

## **BP 6100 Delegation of Authority, Business and Fiscal Affairs**

### **References:**

ORS 341.290

*Rescinds 3.025P-1*

The Board of Education delegates to the President the authority to supervise the general business procedures of Clatsop Community College to assure the proper administration of property and contracts; the budget, audit and accounting of funds; the acquisition of supplies, equipment and property; and the protection of assets and persons. All transactions shall comply with applicable laws and regulations.

All claims for payment from college funds will be processed under the supervision of the Chief Financial Officer. Payment will be authorized through properly supported and approved authorization or in accordance with salaries and salary schedules approved by the Board of Education.

The President shall make appropriate, periodic reports to the Board of Education and shall keep the Board of Education fully advised regarding the financial status of the College.

**Adopted: March 12, 2019**

**Last Revised: March 12, 2019**

Board Adoption Date:	March 12, 2019
President's Cabinet Adoption Date:	January 22, 2019
College Council Adoption Date:	January 31, 2019