

TINA KOTSON – OFFICE HOURS SPRING 2026 – Email tkotson@clatsopcc.edu for appointments

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WK 1	Mar 30 OFFICE HOURS 0900-1200 1300-1700 - NRS 224 – NCLEX presentation	31 0830-1000-STAFF MEETING OFFICE HOURS 1000-1200	APRIL 1 0900-1200 – NRS 224 SYLLABUS & PRACTICUM NOON – Class Photo	2 0900-1100- PSH – Kat & Shelby Quarterly Check-in 1100-1700 - MERTS	3 1000-1200 - Warrenton High School – Recruiting 1500-1700 – OCNE Developing Benchmarks Meeting
WK 2	Apr 6- BLOOD DRIVE – ALL DAY OFFICE HOURS 0900-1200 1300-1500 – NRS 232 LECTURE	7 1000-1200-PRESIDENT’S CABINET MEETING	8 OFFICE HOURS 1000-1200	9 0800-1300 – MERTS 1000-1100 - DEANS DIRECTORS MEETING 1330 – ILT MEETING 1700 – BOE – COL 219	10 0900-1200 – OCAP MEETING =====
WK 3	Apr 13 0900-1000-Fresenius Dialysis 1130-1230 – NURSING CLUB	14 1130-1300 OHSU RN TO BS-COL 202 1300-1500 – NRS 231 LECTURE 1500-1700 - IC MEETING	15 OFFICE HOURS 0900-1200	16 0800-1500 – MERTS 1030 – RENEW CHECKIN 1530 - Budget Advisory	17 – ESSAYS – TOW 105 – ALL DAY
WK 4	Apr 20 OFFICE HOURS 0900-1200	21 0830-1000-STAFF MEETING 1000-1200 -PRESIDENT’S CABINET MEETING 1400-1700 - Essay Readers	22 OFFICE HOURS 0900-1100	23 0800-1300 – MERTS 1330 – ILT MEETING	24 MERTS OPEN HOUSE 25 – CRAB FEST
WK 5	Apr 27 OFFICE HOURS 0900-1200	28 1000-1200-PRESIDENT’S COUNCIL MEETING	29 9-12 – CMH/CCC JOINT HEALTHCARE EVENT	30 OFFICE HOURS 0900-1100	May 1 MERTS – ALL DAY 1000-1200 – FIRE/EMT ADVISORY BOARD MEETING
WK 6	May 4 OFFICE HOURS 0900-1200	5 1000-1200 - PRESIDENT’S CABINET MEETING	6 OCNE CONFERENCE OFF CAMPUS	7 OCNE CONFERENCE OFF CAMPUS	8 OCNE CONFERENCE OFF CAMPUS
WK 7	May 11 OFFICE HOURS 0900-1200	12 0830-1000-STAFF MEETING 1500 – IC Meeting	13 OFFICE HOURS 0900-1100	14 MERTS – ALL DAY 5:30 – BOE MEETING – South County	15 RiverSea Conference – ALL DAY
WK 8	May 18 OFFICE HOURS 0900-1200 1130-1230-Nursing Club	19 1000-1200 - PRESIDENT’S CABINET MEETING 1200-1300 – NAC Luncheon Meeting	20 1100-1700 – NR 224 CLINICAL DAY	21 0800-1300 - MERTS 1330-1500 – ILT MEETING 1500-1700-Budget Advisory	22 OFF CAMPUS - MEDICAL
WK 9	May 25 CAMPUS CLOSED	26 1000-1200 – PRESIDENT’S COUNCIL MEETING 1430-1700 – STAFF MEETING	27 OFFICE HOURS 0900-1200	28 MERTS – ALL DAY 1000-1130 – OSBN DEANS & DIRECTORS MTG	29 POSSIBLE OFF CAMPUS
WK 10	June 1 OFFICE HOURS 0900-1300	2 OFFICE HOURS 0900-1000 1000-1200-PRESIDENT’S CABINET MEETING	3 0900-1300 – Comm Health Presentations 1300-1700 – CRDTG CNCL	4 0900-1200 – BLS 1330-1500 – ILT MEETING	5 0900-1000- PSH – Shelby & