "2" in the 3rd column labeled, "Credit Not in GPA Calcs."
- d. Exception: If you have a BA/BS degree:
 - i. If you have this course on a transcript, list it as described above in "b" or "c".
 - ii. If you do not have it on a transcript, put a "4" in the 3rd column and a "P" in the grade column. This allows the 4 credits to count toward the credits needed to apply for the nursing program, but the credits and grade of P do not count in the GPA calculations.
- e. AP/CLEP testing is not accepted in lieu of this requirement.
- f. Questions about the WR 121 requirement may be directed to the Registrar.

D. WR 122. English Composition.

- a. At a school on the quarter system, this course is typically 4 credits, which you may count here. If your WR 121 is 3 credits, contact the Registrar for instructions on completion of your grid.
- b. At a school on the semester system, this course is typically 6 credits. You may count 4 credits in the 4th column and put a "2" in the 3rd column labeled, "Credit Not in GPA Calcs."
- c. Exception: If you have a BA/BS degree:
 - i. If you have this course on a transcript, list it as described above in "b" or "c".
 - ii. If you do not have it on a transcript, put a "4" in the 3rd column and a "P" in the grade column. This allows the 4 credits to count toward the credits needed to apply for the nursing program, but the credits and grade of P do not count in the GPA calculations.
- d. AP/CLEP testing is not accepted in lieu of this requirement.
- e. Questions about the WR 122 requirement may be directed to the Registrar.

E. MTH 95 or higher (excluding MTH 98, 211, 212, and 213).

- a. It is required that you have a course that meets this requirement in order to apply.
- b. It is required that your math course be 4 credits or more.
- c. As exemplified earlier, if your course is 5 credits, put "4" in column 4 and the number "1" in column 3.
- d. Your transcript must show that you completed this requirement on or after September 1, 2016.
- e. If using Statistics to meet this requirement, your transcript must show that you completed that course on or after September 1, 2016.
- f. AP/CLEP testing is not accepted in lieu of this requirement.

F. Course in Human Genetics or with a Genetic Component

- a. The A&P and Microbiology courses may NOT be used to meet this requirement.
- b. Courses vary between 3 to 5 credits, and you may count up to 4 credits for the course you are listing. If your course was 5 credits, then also put "1" in column 3. If your course is 3 credits, contact the Registrar for instructions on completion of your grid.

- c. Courses at Clatsop that are commonly used to meet this requirement are GS 112 or BI 222. Other courses acceptable to meet this requirement are BI 102, BI 112 (offered in the past) or BI 212.
- d. Note to those who are reading this for information and have not yet taken BI 231: Of the courses listed here, only GS 112 or BI 112 meet the pre-requisite science requirement for taking BI 231.

G. Anatomy & Physiology Sequence (BI 231, 232, & 233)

- a. It is required that your A&P courses included a lab component.
- b. BI 231. Human Anatomy & Physiology I.
 - i. It is required that you have this course completed in order to apply.
 - ii. Your transcript must show that you completed this course on or after September 1, 2016.
- c. BI 232 Human Anatomy & Physiology II & BI 233 Human Anatomy & Physiology III.
 - i. These are the other two A&P courses.
 - ii. Your transcript must show that you completed these courses on or after September 1, 2016.
- d. Instructions for Series completion at a Washington State school. This series is offered as two 5-credit courses. Record this as 5 credits of BI 231 and 5 credits of BI 233 in the gray section.
- e. Instructions for Series completion at a semester school. This series is offered as two 6-credit courses. Record this as 6 credits of BI 231 and 6 credits of BI 233 in the yellow section.

H. BI 234. Microbiology.

- a. Your transcript must show that you completed this course on or after September 1, 2016.
- b. This course varies between 4 to 5 credits, depending on the institution where you took it.
- c. As exemplified earlier, if your course is 5 credits, put "4" in column 4 and the number "1" in column 3.

I. NFM 225. Human Nutrition.

- a. At a school on the quarter system, this course is typically 4 credits, which you may count here.
- b. If your Nutrition course is 3 credits, contact the Registrar for instructions on completion of your grid.

