

**MINUTES OF THE OCTOBER 8, 2019  
CLATSOP COMMUNITY COLLEGE  
BOARD OF DIRECTORS  
WORK SESSION**

The Work Session on Accreditation was called to order by Chair Robert Duehmig at 5:37 p.m.

Board Members Present: Robert Duehmig, Rosemary Baker-Monaghan, Karen Burke, Sara Meyer, and Tim Lyman. Board Members Absent: Anne Teaford-Cantor and Dave Zunkel. Others Present: Vice President Student Success Jerad Sorber, Deputy Clerk JoAnn Zahn, President Chris Breitmeyer, and Recording Secretary Pat Schulte.

President Breitmeyer handed out a copy of the PowerPoint presentation on accreditation that was shared with faculty and staff at the fall inservice. He drew attention to the slide that was an overview of accreditation and why we go through the process. He said that VP Zahn has been on accreditation visits and VP Sorber recently went through an accreditation site visit at his previous institution. When the accreditation team is here, we want to be honest and forthright with them. The members of the accreditation team are volunteering their time. There will be eight representatives and each one has a specialty area they will focus on. The last page of the PowerPoint lists what the evaluators want to know, and they will be drilling down with specific individuals and departments. CCC's current core themes include foundational skills, academic and student success, and community engagement. President Breitmeyer also pointed out the strategic initiatives included in the most recent strategic plan.

President Breitmeyer handed out the accreditation meeting schedule. The Board will meet with the evaluators on Monday, Oct. 21 from 10:30 to 11:30 a.m. in Columbia 219. VP Zahn and VP Sorber conducted a mock accreditation session with questions that are typical of the questions the evaluators may ask the Board. The questions included how long have you been on the Board; what is important to you about serving on the Board; how do you evaluate yourselves; describe your understanding of the relationship between the Board, the President, and the College as a whole; how has the Board been engaged in updating policies; what is the Board's progress on budget since the 2014 visit; how does the Board work with OCCA; and what is the relationship between CCC and the CCC Foundation.

In response, Board members talked about their commitment to the community, their annual Board Retreat, setting Board goals and priorities, supporting the President and

the College, shared governance for policies and procedures, financial stability, fiscal responsibility, strategic planning, student success, program prioritization, involvement with OCCA, facilities master plan, relationship with the CCC Foundation, and Board self-assessment, among other responses.

VP Zahn emphasized linking answers to mission fulfillment and weaving assessment and planning into mission fulfillment. VP Sorber said that one of the key things to remember is that it is not an audit. The evaluators are here as part of an improvement process for the College.

The Work Session was adjourned at approximately 6:12 p.m.

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Chris Breitmeyer, President

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Robert Duehmig, Chair

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Pat Schulte, Board Secretary