

**MINUTES OF THE OCTOBER 9, 2025
BOARD OF EDUCATION
Regular Board Meeting**

Board Members Present: Ed Johnson, Lloyd Mueller, Sheila Roley, Jody Stahancyk, Mitra Vazeen

Others Present: Fiona, Amy Magnussen, Christine Riehl, Beth Van Elswyck, Bill Meck, Julia Mabry, Tom Ank, Anita Jensen, Evon Jacobsen, Nichole Warwick, Julie Kovatch, Kevin Leahy, Tina Kotson, TJ Lackner, Deborah Howell, Shaun Ford, Andrew Morgan, Layla Solar, Ken Ross, Greg Riehl, Mary Jackson, Recording Secretary Felicity Green and President Jarrod Hogue

CALL TO ORDER

Sheila Roley called the meeting to order at 4:36 pm. Jody Stahancyk **moved to approve the agenda as presented.** Lloyd Mueller seconded the motion. **Ed Johnson, Lloyd Mueller, Sheila Roley, Jody Stahancyk and Mitra Vazeen voted Aye. Ashley Flukinger was absent. The motion carried.**

Roll was called. **Ed Johnson, Lloyd Mueller, Sheila Roley, Jody Stahancyk and Mitra Vazeen were present. Ashley Flukinger was absent.**

PUBLIC FORUM

There was no public comment.

PRESENTATION: *Christine Riehl, Director, TRIO Support Services and Amy Magnussen, Director, TRIO Pre-College Programs*

Amy Magnussen began the presentation by introducing her staff, all of whom are co-located in school districts. Educational Talent Search works with 671 students in grades 6 – 12, helping them persist in school and take classes to prepare them to go on to college. She also oversees Upward Bound, a 73 student 6 week summer academy for grades 9 – 12. This summer, the students were able to take a one credit class at Eastern Oregon University. These programs have great results with participants achieving much higher graduation and continuing education rates than non-TRIO students. The program has been in Clatsop County for 33 years and in that time has brought in over \$28 million in resources to local students. Through a state initiative, pre-college TRIO has now taken over career connected learning with TRIO advisors helping non-TRIO students.

Christine Riehl spoke about TRIO Student Support, which is based in the College and supports 160 students a year. While TRIO serves all first time degree seeking students, the terms of their grant dictate that at least 2/3 of TRIO students must be low income, first generation college students or have a documented disability. TRIO is funded at \$361,000 a year by the federal government and is instrumental in bringing in substantially more to the College. TRIO works on an individual basis with students with tutoring, helping them identify and access services and offering extensive advising, including field trips to four-year colleges and universities. This is the second year that TRIO has also taken on initial advising for all new CCC students, which has been very successful.

There was a question about where the Talent Search and Upward Bound students go to college. 35 – 50 annually attend CCC, with others going as far afield as Harvard and NYU. Most students stay in Oregon. There was some discussion of the TRIO grant, a federal grant which provides 100% of the funding for TRIO nationally, and the possibilities of other grants. Both TRIO programs work closely with the foundation and STEP to help individual students.

APPROVAL OF MINUTES

Jody Stahancyk **moved to accept the Minutes of the September 11, 2025 Regular Board Meeting as presented.** Lloyd Mueller seconded the motion. **Ed Johnson, Lloyd Mueller, Sheila Roley, Jody Stahancyk and Mitra Vazeen voted Aye. The motion carried.**

PRESIDENT'S REPORT

The President spoke about the upcoming Ad Hoc site visit from the NWCCU accreditor, Dr. Bryce Humpherys. The visit is intended to evaluate progress the College has made towards addressing its Standard 1 warning status. President Hogue said he feels confident and proud in the progress that has been made with institutional planning and thanked Ian Wilson and Greg Riehl in particular for the work they are doing with the data architecture.

He said that while it is difficult to tell exact numbers at this point in the term, as some programs continue to enroll through November, it looks like the College has a strong fall term and will be seeing continued growth.

He spoke about a formal notification that the College has received from the HECC: the state is asking all agencies to prepare for a 5% across the board cut. The state community college support fund makes up roughly 30% of the College budget so that will be a big cut. He said he is committed to not asking students to cover these cuts and that whatever is necessary, the College will have a plan and will weather it.

President Hogue reported that he spoke with the HECC to find out more about the parameters of the matching grant. As long as the expenses are related to the spirit of the project they are acceptable, which means that sidewalks, roads, the lifeboat davit and the simulator can be covered. He also found out that the College does not have to raise the full \$8 million to get the match: the state will match whatever is raised.

There was some discussion of the accreditor visit and of the data available on the information dashboards. The suggestion of a work session to learn more about the dashboards and the data they are tracking was well received. A technology training work session with Tom Ank, Director of Computer Services and Information Security and Ian Wilson, Interim Director of Institutional Research and Data Architecture, will be scheduled.