J. PSY 215. Introduction to Developmental Psychology.

- a. This course varies between 3 to 4 credits, depending on the institution where you took it.
- b. You may ONLY COUNT a maximum of 3 credits for the course you are listing here.
- c. As exemplified earlier, if your course is 4 credits, put "3" in column 4 and the number "1" in column 3.

K. Arts & Letters Elective.

- a. These courses often vary between 3 to 4 credits.
- b. You may ONLY COUNT a maximum of 3 credits for the course you are listing here.
- c. WR 227 may not be counted as an A&L elective.
- d. As exemplified earlier, if your course is 4 credits, put "3" in column 4 and the number "1" in column 3.

L. Social Science Elective.

- a. These courses often vary between 3 to 4 credits.
- b. You may ONLY COUNT a maximum of 3 credits for the course you are listing here.
- c. As exemplified earlier, if your course is 4 credits, put "3" in column 4 and the number "1" in column 3.

Final Notes on Pre-requisite (Pre-req) GPA Scoring and Your Application

M. Credits.

- a. A minimum of 30 of the 45 nursing pre-requisite credits must be demonstrated in order to apply.
- b. Only up to 45 credits are used from the required pre-requisite courses for scoring purposes.
- c. Only these pre-requisite credits will be used to calculate the GPA on your application.

- d. If you have completed ALL of the required pre-requisite courses but do not have a total of 45 or more credits, contact the Clatsop Registrar for instructions.

N. Pre-requisite GPA: Must be a minimum cumulative of 3.0 or higher on your application.

O. If offered acceptance into the Clatsop Nursing Program:

- a. An applicant must complete all pre-requisites (45 credits) of the required nursing pre-requisite course work AND must maintain a minimum cumulative GPA of 3.0 or higher on all pre-requisite course work. Failure to demonstrate this will result in forfeiture of acceptance to the Clatsop Nursing Program.
- b. Applicants who have completed all their pre-requisite courses by the end of spring term 2023 will be considered first in offering acceptance into the Clatsop Nursing Program. Applicants who will not finish their pre-requisite courses until the end of summer term 2023 will be placed on an alternate list and given a ranking number based on their total application score.

Application Submission

If you are NOT a current student at Clatsop Community College, you must first apply to the college to obtain a Clatsop MYCCC account. Choose "Degree seeking" and the "Program" version of Associate of General Studies.

Questions about filling out the application?

- If you are a current Clatsop student, contact your advisor.
- If you are not a current Clatsop student, contact the Registrar's office at 503-338-2411.

Application Deadline: **Wednesday, February 15, 2023, at 5 p.m.** All applications and official transcripts from past coursework are due at the time of submitting the application. Applications and official transcripts submitted after Feb 15, 2023, will not be accepted.

Application packets may be submitted beginning January 3, 2023. Options for submission (choose one):

:

1. In-Person. Packets may be dropped off in person to the Student Services Welcome Center in Columbia Hall, room 109, at Clatsop Community College during regular business hours.
2. Email. Packets may be emailed to Registrar@ClatsopCC.edu. An email acknowledging receipt of the application will be sent.
3. Mail. Packets may be mailed to: Clatsop Community College, Student Services Welcome Center, ATTN: Nursing Admissions, 1651 Lexington Ave., Astoria, OR 97103.

If mailing your application, please allow ample time for delivery.

Applicants assume full responsibility for the method of delivery selected and any resulting delays in delivery.

Applications may not be transmitted by fax.

Any applicant requiring reasonable accommodations for the application should call 503-338-2474.

If selected for the Nursing Program, **you must complete Human Anatomy & Physiology II and III (BI 232 and BI 233) or the equivalent and all pre-requisite courses** as determined by the Clatsop Community College Registrar's Office **with a grade of C or above AND a minimum cumulative GPA of 3.0 or higher** on all nursing pre-requisite course work before the start of FALL TERM 2023.

