

CLATSOP COMMUNITY COLLEGE

2019-2020 ADOPTED
SUPPLEMENTAL BUDGET

11/12/2019

Office of Finance & Operations
1651 Lexington Ave.
Astoria, OR 97103

Clatsop Community College is accredited by the Northwest Commission on Colleges and Universities.

Non-Discrimination Declaration It is the policy of Clatsop Community College that there will be no discrimination or harassment on the grounds of race, color, gender, marital status, religion, national origin, age, sexual orientation, gender identity or expression or disability in any educational programs, activities, or employment. Questions or complaints should be directed to Leslie Hall, Affirmative Action/Gender Equity (Title IX) Officer, Towler Hall, Suite 110, 503-338-2450; TDD 503-338-2468. The Title II/Section 504 Coordinator, Lisa Deneen, is located in Towler Hall, Suite 312B, 503-338-2474.

Accommodations Persons having questions about or a request for special needs and accommodation should contact JoAnn Zahn, Vice President of Finance and Operations, at Clatsop Community College, 1651 Lexington Avenue, Astoria, Oregon 97103, Library Suite 110, Phone (503) 338-2421 or TDD (503) 338-2468. Please send special needs and accommodations requests [HERE](#). Contact should be made at least two business days in advance of the event.

Declaración de no-discriminación Es la política de Clatsop Community College que no habrá ningún tipo de discriminación o acoso por razón de raza, color, género, estado civil, religión, origen nacional, edad, orientación sexual, identidad de género o expresión discapacidad en los programas educativos, actividades o en la contratación. Preguntas o quejas deben ser dirigidas al Leslie Hall, Oficial de Acción Afirmativa / Título IX localizado en Towler Hall número 110, número de teléfono 503-338-2450, TDD (discapacidad auditiva) 503-338-2468. El Coordinador de la Título II/Sección 504, Lisa Deneen, se encuentra en Columbia Hall, numero 304, número de teléfono 503-338-2474. Para ADA y otras peticiones de servicios llame al 503-338-2474 o para TDD (discapacidad auditiva) 503-338-2468.

Ayuda a personas discapacitadas

En cuanto a las personas discapacitadas, se les pide que se comuniquen con JoAnn Zahn, la Vice Presidente de Finanzas y Operaciones en Clatsop Community College, 1651 Lexington Avenue, Astoria, Oregon 97103, Library Suite 110, número telefónico (503) 338-2421 o a TDD (503) 338-2468. Haga el favor de notificar a la oficina para que se le pueda proporcionar apoyo. La comunicación debe tomar lugar por lo menos dos días de trabajo antes del evento por el cual se requiera tal ayuda.

NOTICE OF SUPPLEMENTAL BUDGET HEARING

For supplemental budgets proposing a change in any fund's expenditures by more than 10 percent.

A public hearing on a proposed supplemental budget for Clatsop Community College, for the current fiscal year, will be held at the MERTS Campus, IMTC Rm, 6540 Liberty Ln., Astoria, OR. The hearing will take place on November 12, 2019 at 6:30 p.m..

The purpose of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document may be inspected or obtained on or after November 5, 2019, at 1680 Lexington Ave., LIB108D, Astoria, OR, between the hours of 10:00 a.m. and 4:00 p.m..

A link to the supplemental budget document will also be available at <https://www.clatsopcc.edu/about-ccc/financial-budget-reports/fudget/> on November 5, 2019.

SUMMARY OF PROPOSED BUDGET CHANGES

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Fund: Unexpended Plant Fund

Resource	Amount	Expenditure—indicate Org. unit / Prog. & Activity, and Object class.	Amount
1. <u>State Grant</u>	<u>1,000,000</u>	1. <u>Facilities Acquisition and Construction</u>	<u>13,360,360</u>
2. <u>Federal Grant</u>	<u>3,000,000</u>	2. <u>Contingency</u>	<u>0</u>
3. <u>Local</u>	<u>58,421</u>	3. <u>Transfer</u>	<u>968,078</u>
4. <u>Other</u>	<u>10,270,017</u>		
Revised Total Fund Resources	14,328,438	Revised Total Fund Requirements	14,328,438

Explanation of change(s):

MERTS property purchase was expected in FY18-19 and the delay to FY19-20 requires amended budget authority.

Budget transfer authority is required to close-out the remaining Patriot Hall funds. The budget resources will be reallocated to the MERTS Maritime Science building.

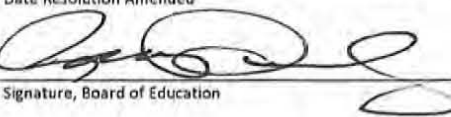
Budget authority is necessary for the MERTS Maritime Science building upon receipt of gifts and state and/or federal grants.

