

**MINUTES OF THE SEPTEMBER 26, 2018
CLATSOP COMMUNITY COLLEGE
BOARD OF DIRECTORS
SPECIAL BOARD MEETING**

I. CALL TO ORDER

The meeting was called to order by Chair Karen Burke at 6:00 p.m.

Board members present: Karen Burke, Rosemary Baker-Monaghan, Tessa James Scheller, and Robert Duehmig. Board members absent: Esther Moberg, Andrea Mazzarella, Anne Teaford-Cantor. Others present: Deputy Clerk JoAnn Zahn, and Recording Secretary Naomi Garbutt.

A. Adoption of Agenda

Robert Duehmig moved adopt the agenda as written. Tessa Scheller seconded. The motion carried unanimously with Anne Teaford-Cantor, Esther Moberg, and Andrea Mazzarella absent.

II. APPROVAL OF MINUTES

A. September 11, 2018

Chair Burke requested that, under Section VI. A., "Update on the PAC," the reference in the first sentence to "partners" be changed to "PAC partners" for greater clarity. No other revisions were requested.

Robert Duehmig moved to approve the minutes of the September 11, 2018 Regular Board Meeting with the requested modification. Tessa Scheller seconded. The motion carried unanimously with Anne Teaford-Cantor, Esther Moberg, and Andrea Mazzarella absent.

III. BOARD POLICIES REVIEW

A. Chapters 1 and 2

The Board thoroughly reviewed each individual policy and related procedure. Edits were made as needed, and outdated references were highlighted for updating prior to first reading by the full Board on

October 9, 2018. One such outdated reference was the Americans with Disabilities Act of 1990 which was amended by the ADA Amendments Act of 2008.

After all documents were reviewed, **Rosemary Baker-Monaghan moved to bring forth the revised version of Chapters 1 and 2 at the October 9, 2018 Board Meeting for first reading.** Further discussion ensued and the motion failed for lack of a second.

The Board determined that Chapters 1 and 2 will be placed on the Consent Agenda at the October 9th meeting. Rather than reconsidering each individual policy, however, an index in the form of a spreadsheet which lists the new policies that are being recommended for adoption along with the old policies that need to be rescinded will be provided in the Board packet as reference. Rosemary Baker-Monaghan requested that Naomi Garbutt review the spreadsheet to ensure all new and old policies have been accurately referenced for adoption or rescinding. In addition, to enable the public, if desired, to review the revised, individual Board policies and procedures, these documents will be uploaded to the website as part of the October 9th Board packet.

Robert Duehmig moved to put all revised Chapter 1 and Chapter 2 policies and procedures on the Consent Agenda for first reading at the October 9, 2018 Regular Board Meeting. Rosemary Baker-Monaghan seconded. The motion carried unanimously with Anne Teaford-Cantor, Esther Moberg, and Andrea Mazzarella absent.

IV. ADJOURNMENT

Without further business, the Regular Board meeting was adjourned at approximately 8:26 p.m.

Chris Breitmeyer, President

Karen Burke, Chair

Naomi Garbutt, Recording Secretary