

## Clatsop Community College Budget Calendar for FY20-21 Budget

| October 2019 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
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| 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 | 29 | 30 | 31 |    |    |

| November 2019 |    |    |    |    |    |    |
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| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 |

| December 2019 |    |    |    |    |    |    |
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| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 | 31 |    |    |    |    |

| January 2020 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
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| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 | 31 |    |

| February 2020 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
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| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 | 29 |

| March 2020 |    |    |    |    |    |    |
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| 15         | 16 | 17 | 18 | 19 | 20 | 21 |
| 22         | 23 | 24 | 25 | 26 | 27 | 28 |
| 29         | 30 | 31 |    |    |    |    |

**OCTOBER**  
8 BOARD: Regular Board Meeting

**NOVEMBER**  
12 BOARD: Regular Board Meeting  
11 Veterans' Day  
18 Budget Advisory Committee, T310, 3:00-4:30 p.m.  
28-29 Thanksgiving Holiday

**DECEMBER**  
2-6 Fall Finals  
10 BOARD: Regular Board Meeting  
23-31 Winter Closure

**JANUARY**  
1 Winter Closure  
6 First day of Winter term  
14 PC: Distribute Draft Proposed Budget and Renewals for department review/changes (Jan 14 to March 13)  
14 BOARD: Regular Board Meeting  
14-31 Dept meetings to discuss/revise Draft Proposed Budget (1/14-3/13)  
20 Martin Luther King Day  
23 Budget Advisory Committee, T307, 3:00-5:00 p.m.  
31 Budget Advisory Committee, T307, 3:00-5:00 p.m.

**FEBRUARY**  
State Revenue Forecast  
1-29 Dept meetings to discuss/revise Draft Proposed Budget (1/14-3/13)  
13 Budget Advisory Committee, T307, 3:00-5:00 p.m.  
17 President's Day  
19\* BOARD: Regular Board Meeting, Appoint/Reappoint Budget Committee, Appoint Budget Officer  
27 Budget Advisory Committee, T307, 3:00-5:00 p.m.

**MARCH**  
JOANN: Prepare IPEDS Financial Reporting (Due 4/9?)  
TBD ALL CAMPUS: Budget Forum  
1-13 Dept meetings to discuss/revise Draft Proposed Budget (1/18-3/13)  
10 BOARD: Regular Board Meeting  
12 Budget Advisory Committee, T307, 3:00-5:00 p.m.  
!!! 13 PC: Draft Proposed Budget and Renewals - Changes Due  
16-20 Winter Finals  
23-27 Spring Break  
27 PC: Distribute 2nd Draft Proposed Budget for review/changes (4/10)  
30 First day of Spring term  
30 JOANN: Decision to reconvene Budget Committee for Supplemental Budget (\$10,000+?)

**APRIL**  
JOANN: Prepare Budget Message (Due 4/19)  
TBD ALL CAMPUS: Budget Forum  
1 SUPPLEMENTAL BUDGET \$10,000+? Submit ad for Budget Comm  
!!! 10 PC: 2nd Draft Proposed Budget Changes Due  
14 BOARD: Regular Board Meeting  
!!! 17 LAST DAY TO MAKE CORRECTIONS  
17 JOANN: Budget Message Due  
20-24 EVON: Prepare Proposed Budget Summaries & Detail  
!!! 23 Last Day - Submit ad, Budget Committee (by 11:00 to run 4/28)  
!!! 28 Last Day - Post ad to CCC Website, Budget Committee  
!!! 28 Last Day - Ad runs, Budget Committee  
27-1 EVON: Print/Collate/Bind Proposed Budget Summaries

**MAY**  
TBD ALL CAMPUS: Budget Forum  
1 EVON: Distribute Proposed Budget Summaries  
5 BC: First Budget Committee Meeting, Distribute Proposed Budget, Deliver Budget Message, Receive Public Comment  
6 EVON: Post Proposed Budget to Web Page (after meeting)  
12 BOARD: Regular Board Meeting  
19 Local Primary Election  
19 BC: Second Budget Committee Meeting, Approve FY1920 Budget (Tentative) 5:30  
26 BC: Third Budget Committee Meeting (Tentative), Approve FY1920 Budget  
25 Memorial Day  
!!! 28 Last Day - Submit ad, Budget Hearing (by 11:00)

**JUNE**  
!!! 2 Last Day - Ad runs, Budget Hearing  
8-12 Spring Finals  
9 BOARD: Budget Hearing, Regular Board Meeting, Adopt FY1920 Budget

**JULY**  
15 To Assessor: ED-50 & Resolution(s)  
15 To HECC: Budget

**AUGUST**  
**SEPTEMBER**  
30 To County Clerk: Budget

Abbreviations Used: PC - President's Cabinet; BC - Budget Committee  
Color Code:  
Budget Committee Meeting  
Budget Advisory Committee Meeting  
College Closed  
Finals

| April 2020 |    |    |    |    |    |    |
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| May 2020 |    |    |    |    |    |    |
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| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |

| June 2020 |    |    |    |    |    |    |
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| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
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| July 2020 |    |    |    |    |    |    |
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