

# Clatsop Community College Budget Calendar for FY23-24 Budget Creation

## OCTOBER

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

11 BOARD: Regular Board Meeting

## NOVEMBER

November 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

8 BOARD: Regular Board Meeting

11 Veterans' Day

TBD Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

24-25 Thanksgiving Holiday

## DECEMBER

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

TBD Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

5-9 Fall Finals

13 BOARD: Regular Board Meeting

23-31 Winter Closure

## JANUARY

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1-2 Winter Closure

9 First day of Winter term

10 BOARD: Regular Board Meeting

TBD Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

16 Martin Luther King Day

30 PC: Distribute Draft Proposed Budget and Annual Renewals for department review/changes (Jan 30 to March 11)

30-31 Dept meetings to discuss/revise Draft Proposed Budget (Due 3/10)

TBD Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

## FEBRUARY

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

State Revenue Forecast

1-28 Dept meetings to discuss/revise Draft Proposed Budget (Due 3/10)

TBD Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

14 BOARD: Regular Board Meeting, Appoint/Reappoint Budget Committee, Appoint Budget Officer

20 President's Day

TBD Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

## MARCH

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

VPFO: Prepare IPEDS Financial Reporting (Due 4/9?)

TBD ALL CAMPUS: Budget Forum

1-10 Dept meetings to discuss/revise Draft Proposed Budget (Due 3/10)

!!! 10 PC: Draft Proposed Budget and Annual Renewals - Changes Due

TBD Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

14 BOARD: Regular Board Meeting

20-24 Winter Finals

TBD Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

24 VPFO: Decision to reconvene Budget Committee for Supplemental Budget (\$10,000+?)

27-31 Spring Break

31 PC: Distribute 2nd Draft Proposed Budget for review/changes (Due 4/10)

## APRIL

VPFO: Prepare Budget Message (Due 4/13)

TBD ALL CAMPUS: Budget Forum

3 First day of Spring term

3 SUPPLEMENTAL BUDGET \$10,000+? Submit ad for Budget Comm

!!! 10 PC: 2nd Draft Proposed Budget Changes Due

11 BOARD: Regular Board Meeting

!!! 13 LAST DAY TO MAKE CORRECTIONS

13 VPFO: Budget Message Due

14-21 EVON: Prepare Proposed Budget Summaries & Detail

!!! 20 Last Day - Submit ad, Budget Committee (by 4:00 to run 4/26)

!!! 21 Last Day - Post ad to CCC Website, Budget Committee

24-28 EVON: Print/Collate/Bind Proposed Budget Summaries

!!! 25 Last Day - Ad runs, Budget Committee (Astorian publishes T, Th, Sat)

28 EVON: Distribute Proposed Budget Summaries & post to web\*

## MAY

TBD ALL CAMPUS: Budget Forum

2 BC: First Budget Committee Meeting, Distribute Proposed Budget, Deliver Budget Message, Receive Public Comment, Approve FY23-24 Budget

3 EVON: Post Proposed Budget to Web Page (after meeting\*)

9 BOARD: Regular Board Meeting

16 BC: Second Budget Committee Meeting (Tentative), Approve FY23-24 Budget

23 BC: Third Budget Committee Meeting (Tentative), Approve FY23-24 Budget

29 Memorial Day

!!! 31 Last Day - Submit ad, Budget Hearing (by 4:00)

## JUNE

!!! 6 Last Day - Ad runs, Budget Hearing (Astorian publishes T, Th, Sat)

13 BOARD: Budget Hearing, Regular Board Meeting, Adopt FY23-24 Budget

12-16 Spring Finals

16 Graduation

19-30 Summer Break

## JULY

13 To Assessor: ED-50 & Resolution(s)

13 To HECC: Budget document

## AUGUST

## SEPTEMBER

30 To County Clerk: Budget document

Abbreviations Used: PC - President's Cabinet; BC - Budget Committee

Color Code:

Budget Committee Meeting

Budget Advisory Committee Meeting

College Closed

Finals

## April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## May 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## June 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## July 2023

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					