## Clatsop Community College Budget Calendar for FY20-21 Budget

|  | OCTOBER   | APRIL  |   |
|--|---|--|---|
| October 2019   | 8 BOARD: Regular Board Meeting  | JOANN: Prepare Budget Message (Due 4/19)   | April 2020  |
| S M T W T F S  | board. Regular board Weeting  | TBD ALL CAMPUS: Budget Forum   | S M T W T F   |
| 1 2 3 4 5  |   | 1 SUPPLEMENTAL BUDGET \$10,000+? Submit ad for Budget Comm   | 1 2 3   |
| 6 7 8 9 10 11 12   |   | !!! 10 PC: 2nd Draft Proposed Budget Changes Due   | 5 6 7 8 9 10  |
| 13 14 15 16 17 18 19   |   | 14 BOARD: Regular Board Meeting  | 12 13 14 15 16 17   |
| 20 21 22 23 24 25 26   |   | !!! 17 LAST DAY TO MAKE CORRECTIONS  | 19 20 21 22 23 24   |
| 27 28 29 30 31   |   | 17 JOANN: Budget Message Due   | 26 27 28 29 30  |
|  |   | 20-24 EVON: Prepare Proposed Budget Summaries & Detail   |   |
|  | NOVEMBER  | !!! 23 Last Day - Submit ad, Budget Committee (by 11:00 to run 4/28)   |   |
| November 2019  | 12 BOARD: Regular Board Meeting   | !!! 28 Last Day - Post ad to CCC Website, Budget Committee   |   |
| S M T W T F S  | 11 Veterans' Day  | !!! 28 Last Day - Ad runs, Budget Committee  |   |
| 1 2  | 18 Budget Advisory Committee, T310, 3:00-4:30 p.m.  | 27-1 EVON: Print/Collate/Bind Proposed Budget Summaries  |   |
| 3 4 5 6 7 8 9  | 28-29 Thanksgiving Holiday  |  |   |
| 10 11 12 13 14 15 16   |   |  |   |
| 17 18 19 20 21 22 23   |   | MAY  |   |
| 24   25   26   27   <b>28   29</b>   30  |   | TBD ALL CAMPUS: Budget Forum   | May 2020  |
|  |   | 1 EVON: Distribute Proposed Budget Summaries   | SMTWTF  |
|  | DECEMBER  | 5 BC: First Budget Committee Meeting, Distribute Proposed Budget,  | 1   |
| December 2019  | 2-6 Fall Finals   | Deliver Budget Message, Receive Public Comment   | 3 4 5 6 7 8   |
| S M T W T F S  | 10 BOARD: Regular Board Meeting   | 6 EVON: Post Proposed Budget to Web Page (after meeting)   | 10 11 12 13 14 15   |
| 1 2 3 4 5 6 7  | 23-31 Winter Closure  | 12 BOARD: Regular Board Meeting  | 17 18 19 20 21 22   |
| 8 9 10 11 12 13 14   |   | 19 Local Primary Election  | 24 <b>25</b> 26 27 28 29  |
| 15 16 17 18 19 20 21   |   | 19 BC: Second Budget Committee Meeting, Approve FY1920 Budget  | 31  |
| 22 <b>23 24 25 26 27 28</b>  |   | (Tentative) 5:30   |   |
| 29   30   31   |   | 26 BC: Third Budget Committee Meeting (Tentative), Approve FY1920  |   |
|  |   | Budget   |   |
|  | <u>JANUARY</u>  | 25 Memorial Day  |   |
| January 2020   | 1 Winter Closure  | !!! 28 Last Day - Submit ad, Budget Hearing (by 11:00)   |   |
|  |   | ,,,,,,,  |   |
| S M T W T F S  | 6 First day of Winter term  |  |   |
| 1 2 3 4  | 6 First day of Winter term  14 PC: Distribute Draft Proposed Budget and Renewals for department   |  |   |
| 1         2         3         4           5         6         7         8         9         10         11  | 6 First day of Winter term  14 PC: Distribute Draft Proposed Budget and Renewals for department review/changes (Jan 14 to March 13)   | JUNE   | luna 2020   |