2019-20-02 RESOLUTION AMENDING 2019-2020 APPROPRIATION

BE IT RESOLVED, that the Board of Education amends the appropriations for the purposes indicated within the funds below beginning July 1, 2019

	2019-2020 Adopted	2019-2020 Amended	Variance
General Fund			
Total Instruction	\$ 5,240,616	\$ 5,240,616	\$ -
Total Support Services	7,286,297	7,286,297	-
Total Enterprise and Community Service	17,269	17,269	-
Total Other Uses	168,000	168,000	-
Total Contingency	597,083	597,083	-
Total Transfers	95,500	95,500	-
Total General Fund Appropriations	\$ 13,404,765	\$ 13,404,765	\$ -
Total Unappropriated Ending Fund Balance	-	-	-
Total General Fund Requirements	\$ 13,404,765	\$ 13,404,765	\$ -
Grants/Financial Aid Fund			
Total Instruction	\$ 133,145	\$ 133,145	\$ -
Total Support Services	1,652,123	1,652,123	-
Total Enterprise and Community Service	375,737	375,737	-
Total Other Funds	2,813,502	2,813,502	-
Total Grants/Financial Aid Fund Appropriations	\$ 4,974,507	\$ 4,974,507	\$ -
Total Unappropriated Ending Fund Balance	-	-	-
Total Grants/Financial Aid Fund Requirements	\$ 4,974,507	\$ 4,974,507	\$ -
Auxiliary Fund			
Total Instruction	\$ 125,679	\$ 125,679	\$ -
Total Support Services	516,680	516,680	-
Total Enterprise and Community Service	59,933	59,933	-
Total Contingency	84,658	84,658	-
Total Auxiliary Fund Appropriations	\$ 786,950	\$ 786,950	\$ -
Total Unappropriated Ending Fund Balance	-	-	-
Total Auxiliary Fund Requirements	\$ 786,950	\$ 786,950	\$ -
Unexpended Plant Fund			
Total Facilities Acquisition and Construction	\$ 1,976,337	\$ 13,360,360	\$ 11,384,023
Total Contingency	300,000	-	(300,000)
Total Transfers	648,350	968,078	319,728
Total Unexpended Plant Fund Appropriations	\$ 2,924,687	\$ 14,328,438	\$ 11,403,751
Total Unappropriated Fund Balance	-	-	-
Total Unexpended Plant Fund Requirements	\$ 2,924,687	\$ 14,328,438	\$ 11,403,751
Plant Debt Service Fund			
Total Other Uses	\$ 1,489,170	\$ 1,489,170	\$ -
Total Plant Debt Service Fund Appropriations	\$ 1,489,170	\$ 1,489,170	\$ -
Total Unappropriated Fund Balance	-	-	-
Total Plant Debt Service Fund Requirements	\$ 1,489,170	\$ 1,489,170	\$ -
Clubs & Organizations			
Total Enterprise and Community Service	\$ 10,810	\$ 10,810	\$ -
Total Other Uses	41,310	41,310	-
Total Contingency	10,069	10,069	-
Total Clubs & Organizations Fund Appropriations	\$ 62,189	\$ 62,189	\$ -
Total Unappropriated Fund Balance	-	-	-
Total Clubs & Organizations Fund Requirements	\$ 62,189	\$ 62,189	\$ -
Non-Plant Debt Service Fund			
Total Other Uses	\$ 661,066	\$ 661,066	\$ -
Total Reserved for future Expenditures	666,834	666,834	-
Total Non-Plant Debt Service Fund Appropriations	\$ 1,327,900	\$ 1,327,900	\$ -
Total Unappropriated Fund Balance	-	-	-
Total Non-Plant Debt Service Fund Requirements	\$ 1,327,900	\$ 1,327,900	\$ -
TOTAL APPROPRIATIONS	\$ 24,970,168	\$ 36,373,919	\$ 11,403,751
TOTAL UNAPPROPRIATED ENDING BALANCE	-	-	-
TOTAL BUDGET REQUIREMENTS	\$ 24,970,168	\$ 36,373,919	\$ 11,403,751

