

## AP 7350 Resignations

## References:

No Oregon statutory requirement.

All non-represented employees who resign from positions with the College shall give at least two weeks' notice prior to the date on which employment will terminate. Notice shall be in writing and directed to the President, immediate supervisor, and the Human Resources Office. Resignations may be rescinded with approval and at the discretion of the College.

Represented employees will follow the Collective Bargaining Agreement.

## **END OF PROCEDURE**

President's Cabinet Approval Date: January 26, 2021 College Council Approval Date: January 28, 2021 Last Revised: January 28, 2021

Rescinds: None