| 1         2         3         4           5         6         7         8         9         10         11           12         13         14         15         16         17         18   | First day of Winter term     PC: Distribute Draft Proposed Budget and Renewals for department review/changes (Jan 14 to March 13)     BOARD: Regular Board Meeting  | <u>JUNE</u><br>!!!2 Last Day - Ad runs, Budget Hearing   | June 2020   |
| 1         2         3         4           5         6         7         8         9         10         11           12         13         14         15         16         17         18           19         20         21         22         23         24         25  | 6 First day of Winter term 14 PC: Distribute Draft Proposed Budget and Renewals for department review/changes (Jan 14 to March 13) 14 BOARD: Regular Board Meeting 14-31 Dept meetings to discuss/revise Draft Proposed Budget (1/14-3/13)  | JUNE  !!!2 Last Day - Ad runs, Budget Hearing 8-12 Spring Finals   | S M T W T F   |
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| 1   2   3   4     5   6   7   8   9   10   11     12   13   14   15   16   17   18     19   20   21   22   23   24   25     26   27   28   29   30   31  | 6 First day of Winter term 14 PC: Distribute Draft Proposed Budget and Renewals for department review/changes (Jan 14 to March 13) 14 BOARD: Regular Board Meeting 14-31 Dept meetings to discuss/revise Draft Proposed Budget (1/14-3/13) 20 Mortin Luther King Day 23 Budget Advisory Committee, T307, 3:00-5:00 p.m. 31 Budget Advisory Committee, T307, 3:00-5:00 p.m.  FEBRUARY  State Revenue Forecast 1-29 Dept meetings to discuss/revise Draft Proposed Budget (1/14-3/13) 13 Budget Advisory Committee, T307, 3:00-5:00 p.m. 17 President's Day 19* BOARD: Regular Board Meeting, Appoint/Reappoint Budget Committee, Appoint Budget Officer 27 Budget Advisory Committee, T307, 3:00-5:00 p.m.  MARCH JOANN: Prepare IPEDS Financial Reporting (Due 4/9?) TBD ALL CAMPUS: Budget Forum 1-13 Dept meetings to discuss/revise Draft Proposed Budget (1/18-3/13) 10 BOARD: Regular Board Meeting 12 Budget Advisory Committee, T307, 3:00-5:00 p.m.   | JUNE  1!!2 Last Day - Ad runs, Budget Hearing 8-12 Spring Finals 9 BOARD: Budget Hearing, Regular Board Meeting, Adopt FY1920 Budget  JULY 15 To Assessor: ED-50 & Resolution(s) 15 To HECC: Budget  AUGUST SEPTEMBER 30 To County Clerk: Budget  Abbreviations Used: PC - President's Cabinet; BC - Budget Committee Color Code:  | S   M   T   W   T   F     1   2   3   4   5     7   8   9   10   11   12     14   15   16   17   18   16     21   22   23   24   25   26     28   29   30   |
| February 2020  S M T W T S S 9 10 11  2 3 4 5 6 7 8 9 10 11  2 2 3 4 5 6 7 8 9 10 11  2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31  | 6 First day of Winter term 14 PC: Distribute Draft Proposed Budget and Renewals for department review/changes (Jan 14 to March 13) 14 BOARD: Regular Board Meeting 14-31 Dept meetings to discuss/revise Draft Proposed Budget (1/14-3/13) 20 Martin Luther King Day 23 Budget Advisory Committee, T307, 3:00-5:00 p.m. 31 Budget Advisory Committee, T307, 3:00-5:00 p.m. 31 Budget Advisory Committee, T307, 3:00-5:00 p.m.  