Evaluating Nursing Applications

There are two Phases to the application: **Phase I** - assessment of points; **Phase II** - proctored essay – HSRT exam

Phase 1 - Admissions Point System - applicants will be assessed using 60 points in the following:

1. **Cumulative Grade Point Average**: Points possible = 15 - 25

The points you will receive for your cumulative GPA will be based on all Nursing Program pre-requisite courses completed by the application deadline with a C or above. Applicants must have completed at least 30 Nursing Program pre-requisite credits to meet minimum qualifications. Only the Nursing Program pre-requisite courses will be calculated in the GPA for assignment of points in the admission process. Points will be assigned as follows:

- 3.67 - 4.00 = 25 points
- 3.33 - 3.66 = 23 points
- 3.20 - 3.32 = 20 points
- 3.15 - 3.19 = 17 points
- 3.00 - 3.14 = 15 points

2. **Anatomy and physiology grades**: Points possible = 0 - 6 points

You will receive points for receiving an A or B in anatomy and physiology taken within the last 7 years (after September 1, 2016). If a course was taken more than once within the last 7 years, the most recent grade will be used. Points are awarded as follows:

- BI 231 (4 quarter credits): A = 2 points
B = 1 point
- BI 232 (4 quarter credits): A = 2 points
B = 1 point
- BI 233 (4 quarter credits): A = 2 points
B = 1 point
- WA schools: BI 241 (5 semester credits): A= 3 points
B = 1.5 points
- WA schools: BI 242 (5 semester credits): A = 3 points
B = 1.5 points

3. **Test of Essential Academic Skills - TEAS test**: Points possible = 0 - 5

As part of the selection process for acceptance into the nursing program at Clatsop Community College, all applicants will be required to take the TEAS (Test of Essential Academic Skills) exam online. The exam must be taken within the 6 months prior to the application deadline (after August 15, 2022). Information regarding registration and required proctoring of TEAS Exams can be found on the Clatsop Nursing webpage at <https://www.clatsopcc.edu/academic-path/academic-programs-a-z/nursing/>. You are required to submit a printout of your exam results with your application.

- A score of “Basic” or “Developmental” **will disqualify the applicant**,
- A score of “Proficient” with a cumulative score < 75 will receive **0 points**,
- A cumulative adjusted score of ≥ 75 will receive **3 points**,
- A score of “Advanced” will receive **4 points**, and
- A score of “Exemplary” will receive **5 points**.

Scoring for the TEAS varies each year based on statistical analysis by ATI, but generally a cumulative adjusted score of 59 will be rated by the testing company as “Proficient.”

4. **Select Course: Statistics** Points possible = 0 or 3

You will receive points 3 points if you have an official transcript which shows you completed MTH 243 or 244 (Statistics) or the equivalent as determined by the CCC Registrar with a grade of “C” or better prior to the application deadline. There is no ‘completed within 7 years’ requirement for statistics on your application unless it is also being used to meet the mandatory math minimum evaluation requirement. Then it must have been taken within the previous 7 years (See minimum evaluation requirements for Math on page 4 of these instructions).

5. **Earned College Degree**: Points possible = 0 or 3

Applicants may only claim points for one earned degree. Applicants will receive 1 point with an earned associate degree from a regionally accredited college or university. Applicants will receive 3 points with an earned bachelor’s degree or higher from a regionally accredited college or university. This must be submitted on an official sealed transcript from the college or university. A pending degree cannot be counted. Digital official transcripts should be sent to transcripts@clatsopcc.edu; Clatsop will not accept digital transcripts forwarded by the student to the college.

6. **Volunteerism**: Points possible = 0 - 3

Applicants may receive up to 3 points for volunteering in any organization / circumstance where the applicant was supervised (directly or indirectly) under the following conditions:

- a. Volunteer experience must have been completed in the last 5 years.
- b. Student can not use hours performed as a graduation or course requirement.
- c. Volunteer experience may not be court ordered.
- d. Paid experience is not considered “volunteer experience”.
- e. A “stipend” to cover gas expenses is not considered “paid” experience.
- f. A relative cannot serve as a supervisor, verify hours, or provide the reference letter.
- g. You must fill out the top portion of the Volunteer Verification Form.
- h. Your supervisor must fill out the bottom portion of the Volunteer Verification Form AND provide a letter or email of reference, which you attach to your application.
- i. You may duplicate the Volunteer Verification form as needed. A letter of reference must be on official agency stationary. An email reference must come from an official agency email address.
- j. Be sure the form is complete. Incomplete forms or missing reference letters/emails cannot be given consideration in the point assignment process.
- k. Points will be awarded as follows:
 - i. < 48 hours = 0 points
 - ii. 48 – 71 hours = 1 point
 - iii. 72 – 95 hours = 2 points
 - iv. ≥ 96 hours = 3 points

