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This form is used to request a review of your financial aid eligibility as a result of changes in some circumstances which occurred after you filed your 2020-2021 FAFSA. **If you are requesting an adjustment for lost wages, do not use this form.** You would need to use an Employment Income Adjustment form which is only accepted after 2019 tax returns and W-2's can also be submitted.

All items must be complete and submitted at the same time:

- 1) Please review the "Special Circumstances" in Section I. If you and/or your parents meet one or more of the special circumstances, check the appropriate box(es). Attach documents and/or information as requested in the Documentation column for your circumstance.
- 2) Complete Section II with Personal Statement providing more detail and dates of circumstance.
- 3) Submit a signed 2018 Tax Return and W-2's for review of circumstance if you have not already done so.

Important: All attachments must be dated, signed, and include the name and CCC ID number of the student.

Please allow a minimum of 2-3 weeks for processing of this request.

Note: Submission of this form does not ensure a change or increase in your award. You will be notified of the results.

SECTION I

Check the circumstance which applies and provide the documentation that is requested for each situation.

SPECIAL CIRCUMSTANCE	PARENT	STUDENT	DOCUMENTATION
<input type="checkbox"/> Loss or reduction of child support or other benefits	A parent who received income or benefits in 2018 had this income/benefit reduced or terminated during 2019 (such as child support, disability, unemployment, etc.)	You (or your spouse) received income or benefits in 2018 but had this income/benefit reduced or terminated during 2019 (such as child support, disability, unemployment, etc.)	In <u>Section II-Personal Statement</u> or on a separate sheet of paper you need to specify: 1-Type of income or benefit; 2-Amount received during 2018; 3-Reasons and <u>date</u> of termination or reduction.
<input type="checkbox"/> Separation or divorce	Parents have separated or divorced after you applied for federal student aid.	You and your spouse have separated or divorced after you applied for federal student aid.	1-Date of separation or divorce: ____/____/____ 2-Attach copy of legal separation agreement or dissolution decree or letter from a professional or agency documenting legal proceedings have begun relative to the separation or divorce.
<input type="checkbox"/> Death	A parent has died after you applied for federal student aid.	Your spouse has died after you applied for federal student aid.	1-Name of deceased and relationship to student; _____ 2-Attach copy of death certificate, obituary notice or printed memorial program.
<input type="checkbox"/> Unusual debt or expenses in 2018	A parent incurred unusually high debt or expense during <u>2018</u> due to a circumstance such as significant medical/dental out of pocket expenses not covered by insurance, or elementary/secondary school tuition that has created financial hardship.	Student/spouse incurred unusually high debt or expense during <u>2018</u> due to a circumstance such as significant medical/dental out of pocket expenses not covered by insurance, or elementary/secondary school tuition that has created financial hardship.	In <u>Section II-Personal Statement</u> or on separate sheet of paper you need to specify: 1-Description of debt or expense; 2-Total amount of debt or expense; 3-Explanation of hardship. Important: Documents supporting this expense or debt must accompany this form.

SECTION II