FEBRUARY  State Revenue Forecast 1-29 Dept meetings to discuss/revise Draft Proposed Budget (1/14-3/13) 13 Budget Advisory Committee, T307, 3:00-5:00 p.m. 17 President's Day 19* BOARD: Regular Board Meeting, Appoint/Reappoint Budget Committee, Appoint Budget Officer 27 Budget Advisory Committee, T307, 3:00-5:00 p.m.  MARCH JOANN: Prepare IPEDS Financial Reporting (Due 4/9?) TBD ALL CAMPUS: Budget Forum 1-13 Dept meetings to discuss/revise Draft Proposed Budget (1/18-3/13) 10 BOARD: Regular Board Meeting 12 Budget Advisory Committee, T307, 3:00-5:00 p.m.  III 13 PC: Draft Proposed Budget and Renewals - Changes Due | JUNE  1!!2 Last Day - Ad runs, Budget Hearing 8-12 Spring Finals 9 BOARD: Budget Hearing, Regular Board Meeting, Adopt FY1920 Budget  JULY 15 To Assessor: ED-50 & Resolution(s) 15 To HECC: Budget  AUGUST SEPTEMBER 30 To County Clerk: Budget  Abbreviations Used: PC - President's Cabinet; BC - Budget Committee  Color Code: Budget Committee Meeting Budget Advisory Committee Meeting College Closed   | S   M   T   W   T   F     1   2   3   4   5     7   8   9   10   11   12     14   15   16   17   18   19     21   22   23   24   25   26     28   29   30   |
| 1   2   3   4     5   6   7   8   9   10   11     12   13   14   15   16   17   18     19   20   21   22   23   24   25     26   27   28   29   30   31  | 6 First day of Winter term 14 PC: Distribute Draft Proposed Budget and Renewals for department review/changes (Jan 14 to March 13) 14 BOARD: Regular Board Meeting 14-31 Dept meetings to discuss/revise Draft Proposed Budget (1/14-3/13) 20 Mortin Luther King Day 23 Budget Advisory Committee, T307, 3:00-5:00 p.m. 31 Budget Advisory Committee, T307, 3:00-5:00 p.m.  FEBRUARY  State Revenue Forecast 1-29 Dept meetings to discuss/revise Draft Proposed Budget (1/14-3/13) 13 Budget Advisory Committee, T307, 3:00-5:00 p.m. 17 President's Day 19* BOARD: Regular Board Meeting, Appoint/Reappoint Budget Committee, Appoint Budget Officer 27 Budget Advisory Committee, T307, 3:00-5:00 p.m.  MARCH JOANN: Prepare IPEDS Financial Reporting (Due 4/9?) TBD ALL CAMPUS: Budget Forum 1-13 Dept meetings to discuss/revise Draft Proposed Budget (1/18-3/13) 10 BOARD: Regular Board Meeting 12 Budget Advisory Committee, T307, 3:00-5:00 p.m.   | ### JUNE  ### 1912 Last Day - Ad runs, Budget Hearing  ### 8-12 Spring Finals  9 BOARD: Budget Hearing, Regular Board Meeting, Adopt FY1920  Budget  #### 15 To Assessor: ED-50 & Resolution(s)  15 To HECC: Budget  ### AUGUST  **SEPTEMBER*  30 To County Clerk: Budget  Abbreviations Used: PC - President's Cabinet; BC - Budget Committee  Color Code:  Budget Committee Meeting  Budget Advisory Committee Meeting  Budget Advisory Committee Meeting  Budget Advisory Committee Meeting | S   M   T   W   T   F     1   2   3   4   5     7   8   9   10   11   12     14   15   16   17   18   19     21   22   23   24   25   26     28   29   30   |

27 PC: Distribute 2nd Draft Proposed Budget for review/changes (4/10)

30 JOANN: Decision to reconvene Budget Committee for Supplemental

30 First day of Spring term

Budget (\$10,000+?)