



Clatsop Community College

Formal Complaint Form

Submit to the Dean of Students Office when complete.

Student ID# _____
 Social Security# _____ (Last 4 digits only)
 Name _____
 Email _____

Today's date _____
 Address _____
 City _____ State _____ Zip _____

Indicate if you are a: Student Staff member Job applicant Visitor

Complaint is related to the following: (check all that apply)

- Academic problem (grades) (6.220/6.220P).
- Alleged violation of College policy/procedure (6.220/6.220P).
- Charges of faculty or staff misconduct (4.505/4.505P).
- Request for refund denied (6.220/6.220P –Refund Petition Section).
- Discrimination or Sexual Harassment—(1.001/1.001P).
- Complaint regarding a student's conduct (6.215/6.215P).
- Complaint regarding a visitor to campus (non-student) or complaint by a visitor to campus (7.025/7.025P).

Directions: Complete the complaint details on the reverse side of this form and sign. Return this form and any attachments to the Student Services Center or mail to:

Dean of Students Office, Clatsop Community College
1651 Lexington Ave.
Astoria, OR 97103

Any complainant requiring reasonable accommodations to complete this form should contact the Human Resources Office.

Non-Discrimination: It is the policy of Clatsop Community College that there will be no discrimination or harassment on the grounds of race, color, gender, marital status, religion, national origin, age, sexual orientation, or disability in any educational programs, activities, or employment. Questions or complaints should be directed to Leslie Lipe, Affirmative Action/Gender Equity (Title IX) Officer in the CCC Library, Suite 108B, 503-338-2450; TDD 503-338-2468. The Title II/Section 504 Coordinator, Christine Riehl, is located in the Student Services Center, 503-338-2474.

Declaración de no-discriminación: Es la política de Clatsop Community College que no habrá ningún tipo de discriminación o acoso por razón de raza, color, género, estado civil, religión, origen nacional, edad, orientación sexual, o discapacidad en los programas educativos, actividades o en la contratación. Preguntas o quejas deben ser dirigidas al Leslie Lipe, Oficial de Acción Afirmitiva / Título IX localizado en la Biblioteca oficina número 108, número de teléfono 503-338-2450, TDD (discapacidad auditiva) 503-338-2468. El Coordinador de la Título II/Sección 504, Christine Riehl, se encuentra en el Centro de Servicios Estudiantiles, número de teléfono 503-338-2474. Para ADA y otras peticiones de servicios llame al 503-338-2474 o para TDD (discapacidad auditiva) 503-338-

Office Use Only

Complaint forwarded to:

- VP for Student and Academic Affairs
- Dean of Students
- Human Resources
- Student Issues Committee
- Other

— Other —

DOSC _____
DOSN _____

Dean of Students: _____ Date _____

