

CLATSOPCC CAREER PATHWAYS

ENTREPRENEURSHIP

Oregon Skill Set: Business & Management

www.clatsopcc.edu

STARTING OPTIONS

General Education Diploma / Adult Basic Education Courses / High School Diploma / College Now

College Now / High School Articulation Courses:

- BA223 Principles of Marketing (3 CR)
- CSL107 Spreadsheets (3 CR)

CAREER PATHWAY CERTIFICATE ENTREPRENEURSHIP

Length of Training: Approximately 12 Months (22+ Credits)

Classes:

- BA101 Intro to Business (4CR)
- BA 250 Small Business Management (3 CR)
- BA223 Principles of Marketing (3 CR)
- BA 131 Accounting Procedures (3 CR)
- BA 228 Automated Accounting (3 CR)
- BA177 Payroll and Business Tax (3 CR)

- CSL107 Spreadsheets (3 CR) or CS 131 Intro to Computer Information Systems (4 CR) or MIC 145 Introduction to Integrated Applications (3 CR)

POSSIBLE CAREER OPTIONS INCLUDE:

- [Receptionist/Information Clerk](#)
- [Office/Administrative Support Worker](#)
- [Human Resource Assistant](#)
- [Court, Municipal or License Clerk](#)
- [Customer Service Representative](#)
- [Administrative Assistant](#)
- [Medical Secretary](#)
- [Executive Secretary](#)

Other Possible Career Opportunities:

- Self-Employed, Small Business Owner

Continued education provides opportunities to enhance business skills for self-employment. Contact Clatsop Economic Development Resources (CEDR) for business-driven economic development services to Create, Grow and Retain Clatsop County Businesses.

ONE YEAR CERTIFICATE BUSINESS PROFESSIONAL

ADDITIONAL DEGREE OPTIONS

- [AAS Degree – Business Management](#)
- [AAS Degree – Accounting Technician](#)

Length of Training: Approximately 24+ Months (90+ Credits)

ADDITIONAL CAREER OPTIONS:

- [Bookkeeping/Accounting/Auditing Clerk](#)
- [Billing/Posting Clerk](#)
- [Bill/Account Collector](#)

ARTICULATED BACHELOR DEGREE OPTIONS

Clatsop Community College (CCC) and Eastern Oregon University (EOU) offer a joint program that permits students to earn an Associate of Science-Oregon Transfer (ASOT) degree from CCC and a Bachelor of Business Administration degree from EOU while remaining on the CCC Campus.

ADDITIONAL CAREERS:

- [Supervisor/Manager of Office & Administrative Support Workers](#)

RELATED BACHELOR DEGREE OPTIONS

There are opportunities for educational advancement. Some credits may transfer.

- [OSU \(Oregon State University\) Transfer Course Search \(CCC courses that transfer to OSU\)](#)
- [Map of Post-Secondary schools in Oregon](#)

Additional education and experience can enhance career placement and advancement opportunities.