

**MINUTES OF THE FEBRUARY 12, 2019
CLATSOP COMMUNITY COLLEGE
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

I. CALL TO ORDER

The Regular Board Meeting was called to order by Chair Karen Burke at 6:00 p.m.

Board members present: Karen Burke, Rosemary Baker-Monaghan (by phone), Anne Teaford-Cantor, Robert Duehmig, Andrea Mazzarella, and Tessa James Scheller. Board members absent: Esther Moberg. Others present: Deputy Clerk JoAnn Zahn, President Chris Breitmeyer, and Recording Secretary Naomi Garbutt.

A. Adoption of Agenda

Tessa Scheller moved to adopt the agenda as written. Anne Teaford-Cantor seconded. The motion carried unanimously with Esther Moberg absent.

II. PUBLIC FORUM

A. Introduction of Guests

There were no guests in the audience.

B. Public Comment

There were no public comments to entertain.

III. APPROVAL OF MINUTES

A. January 15, 2019

Tessa Scheller moved to approve the minutes of the January 15, 2019 Regular Board Meeting as written. Bob Duehmig seconded. The motion carried unanimously with Esther Moberg absent.

IV. CONSENT AGENDA

- A. There were no consent agenda items to discuss.

V. REPORTS/DISCUSSION ITEMS

- A. Report of the Deputy Clerk

Deputy Clerk Zahn reviewed the financials provided in the Board packet. She further stated that we are 1% down in tuition and fees which is a slight improvement over last month. She anticipates breaking even at end of year. Deputy Clerk Zahn further reported that the College received its state appropriation but has not yet received general fund timber proceeds.

- B. Report of the Board Chair

Chair Burke congratulated Julie and Russ on the beautiful new website. She reported that Board members will have new photos taken unless the previous ones are preferred. Chair Burke reminded all who are up for re-election that the filing deadline is March 21st, adding that Esther Moberg has stated her intention not to run for re-election.

Chair Burke confirmed that the Board's MERTS Work Session has been scheduled for February 28, 2019 in Columbia 219 at 4:30 pm. She asked if Foundation Board members should be invited to the full two-hour session; all replied Yes.

- C. Report of the Board Representatives

OCCA

Anne Teaford-Cantor reported that she and President Breitmeyer had an excellent meeting with Senator Betsy Johnson in Salem. She handed out an OCCA Legislative and Regulatory Policy Positions document for the Board members' review. Anne Teaford-Cantor also attended an extensive PERS presentation; she stated that Naomi Garbutt can forward

the link to the presentation to any Board member who requests it. She added that Senate Bill 3 is moving along, allowing community colleges to offer applied baccalaureate programs; additionally, the Governor will attend the Legislative Summit on March 6-7, 2019.

CEDR

Rosemary Baker-Monaghan reported that at the last meeting there was an officer election for 2019; Jim Cano of Cannon Beach Chamber will be the voting member. The OSU Extension has embarked on discussions to have a Clatsop County advisory group; the Job Fair will occur on March 6th in Patriot Hall; and the Merwyn Hotel is expected to open in the Fall of 2020.

Foundation

Bob Duehmig gave a brief report and stated that the Foundation has allocated \$86,000 for scholarship programs for 2019/2020 and has approved \$25,000 in funding requests in the current fiscal year for automotive, maritime science, adult education/GED, and the arts department. He reported that online registration is open for the auction and items to be donated at the auction are still needed.

Health & Wellness Committee

Tessa Scheller reported that the April 17th Health and Wellness Day is quickly approaching.

Diversity Committee

Tessa Scheller commented on another great presentation at Ales & Ideas.

Board Policy Committee

It was reported that the goal is for the Policy Committee to review the second batch of Chapter 6 policies concurrently with Cabinet and College Council. It will be brought to the full Board shortly thereafter.

D. Report of the President

President Breitmeyer reviewed portions of his written report which was included in the Board packet. He also reported on the February 18th and March 7th rallies at the Capitol and the CCC website which is still a work in progress. President Breitmeyer announced that Jake Clark is no longer a CCC student; therefore, there is currently no ASG representation. There will, however, be a heavy push to recruit ASG members for the Fall.