7. **Military Service**: Points possible = 0 or 3

If claiming Residency points (#8 below), military points may not be claimed. Three (3) points will be awarded for submitting proof you are an active military status, a retired military member or a veteran with proof of honorable discharge. Spouses of active military members are also eligible for these points. Spouses of retired military or spouses of veterans will not qualify for points. Copy of active/retired military ID or documentation of honorable discharge (DD-214) must be attached to the application.

6. **Residency**: Points possible = 0 - 5

If claiming Military points (#7 above), residency points may not be claimed. Applicants who are not claiming military points may receive points for one qualifying residency as outlined below. Oregon Coast Community College students with a Clatsop Community College transcript do not receive residency points. Complete the residency page in the application and submit any required documentation.

Minimum of 24 graded credits from Clatsop Community College completed between 2013 - 2022 will receive **5 points**.

Minimum of 24 credits from Tillamook Bay Community College completed between 2013 - 2022 will receive **3 points**.

OR

Applicants who graduated from a Clatsop County high school in 2020, 2021, or 2022 will receive **3 points**.

OR

Applicants who graduated from a Tillamook County high school in 2020, 2021, or 2022 will receive **2 points**.

Applicants who graduated from a Columbia, Pacific, or Wahkiakum County high school in 2020, 2021, or 2022 will receive **2 points**.

OR

Applicants of Clatsop, Tillamook or Columbia Counties in Oregon or Pacific or Wahkiakum Counties in Washington who have established residence as defined on the Declaration of Residency form will receive **2 points**.

7. **Work experience in the healthcare field**: Points possible = 0 - 4

In all of the following instances, the work experience time must have been accrued within the past 4 years of the time of application.

Applicants will be awarded a maximum of 4 points for at least 500 hours of work experience caring for human patients in one or more of the following occupations:

- 1) Nursing assistant,
- 2) Licensed practical nurse (licensed vocational nurse)
- 3) Emergency medical responder
- 4) Emergency medical technician,
- 5) Paramedic,
- 6) Respiratory therapist,
- 7) Medical assistant,
- 8) Dental assistant, or
- 9) Service as an Armed Services medic or corpsman

OR

Applicants will be awarded 2 points for less than 500 hours of work experience in any of the above occupations within the past 4 years of the time of application.

OR

Applicants with work experience gained in other areas of healthcare may submit their evidence of experience along with an explanation as to why they believe their experience should be considered for points. The Director of Nursing & Allied Health will judge whether the work experience qualifies and, if so, determine the number of points, whether 2 or 4 points. Written detail, including job description and totaling of hours, should be included to be eligible. Contact the Director of Nursing & Allied Health for questions.

To claim work experience, proof can include:

- If applicable, a copy of your current/active unencumbered state or national certification/license as a CNA, LPN, EMR, EMT, paramedic, RT, MA armed forces medic/corpsman, or another approved licensure or certification, if applicable. (Contact the Director of Nursing & Allied Health with questions).
- Written detail, including job description, if available.
- A letter or form on official letterhead from your place of employment which verifies the number of hours you are claiming.

On your application also put:

- Total amount of practice hours you are claiming on page 4 of the application.
- Location(s), phone number(s) of contact(s), and practice hours at each (practice hours will be verified to receive full points). List those on page 4 of the application.

