

AP 2430 Delegation of Authority to the President

References:

NWCCU Standard 2.A.7
ORS 341.290

The President may delegate any powers and duties entrusted to him/her by the Board of Education (including the administration of colleges and education centers) but will be specifically responsible to the Board of Education for the execution of such delegated powers and duties.

The President shall be responsible for reasonable interpretation of board policy. In situations where there is no board policy direction, the President shall have the power to act but such decisions shall be subject to review by the Board of Education. It is the duty of the President to inform the Board of Education of such action and to recommend written board policy if one is required.

The President is expected to perform the duties contained in the President job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions.

The President shall ensure that the entity complies with all relevant laws and regulations and submits all required reports in timely fashion.

Strategic Planning

The President is responsible for the organization and implementation of ongoing strategic planning. The Board of Education shall be informed and included throughout the Strategic planning process. Strategic planning will consist of, but is not limited to, the short and long term goals related to capital outlay; instructional program development; building improvements, and adjustments to accommodate any growth or decline in student enrollment or other College areas.

The Strategic Plan will incorporate the College's Mission, Board goals, input from student, staff, and the community; and the acquisition and development of data relevant to determining a comprehensive plan for the College's functioning and future growth.

College Annual Report

The President will prepare an annual report covering the activities of the College and submit the report to the Board of Education. Upon approval by the Board, the report may be made available to the public and used to inform citizens of the programs and conditions of the College

President's Consulting Activities

The Board of Education expects the President to devote full attention and energy to the concerns of the College. The President may not be engaged in any other employment nor in long-term consulting assignments. The Board, however, recognizes the President's obligation to contribute to the profession of College administration and to the field of public education in general. This policy, therefore does not conflict with obligations to the College. Any consulting work that requires the President's absence for five (5) or more consecutive working days must have prior approval of the Board Chair.

President's Continuing Professional Development

The Board of Education expects the President to be informed of new and promising developments in the field of education by visiting other colleges and attending educational conferences, seminars, workshops and other professional meetings. The President will inform the Board chair about meetings or visits which will cause him/her to be absent from the College for five (5) or more working days.

President's Compensation and Benefits

The compensation and benefits for the position of President will be fixed by the Board, based upon the responsibilities required of the President in performing his/her duties. The amount of compensation and types of benefits will be set forth in the President's employment contract.

END OF PROCEDURE

Approved: November 13, 2018