FINANCIAL REPORT

Bill Meck spoke about the shortfall in state appropriations revenue. The College budgeted for a 3% increase but will not receive it. However, tuition and fee revenue and property tax revenue will exceed budgetary expectations. However, expenses are up this year and the state cut of \$380,000 is a blow. He said the College will have to make some adjustments in how they operate if the 5% projected cut

also comes through, stating that 79% of the budget is wage and benefits. He said that the College needs to be ready for a rough road and emphasized that they are not alone, as other colleges are facing similar challenges.

REPORT OF THE BOARD CHAIR

Sheila Roley, acting Chair for this meeting, thanked TRIO for all the things they do and Beth Van Elswyk for the Give 10 campaign.

WRITTEN REPORTS

Jody Stahancyk moved to accept the written reports as submitted. Lloyd Mueller seconded the motion. **Ed Johnson, Lloyd Mueller, Sheila Roley, Jody Stahancyk and Mitra Vazeen voted Aye. The motion carried.**

Ed Johnson asked Tina Kotson about the \$30,000 two- year accreditation process which has recently been mandated by the Oregon state board of nursing. She said that there will be an intensive 2 to 3 year process for the College to become accredited which will involve the entire College. She is confident the College meets their criteria. When the program is ACEN accredited, one benefit will be the ability to place students in hospitals in Washington; she is hoping to be able to place students at Ocean Beach Hospital. There was some discussion of possible ways to pay for the expenses involved in the accreditation process.

UPDATE ON BOARD MEMBER SEARCH

Jody Stahancyk moved that the committee accept the seven questions which were created by the committee and given to the Board as the questions that will be shared in advance with the candidates. Mitra Vazeen seconded the motion. **Ed Johnson, Lloyd Mueller, Sheila Roley, Jody Stahancyk and Mitra Vazeen voted Aye. The motion carried.**

The Board asked Felicity Green to send out a Doodle poll to select a date for the interviews.

POLICIES AND PROCEDURES FOR REVIEW

Jody Stahancyk asked that the policies be evaluated later and deferred to the next meeting when Ashley Flukinger is present. The Board agreed.

APPOINT A BOARD REPRESENTATIVE TO CEDR / SBDC

Jody Stahancyk moved that Mitra Vazeen be appointed as Board Representative to CEDR and SBDC. Lloyd Mueller seconded the motion. Ed Johnson commented that he will be the backup representative. **Ed Johnson, Lloyd Mueller, Sheila Roley, Jody Stahancyk and Mitra Vazeen voted Aye. The motion carried.**

FINALIZE BOARD GOALS

Jody Stahancyk moved that this be set over until the new Board member has been added. Lloyd Mueller seconded the motion.. **Ed Johnson, Lloyd Mueller, Sheila Roley, Jody Stahancyk and Mitra Vazeen voted Aye. The motion carried.**

MOTION TO RESCIND MOTION THAT MEETINGS BE CONDUCTED BY ROBERTS RULES OF ORDER (12TH EDITION) REFERENCED ON PAGE 7 OF THE OCTOBER 12, 2023 BOARD MEETING MINUTES

The Board discussed using the current laws of the state of Oregon dealing with public meetings as an alternative to Roberts Rules of Order and agreed that would be sufficient. Jody Stahancyk **moved to rescind the motion referenced on page 7 of the October 12, 2023 Board Meeting Minutes that enacted the Boards use of Roberts Rules and instead use the current laws of the state of Oregon.** Mitra Vazeen seconded the motion. **Ed Johnson, Lloyd Mueller, Sheila Roley, Jody Stahancyk and Mitra Vazeen voted Aye. The motion carried.**

There was some discussion of the Board going paperless. Tom Ank said he could provide the Board with a sample device that will allow them to access the Board packet during meetings and take notes. He hopes the Board will set an example for the entire College to follow. The Board agreed to include these devices at the Work Session on technology that will be planned for the November meeting.

BOARD FORUM

Lloyd Mueller reported that he liked Jarrod's letter to the paper. He was impressed by the dashboard and wished that he had had access to data like that when he was working at the College. He also loved the new student handbook.

Mitra Vazeen thanked everyone.

Jody Stahancyk congratulated Sheila Roley for running a good meeting.

Ed Johnson spoke about one of his favorite events: New Student Orientation, saying that he had a great time welcoming new students and handing out hot dogs with President Hogue. He also enjoyed the Women in Agriculture and Forestry tour; they will be having a big event in January at the fairgrounds to raise funds for the CTE programs at Clatsop County high schools and he asked the Board to please attend.

Sheila Roley adjourned the meeting at 6:24 pm.