

## AP 6150 Designation of Authorized Signatures

### References:

ORS 341.703

The President of the College (the Clerk) or the Chief Financial Officer (Deputy Clerk) and the Director of Accounting Services are hereby designated as the Clatsop Community College officers authorized to sign obligations on behalf of the College.

The Board may authorize the use of electronic signatures by persons authorized to sign College checks.

The officers will withhold approval of Clatsop Community College obligations when:

- Disbursement of the funds will result in the total amounts expended in any major account classification to exceed the amount budgeted.
- Established procedures have not been followed to permit verification of authenticity of the expenditure.

Approved:                      March 12, 2019

Rescinds: 3.120