

BP 4230 Grading, Academic Record Symbols, and Grading Changes

References:

NWCCU Standard 2.D.5

No Oregon statutory requirement

The President shall establish procedures to determine and maintain a grading system that defines the grades awarded to students at the end of College courses—and to assure the accuracy and integrity of all grades awarded by faculty. The procedures shall include, but not necessarily be limited to, the following:

- Absent mistake, bad faith, fraud, or incompetence, the grades awarded by faculty shall be final.
- Procedures for students to challenge the correctness of a grade.
- The installation of security measures to protect grade records and grade storage systems from unauthorized access.
- Limitations on access to grade records and grade storage systems.
- Discipline for students or staff who are found to have gained access to grade records without proper authorization or to have changed grades without proper authorization.
- Notice to students, faculty, transfer institutions, accreditation agencies, and law enforcement agencies if unauthorized access to grade records and grade storage systems is discovered to have occurred.

See also:

BP 3310 Records Retention and Destruction

BP 5040 Student Records

END OF POLICY

Joint Policies & Procedures Committee Approved: May 28, 2025

Board Policy Committee Approved: July 17, 2025

Board of Education Adopted: September 11, 2025

Last Revised:

Rescinds: 5.016 and BP 4231 Grade Changes