

Transfer Checklist

What to do and when to do it!

Date Completed	Fall Term (September-December)
<input type="checkbox"/>	Apply for admissions (If you are applying for limited admission programs (social work, nursing, education, etc. check for deadlines & prereqs)
<input type="checkbox"/>	Request an admissions fee deferral
<input type="checkbox"/>	Submit your FAFSA/ORSAA after October 1
<input type="checkbox"/>	Send official transcripts
<input type="checkbox"/>	Meet with your TRIO Advisor to discuss your transfer plan
<input type="checkbox"/>	Identify scholarships you wish to apply for and record deadlines & requirements, confirm you meet eligibility guidelines before you apply.
<input type="checkbox"/>	Get help editing your scholarship essays from TRIO & the Writing Center
Date Completed	Winter (December-March)
<input type="checkbox"/>	Apply for university & private scholarships by posted deadlines
<input type="checkbox"/>	Apply for limited entry programs (if applicable)
<input type="checkbox"/>	Meet with your TRIO Advisor to review scholarship application essays
<input type="checkbox"/>	If you plan to live on campus check housing deadlines
<input type="checkbox"/>	Watch for email correspondence from universities you have applied to
<input type="checkbox"/>	
<input type="checkbox"/>	

Date Completed	Spring (March-June)
----------------	---------------------

<input type="checkbox"/>	Petition to graduate from CCC the first week of the term (if applicable)
<input type="checkbox"/>	Check the status of your FAFSA and award letter
<input type="checkbox"/>	Apply for on campus housing by deadline/Begin exploring off-campus housing
<input type="checkbox"/>	Accept an admissions offer at your transfer institution
<input type="checkbox"/>	Register for orientation/registration event at your university
<input type="checkbox"/>	Go on a campus tour with TRIO SSS, meet with an advisor
<input type="checkbox"/>	Send an official CCC transcript that includes your spring grades & degree notation
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

Date Completed	Summer (June-August)
----------------	----------------------

<input type="checkbox"/>	Submit immunization records if required
<input type="checkbox"/>	Review & accept financial aid award
<input type="checkbox"/>	Send an official transcript from CCC that includes your summer grades (if applicable)
<input type="checkbox"/>	Attend orientation/registration events
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

This guide supports general transfer planning in Oregon. It is not intended to be comprehensive, please modify as appropriate.