

2017-18 Budget Request Procedures

1. 2017-18 Budget Request Form – available at <https://www.clatsopcc.edu/about-ccc/financial-and-budget-reports/budget>
2. Please discuss the budget request proposal with your Supervisor.
3. Complete the 2017-18 Budget Request Form by Friday, February 24, 2017, and submit proposal to your Supervisor.
4. Proposals will be reviewed and discussed at Cabinet meeting, Tuesday, February 28, 2017.
5. Budget Advisory Committee will receive proposals, Wednesday, March 1, 2017, at 2:00 p.m. in Towler Hall, room 201. Proposal presentations will be planned for 5-7 minutes to provide additional information and answer questions.
6. A second Budget Advisory Committee meeting will be Wednesday, March 15, at 3:00 p.m. in Towler Hall, room 201, if needed.