E. Associated Student Government

No Associated Student Government report is expected for the remainder of the fiscal year.

VI. OLD BUSINESS

There was no old business to consider.

VII. NEW BUSINESS

A. Consider Setting a Time and Place for the July 2019 Board Retreat

Recording Secretary Naomi Garbutt was asked to survey all the Board members to come up with a mutually agreeable date. Mention was made that a venue in Seaside is being explored for the retreat.

B. Request Adoption of the PACE Resolution

Deputy Clerk Zahn reported that this was last done in 2016 and that this item allows CCC to continue the service. She stated that the service is helpful in analyzing what we do to lower our cost and risk; Alan Bunch has also been hired to support community colleges. Rosemary expressed a concern about the third bullet in the cover memo, namely "Correcting the composition of the PACE Trust Board to include employees of OSBA members on the Trust Board." Rosemary Baker-Monaghan inquired whether this might result in a conflict of interest; Deputy Clerk Zahn will follow up.

Bob Duehmig moved to accept and sign the new trust agreement. Tessa Scheller seconded. The motion carried unanimously with Esther Moberg absent.

C. Consider Appointing Members to the 2019/2020 Budget Committee

Bob Duehmig moved to appoint David Oser, Robert Stricklin and Nicole Williams to a new three-year term ending June 30, 2021. Tessa Scheller seconded. The motion carried unanimously with Esther Moberg absent.

D. Consider a Resolution on the State Budget

This resolution was passed by the OCCA Board. Community colleges were encouraged to pass it as well.

Anne Teaford-Cantor moved to adopt the Clatsop Community College resolution on budget and revenue. Tessa Scheller seconded. The motion carried unanimously with Esther Moberg absent.

E. Policies and Corresponding Procedures for Review

Deputy Clerk Zahn stated that the glossary is still being developed and should be available when the Chapter 6 policies are brought to the Board for second reading.

On BP 6150, Rosemary Baker-Monaghan suggested adding a reference to BP 2432 which authorizes the President to delegate to others in his absence.

On AP 6200, Rosemary Baker-Monaghan requested that reference be made to AP 2715 which relates to Shared Governance. Chair Burke also requested a grammatical change in the second to last paragraph, namely changing “appointed member” to “community member” in the second sentence.

On AP 6300, Chair Burke requested that the last paragraph be removed since it is the exact same language found in BP 6300.

Deputy Clerk Zahn asked if the Board desires to keep the procurement level at \$50,000; the Board replied Yes.

Rosemary Baker-Monaghan moved to put BP 6100, BP 6150, BP 6200, BP 6250, BP 6300, BP 6400, BP 6600, and BP 6900 in 1st reading by title only as modified by the Board's discussion. Bob Duehmig seconded. The motion carried unanimously with Esther Moberg absent.

F. Discuss Tuition Rates

President Breitmeyer requested input regarding current tuition rates. He stated that he, like the Board, is very concerned that our tuition doesn't go too high. Oregon Promise currently helps some students; however, middle income families are taking more advantage of it versus low income families. The last increase of \$3 dollars took place in 2018/2019. Deputy Clerk Zahn stated that the latest a decision can be made on adopting an increase would be March in order to comply with the 90-day notice requirement by the Department of Defense. Communication with students is ongoing, and a staff recommendation will be brought back to the Board in March.

No board action was required.

G. New Hire(s)

Deputy Clerk Zahn shared this information with the Board.

VIII. ANNOUNCEMENTS/COMMUNICATIONS

There was nothing additional to report.

IX. BOARD FORUM

There were brief comments by Tessa, Anne, Bob commented on his recent visit to Washington, D.C. and stated that Congresswoman Bonamici will be our speaker at graduation. Karen commented on how enjoyable it was to attend the recent "open mic" session.

X. ADJOURNMENT

Without further business, the Regular Board meeting was adjourned at approximately 8:04 p.m.

Chris Breitmeyer, President

Karen Burke, Chair

Naomi Garbutt, Recording Secretary