8. Foreign language proficiency - Points possible = 0 or 3

- I. Applicants may receive 3 points for foreign language proficiency (speaking and listening) as determined by official high school transcript from a school located in a foreign country where English is not the primary language spoken.
- II. Alternatively, an official transcript/certificate identifying “Advanced” (any sub-category) language proficiency as defined by the American Council on the Teaching of Foreign Languages (ACTFL) 2012 Proficiency Guidelines. The OPI, OPIc and LPT assessments are acceptable proficiency exams administered by *Language Testing International*. For general information and questions, go to <https://www.languagetesting.com/language-testing-and-assessment> . Applicants must demonstrate both proficiency in speaking and listening. This will require two assessments: 1) completion of the OPI or OPIc **AND** 2) completion of the LPT assessment. See <https://www.languagetesting.com/> for language proficiency exam availability and <https://www.actfl.org/publications/guidelines-and-manuals/actfl-proficiency-guidelines-2012> for criteria indicating “Advanced” language proficiency as defined by the ACTFL 2012 Proficiency Guidelines. For information on how to order a language proficiency assessment through Language Testing International follow this link: <https://www.useloom.com/share/345bc9f2c19345b2b5a485593935dc6f>
There are fees associated with the above process set by and due to Language Testing International or other company used to determine level of proficiency.

Students should-order a proficiency certificate to submit with their application and a second one for their records to provide documentation of language proficiency to other institutions or employers in the future. OHSU will require an official certificate to waive the foreign language requirement for the RN-to-BS degree.

- III. ALTA Language Testing Services is also acceptable for language proficiency determination. A score of “Advanced” (any subcategory) as determined by ALTA is required to receive 3 points. Applicants must demonstrate both proficiency in speaking and listening. An official transcript from ALTA is required to submit with your application. Clatsop Community College cannot access students results directly from ALTA.

Applicants unable to validate proficiency by above measures due to unavailability of proficiency exams for specific foreign languages through Language Testing International are encouraged to contact the nursing program director. Alternate measures for determining proficiency are approved on a case-by-case basis per program policy.

Phase 2 – Proctored Essay and HSRT Exam

The top 48 applicants as determined in Phase 1 will be invited to participate in a proctored essay and HSRT Exam for additional points. These points will be added to the points awarded in Phase 1. Applicants invited to Phase 2 will receive instructions regarding both of these when they receive the invitation to participate in Phase 2.

9. Proctored Essay: Points possible = 0 - 30

Up to **30** points may be awarded for a proctored essay based on OCNE shared attribute/experience criteria. The essay questions will not be based on any specific pre-requisites or other courses, but will address general attributes such as **integrity, diversity, communication, transferable skills** (e.g., leadership, critical thinking, teamwork) **motivational fitness**, and **resilience**. The point spread for the essay scores will not be published and applicants will not see their scores.

10. HSRT Exam: Points possible = 0 - 10

Applicants invited to Phase 2 will also take the Health Sciences Reasoning Test (HSRT), an assessment of critical thinking developed and proctored by Insight Assessment. Additional information regarding the HSRT can be found by following these links: <https://www.insightassessment.com/article/health-sciences-reasoning-test-hsrt-2> and https://www.insightassessment.com/Resources/Teaching-Training-and-Learning-Tools/node_1487.

Up to **10** points may be awarded for the applicant’s overall HSRT score. The HSRT score describes overall strength in using reasoning to form reflective judgments about what to believe or what to do. Nursing students and RNs must be able to demonstrate sustained, focused and integrated application of core reasoning skills including analysis, interpretation, inference, evaluation, explanation, induction and deduction. The point spread for the HSRT scores will not be published and applicants will not see their scores.

Final Reminder

If offered acceptance into the Clatsop Nursing Program, an applicant must complete all pre-requisites (45 credits) of the required nursing pre-requisite course work AND must maintain a minimum cumulative GPA of 3.0 or higher on all pre-requisite course work. Failure to demonstrate this will result in forfeiture of acceptance to the Clatsop Nursing Program.

Applicants who have completed all their pre-requisite courses by the end of spring term 2023 will be considered first in offering acceptance into the Clatsop Nursing Program. Applicants who will not finish their pre-requisite courses until the end of summer term 2023 will be placed on an alternate list and given a ranking number based on their total application score.

Thank you for your interest in the Clatsop Community College Nursing Program. We wish you every success on your educational journey.

Doris R. Jepson, MSN, RN
Director, Nursing & Allied Health
Clatsop Community College
djepson@clatsopcc.edu