Nov 12, 2019
Date Resolution Amended


Signature, Board of Education

Nov 12, 2019
Date Resolution Amended


Signature

Clatsop Community College

Detail Supplemental Budget Report

41004017 Patriot Hall Redevelopment

Manager
NOT IN USE

Director
NOT IN USE

16-17 Actual	FTE	17-18 Actual	FTE	18-19 Adopted	FTE	Object	19-20 Adopted	19-20 Amended	FTE
54,606	0.60					1114 Service/Supervisory (FT)			
		23,384	0.36	14,079	0.23	1227 Classified (Temp)			
				4,269		1600 *****Fringe Benefits			
54						1612 Life Insurance			
169						1613 Long Term Disability			
7,834						1614 Medical Insurance			
164		70				1621 Unemployment Insurance			
727		61				1622 Worker's Compensation			
10,360		4,321				1631 Oregon PERS			
3,377		1,450				1641 Social Security			
790		339				1642 Medicare			
163,492						3011 Professional Fees			
9,387						3012 Contracted Services			
210,971		39,540				3013 Architects			
		782				3454 Maint/Svc Contracts			
121						3532 Bank Service Fees			
17,699						3591 Other Fees			
-673						4422 Operating Supplies			
35,041						5511 Instructional Equipment			
		84,316				5512 Operating Equipment			
7,826,447		856,112		500,000		5524 Construction in Progress			
98,671						5571 Non-capitalized Equip			
		3,005				5575 Non-Cap Computer Equip			
1,179,605		324,687				6969 Ending Working Capital			
						7325 Intrafund Transfers Out		319,728	
-33,216		-84,316		-18,348		7413 Intrafund Transfer In			
-7,948,282		-41,718				8276 State Grants/Contracts			
-6,830		-4				8511 Private Gifts/Contracts			
-31,125		-23,277				8831 Energy Initiative			
-17,781		-9,147				8881 Interest Income			
-1,581,608		-1,179,605		-500,000		8899 Beginning Working Capital		-319,728	
0	0.60	0	0.36	0	0.23	Total: Patriot Hall Redevelopment		0	

Clatsop Community College

Detail Supplemental Budget Report

41004025 MERTS - Maritime II **Manager**
VP Finance & Operations **Director**
VP Finance & Operations

16-17		17-18		18-19		Object	19-20	19-20	FTE	
Actual	FTE	Actual	FTE	Adopted	FTE		Adopted	Amended		
						1114 Service/Supervisory (FT)	83,436	86,008	1.00	
						1612 Life Insurance	82	74		
						1613 Long Term Disability	267	297		
						1614 Medical Insurance	13,798	13,798		
						1621 Unemployment Insurance	167	172		
						1622 Worker's Compensation	400	239		
						1631 Oregon PERS	18,356	17,345		
						1641 Social Security	5,173	5,332		
						1642 Medicare	1,210	1,248		
						3011 Professional Fees		874		
						3012 Contracted Services	400,000	399,126		
						3013 Architects	201,798	1,001,025		
						4402 Printing		963		
						5524 Construction in Progress		10,078,421		
						7413 Intrafund Transfer In		-319,728		
						8276 State Grants/Contracts		-1,000,000		
						8376 Federal Grants/Contracts		-3,000,000		
						8476 Local Grants/Contracts		-58,421		
						8511 Private Gifts/Contracts		-4,000,000		
						8671 Sale of Surplus Items	-400,000	-400,000		
						8730 Loan Proceeds - NMTC		-2,786,122		
						8881 Interest Income		-8,151		
						8899 Beginning Working Capital	-324,687	-32,500		
Total: MERTS - Maritime II								0	0	1.00

Clatsop Community College

Detail Supplemental Budget Report

41669200 Capitol Improvements **Manager**
VP Finance & Operations **Director**
VP Finance & Operations

16-17 Actual	FTE	17-18 Actual	FTE	18-19 Adopted	FTE	Object	19-20 Adopted	19-20 Amended	FTE
						1114 Service/Supervisory (FT)	46,564	50,264	1.00
				120,000	2.00	1117 Classified (FT)	120,000	60,000	2.00
		7,895	0.09	60,000	2.79	1227 Classified (Temp)		15,000	
				78,528		1600 *****Fringe Benefits	78,421	43,421	
						1612 Life Insurance	82	71	
						1613 Long Term Disability	149	151	
						1614 Medical Insurance	13,798	13,798	
		20				1621 Unemployment Insurance	93	126	
		27				1622 Worker's Compensation	224	198	
		1,421				1631 Oregon PERS	10,244	11,210	
		489				1641 Social Security	2,887	3,910	
		114				1642 Medicare	675	915	
		7,113				2221 In-state Travel		16,365	
1,397		77,712		80,000		3012 Contracted Services	80,000	82,558	
3,072						3454 Maint/Svc Contracts		2,800	
		217				4412 Food for Staff Events			
		6,407				4422 Operating Supplies			
20,244		2,999		125,000		4431 PC Software			
		61,830		150,000		5511 Instructional Equipment	151,579	147,165	
		5,246				5512 Operating Equipment			
		9,000				5525 Building Repairs			
				800,000		5541 Land		836,500	
				1,630,252		5551 Network Software	400,000	438,705	
25,261		30,288		250,000		5571 Non-capitalized Equip	346,934	32,281	
5,250						5575 Non-Cap Computer Equip			
790,439		2,746,036		136,472		6969 Ending Working Capital			
						6999 Contingency	300,000		
						7313 Transfers to General Fund	100,000	100,000	
574,647		587,858		551,400		7315 Transfers to Debt Service	548,350	548,350	
33,216		84,316		18,348		7325 Intrafund Transfers Out			
-574,647		-1,510,538		-600,000		8421 Timber Sales	-600,000	-600,000	
						8831 Energy Initiative		-13,190	
		-12,144				8834 Insurance Reimburse			
-878,879		-790,439		-3,400,000		8899 Beginning Working Capital	-1,600,000	-1,790,598	
		-1,315,867				8999 Adj to equal GL BFB			
0		0	0.09	0	4.79	Total: Capitol Improvements	0	0	3.00