

Clatsop Community College Budget Calendar for FY1819 Budget

October 2017						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017						
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26	27	28	29	30		

December 2017						
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31						

January 2018						
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February 2018						
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March 2018						
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25	26	27	28	29	30	31

OCTOBER

10 BOARD: Regular Board Meeting

NOVEMBER

14 BOARD: Regular Board Meeting

10 Veterans' Day
23-24 Thanksgiving Holiday

DECEMBER

4-8 Fall Finals
12 BOARD: Regular Board Meeting

22-31 Winter Closure

JANUARY

1 Winter Closure
8 First day of Winter term
9 BOARD: Regular Board Meeting
15 Martin Luther King Day
25 Budget Advisory Committee Meeting - Public meeting

FEBRUARY

State Revenue Forecast
TBD Local Budget Law Workshop - Location TBA
TBD ALL CAMPUS: Budget Forum
1 First day for Board candidates to file declaration of candidacy
8 Budget Advisory Committee Meeting - Public meeting
13 PC: Distribute Draft Proposed Budget and Renewals for department review/changes (1/28-2/20)
13-28 Dept meetings to discuss/revise Draft Proposed Budget (2/13-3/16)
13 BOARD: Regular Board Meeting, Appoint/Reappoint Budget Committee, Appoint Budget Officer
19 President's Day
22 Budget Advisory Committee Meeting - Public meeting

MARCH

JOANN: Prepare IPEDS Financial Reporting (Due 4/9?)
TBD Local Budget Law Workshop - Location TBA
TBD ALL CAMPUS: Budget Forum
1-15 Dept meetings to discuss/revise Draft Proposed Budget (2/13-3/16)
6 Last day for Board candidates to file declaration of candidacy
8 Budget Advisory Committee Meeting - Public meeting
13 BOARD: Regular Board Meeting
!!! 16 PC: Draft Proposed Budget and Renewals - Changes Due
19-23 Winter Finals
22 Budget Advisory Committee Meeting - Public meeting
26-30 Spring Break
30 PC: Distribute 2nd Draft Proposed Budget for review/changes (4/11)

APRIL

JOANN: Prepare Budget Message (Due 4/20)
TBD JOANN/EVON: Budget Committee Training for BC?
TBD Budget Advisory Committee Meeting - Public meeting
TBD ALL CAMPUS: Budget Forum
1 SUPPLEMENTAL BUDGET \$10,000+? Submit ad for Budget Comm
2 First day of Spring term
10 BOARD: Regular Board Meeting
!!! 11 PC: 2nd Draft Proposed Budget Changes Due
!!! 11 Last Day - Submit ad, Budget Committee (by 11:00 to run 4/24)
!!! 20 LAST DAY TO MAKE CORRECTIONS
20 JOANN: Budget Message Due
23-27 EVON: Prepare Proposed Budget Summaries & Detail
!! 24 Last Day - Ad runs, Budget Committee
30-1 EVON: Print/Collate/Bind Proposed Budget Summaries

MAY

TBD ALL CAMPUS: Budget Forum
1 BC: First Budget Committee Meeting, Distribute Proposed Budget, Deliver Budget Message, Receive Public Comment
2 EVON: Post Proposed Budget to Web Page (after meeting)
8 BOARD: Regular Board Meeting
15 BC: Second Budget Committee Meeting, Approve FY1819 Budget (Tentative) 5:30
15 Local Primary Election
22 BC: Third Budget Committee Meeting (Tentative), Approve FY1819 Budget
28 Memorial Day
!!! 31 Last Day - Submit ad, Budget Hearing (by 11:00)

JUNE

!!! 5 Last Day - Ad runs, Budget Hearing
11-15 Spring Finals
12 BOARD: Budget Hearing, Regular Board Meeting, Adopt FY1819 Budget

JULY

15 To Assessor: ED-50 & Resolution(s)
15 To HECC: Budget

AUGUST

SEPTEMBER

30 To County Clerk: Budget

Abbreviations Used: PC - President's Cabinet; BC - Budget Committee

Color Code:

Deadline - Info OUT
Deadline - Info IN
Board Meeting
Budget Committee Meeting
College Closed
Finals

April 2018						
S	M	T	W	T	F	S
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May 2018						
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June 2018						
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