

Clatsop Community College Budget Calendar for FY24-25 Budget

OCTOBER

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

12 BOARD: Regular Board Meeting

NOVEMBER

November 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

9 BOARD: Regular Board Meeting

10 Veterans' Day (observed 11/11)

TBD Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

23-24 Thanksgiving Holiday

DECEMBER

December 2023						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

TBD Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

4-8 Fall Finals

14 BOARD: Regular Board Meeting

22-31 Winter Closure

JANUARY

January 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

TBD x 2 Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

1 Winter Closure

8 First day of Winter term

11 BOARD: Regular Board Meeting

15 Martin Luther King Day

16 PC: Distribute Draft Proposed Budget and Annual Renewals for department review/changes (Jan 16 to March 1)

16-31 Dept meetings to discuss/revise Draft Proposed Budget. (Due 3/1)

FEBRUARY

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

TBD x 2 Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

State Revenue Forecast

1-29 Dept meetings to discuss/revise Draft Proposed Budget. (Due 3/1)

8 BOARD: Regular Board Meeting, As needed - Appoint/Reappoint Budget Committee, Appoint Budget Officer

19 President's Day

MARCH

March 2024						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

TBD x 2 Budget Advisory Committee, TBI or Zoom, 3:00-5:00 p.m.

TBD ALL CAMPUS: Budget Forum

BO: Prepare IPEDS Financial Reporting (Due 4/5?)

BO: Prepare Budget Message (Due 4/8)

!!! 1 PC: Draft Proposed Budget and Annual Renewals - Changes Due

14 BOARD: Regular Board Meeting

15 PC: Distribute 2nd Draft Proposed Budget for review/changes (Due 4/5)

18-22 Winter Finals

25-29 Spring Break

APRIL

TBD ALL CAMPUS: Budget Forum

1 First day of Spring term

!!! 5 PC: 2nd Draft Proposed Budget Changes Due

!!! 5 LAST DAY TO MAKE CORRECTIONS

8 BO: Decision to reconvene Budget Committee for Supplemental Budget (\$10,000+?)

8 BO: Budget Message Due

8-12 EVON: Prepare Proposed Budget & Detail

11 BOARD: Regular Board Meeting

!!! 12 SUPPLEMENTAL BUDGET \$10,000+? Submit w/ ad for Budget Comm

!!! 12 Last Day - Post ad to CCC Website, Budget Committee

!!! 15 Last Day - Submit ad, Budget Committee (by 4:00 to run by 4/18)

15-19 EVON: Print/Collate/Bind Proposed Budget

!!! 18 Last Day - Ad runs, Budget Committee (Astorian publishes T, Th, Sat)

19 EVON: Distribute Proposed Budget w/o Budget Msg & post to web

23 BC: First Budget Committee Meeting, Receive Budget Message and Public Comment, Approve FY24-25 Budget

24 EVON: Post Proposed Budget to Web Page (after meeting) w/Budget Msg

30 BC: Budget Committee Meeting, Receive Public Comment, Approve FY24-25 Budget

April 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

TBD ALL CAMPUS: Budget Forum

7 BC: Budget Committee Meeting, Receive Public Comment, Approve FY24-25 Budget

9 BOARD: Regular Board Meeting

14 BC: Budget Committee Meeting, Receive Public Comment, Approve FY24-25 Budget

21 BC: Budget Committee Meeting, Receive Public Comment, Approve FY24-25 Budget

27 Memorial Day

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

!!! 3 Last Day - Submit ad, Budget Hearing (by 4:00)

!!! 8 Last Day - Ad runs, Budget Hearing (Astorian publishes T, Th, Sat)

13 BOARD: Budget Hearing, Regular Board Meeting, Adopt FY24-25 Budget

10-14 Spring Finals

14 Graduation

19 Juneteenth

6/17-28 Summer Break

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

11 BOARD: Regular Board Meeting, Appoint/Reappoint Budget Committee, Appoint Budget Officer

15 To Assessor: ED-50 & Resolution(s)

15 To HECC: Budget document

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

30 To County Clerk: Budget document

SEPTEMBER

Abbreviations Used: BO - Budget Officer; PC - President's Cabinet; BC - Budget Committee

Color Code:
Budget Committee Meeting
Budget Advisory Committee Meeting
College Closed