

**MINUTES OF THE MARCH 12, 2019
CLATSOP COMMUNITY COLLEGE
BOARD OF DIRECTORS
WORKSHOP**

I. CALL TO ORDER

The meeting was called to order by Chair Karen Burke at 5:34 p.m.

Board members present: Karen Burke, Rosemary Baker-Monaghan, Anne Teaford-Cantor, Robert Duehmig (by phone), Esther Moberg, Tessa James Scheller, and Andrea Mazzarella. Board members absent: None. Others present: Edward Stratton, Sunny Klever, Deputy Clerk JoAnn Zahn, President Chris Breitmeyer, and Recording Secretary Naomi Garbutt.

II. DISCUSSION

President Breitmeyer started by distributing some documents and referring to the first document entitled MERTS Project Funding Scenario. He stated that the following were not reflected in this scenario:

1. the price of a simulator will be much less than originally anticipated.
2. the potential to work with pilots along the Oregon coast to purchase the simulator.
3. the Maritime Centers of Excellent designation and any associated funding if and when that is received.

Rosemary Baker-Monaghan asked how much time we have if we decide to borrow funds; Deputy Clerk JoAnn Zahn replied early 2020.

Funding Activities were then reviewed with associated dates, including pursuit of grants with Shaun Martin's assistance.

The next document centered on projected increases in students per year in Maritime Science. President Breitmeyer explained that, with a new building, there would be a substantial increase in FTE (full time equivalent) students, adding that an increase can also be expected in the number of graduates in seamanship at QMED programs. The building design also allows for expansion if and when it is needed as well as ease of reconfiguration.

Esther Moberg asked how much additional faculty and staff time would be needed at MERTS for the projected increases; Deputy Clerk Zahn replied possibly 1 FTE for maintenance and a .75 FTE for night crew cleaning.

Tessa Scheller stated that she needs reassurance that this is sustainable. Chair Burke added that, if grants don't come through, that would be a big concern. Chair Burke also asked if there would be any potential funding if we teamed up with the Job Corps Maritime Program; the answer was Yes and that this was incorporated in the FTE projected scenario.

Andrea Mazarella requested a quick summary of costs that have already been invested in the project. Esther Moberg stated that the college should plan to reinvest in the campus if there are any savings.

III. ADJOURNMENT

The workshop was adjourned at approximately 6:28 p.m.

Chris Breitmeyer, President

Karen Burke, Chair

Naomi Garbutt, Recording Secretary