

MINUTES OF THE JULY 24, 2025
BOARD OF EDUCATION
Regular Board Meeting

Board Members Present: Ed Johnson, Lloyd Mueller, Jody Stahancyk, Mitra Vazeen

Others Present: Bill Meck, Anita Jensen, Evon Jacobson, "ClatsopJohnson", Mathias Lehman-Winters, Kevin Leahy, Jim Allegria, Tom Ank, Recording Secretary Felicity Green and President Jarrod Hogue

CALL TO ORDER

Ed Johnson called the meeting to order at 7:35 pm.

APPROVAL OF AGENDA

Lloyd Mueller **moved to approve the agenda as presented.** Jody Stahancyk seconded the motion. **Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.**

ROLL CALL

Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen were present.
Ashley Flukinger, Tim Lyman and Sheila Roley were absent.

PUBLIC FORUM

There was no public comment.

APPROVAL OF MINUTES

Jody Stahancyk **moved to approve the Minutes of the June 12 Regular Board Meeting and the Minutes of the June 21 Board Retreat as presented.** Lloyd Mueller seconded the motion. **Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.**

REPORT OF THE PRESIDENT

The President reported that the final enrollment numbers looked flat, which reflects a rebound from where the College started in the fall and is good news. This enrollment news means that the State funding will also remain the same. The capital request has been renewed and the College is eligible for another two years to receive the matching grant earmarked for the MERTS campus. The match opportunity funding has been increased to \$12 million from \$8 million.

Three accreditation reports are due to NWCCU by the end of the summer, including the Year Six Policies, Regulations and Financial Review and the Annual Report. The Ad Hoc Report related to the noncompliance finding on Standard 1 is also due at the same time.

He is continuing to meet with the Classified union about their contract; things are moving forward.

The Department of Education is currently holding back all Adult Basic Education grants to community colleges, which impacts the College by about \$200,000. These Title II grants may be overseen by the Department of Labor in the future. There was some discussion of these grants and suggestions of possible avenues the President could follow to ensure that the money is received.

There was some discussion of the HECC's financial report on Oregon community colleges (included in the Board packet.) Concerns were expressed that the way the HECC has interpreted the College's financial data is incorrect and does not reflect the true picture. President Hogue and Bill Meck have submitted a comment asking the HECC to correct this information.

FINANCIAL REPORT

Bill Meck said that the June financial report will be presented when the fiscal year is complete in the fall. The audit is currently in progress. He distributed a summary of the Plant Fund (Appendix A,) explaining that the first three lines represent debt. He is hopeful that at the end of the year the College will have over \$2 million reserved in the plant fund. There was some discussion of the plant fund. The College has a bond expiring in two years and could potentially put another on the ballot in 2028.

The College has gotten an estimate of \$650,000 to repair the façade of Towler Hall. There was some discussion of possible avenues for funding those repairs, including naming opportunities. While the \$8 million matching grant cannot be used for the Lexington campus, receiving it would free up money for Lexington repairs.

REPORT OF THE BOARD CHAIR

Ed Johnson reported that he was sorry to have missed the Upward Bound program and that he will not be able to be in the Regatta parade this year.

WRITTEN REPORTS

The Board asked that the President include more details in his report, including action items. They also asked that the Foundation report include less acronyms for greater clarity. Ed Johnson commented that Medical Assisting numbers continue to go up and he is impressed that all the students pass their exams.

Jim Alegria asked to address the Board on behalf of the Foundation. He said that the Foundation passed their 2025-26 budget and will be giving out \$174,000 in endowed scholarships this year. They would like to have a joint meeting with the Board to discuss working together on the matching MERTS grant.

OLD BUSINESS

FURTHER DISCUSSION OF BOARD GOALS

FURTHER DISCUSSION OF PRESIDENTIAL GOALS

Jody Stahancyk **moved to table both items until the next meeting when the full Board will be present.** Lloyd Mueller seconded the motion. **Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.**

FURTHER DISCUSSION OF POSSIBILITIES FOR FUTURE PROGRAM GROWTH

The Board discussed the maritime program, which has fallen behind due to a combination of a slowdown in program approval renewals from the National Maritime Center and a drop in articulations with the Coast Guard and Tongue Point. The College is looking at reassessing the two year program, as most maritime students do not complete it but instead take classes to complete their certifications. There was some discussion around marketing for the certifications, including considering whether the College could have a presence at the Maritime Museum. There was also some discussion about the possibility that the Service Employee's International Union (SEIU) might be reaching out to the College to discuss some shorter-term care giving certifications they would like to offer their members.

BOARD FUTURING: CONCLUSIONS FROM THE RETREAT

The Board agreed to skip this topic until September. No motion was made.

**CONSENT AGENDA: POLICIES AND CORRESPONDING PROCEDURES FOR 2ND READING AND ADOPTION
CONSENT AGENDA: POLICIES FOR RESCISSION**

The Board agreed that as Policy Committee Chair Ashley Flukinger was absent, they would prefer to address all policies at the September meeting. No motion was made.

Mitra Vazeen read the Oath of Office and was sworn in.

NEW BUSINESS

ELECTION OF BOARD OFFICERS

Jody Stahancyk **moved that everyone continue in their current positions until the September Board meeting.** Mitra Vazeen seconded the motion. **Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.**

APPOINTMENT OF BOARD COMMITTEE REPS FOR ACADEMIC YEAR 2025-2026

Jody Stahancyk **moved that the Board Committee Reps remain in their current positions until the September meeting and at that point determine what the new committees will be.** Lloyd Mueller seconded the motion. **Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.**

APPROVE BOARD MEETING DATES, TIMES AND LOCATIONS

Jody Stahancyk moved to accept these dates and locations. Lloyd Mueller seconded the motion. Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.

APPOINTMENT OF CLERK, DEPUTY CLERK AND BOARD SECRETARY

Jody Stahancyk moved to appoint Jarrod Hogue as Clerk of Clatsop Community College, Teena Toyas as Deputy Clerk and Felicity Green as Board Secretary. Mitra Vazeen seconded the motion. Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.

AUTHORIZE FISCAL YEAR SIGNATURES

Jody Stahancyk moved to authorize the fiscal year signatures as proposed. Lloyd Mueller seconded the motion. Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.

APPOINTMENT OF BUDGET OFFICER

Jody Stahancyk moved to appoint President Jarrod Hogue as Budget Officer. Lloyd Mueller seconded the motion. Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.

DESIGNATE DEPOSITORY OF FUNDS FOR FISCAL YEAR 2025-2026

Jody Stahancyk moved to adopt the list of qualified depositories in Clatsop County for public funds for Fiscal Year 25-26. Mitra Vazeen seconded the motion. Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.

CONSENT AGENDA: POLICIES AND CORRESPONDING PROCEDURES FOR FIRST READING

Jody Stahancyk moved that this be deferred until the September meeting. Mitra Vazeen seconded the motion. Ed Johnson, Lloyd Mueller, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger, Tim Lyman and Sheila Roley were not present. The motion carried.

STUDENT SURVEY

The President spoke about the student survey. This survey will be repeated every term to see if consistent or emerging trends come out.

BOARD FORUM

Lloyd Mueller said he liked the student satisfaction survey and thought getting over 180 responses was good.

Ed Johnson said that although the HECC report may not be accurate, he liked the amount of information it presented.

The meeting was adjourned at 7:07 pm.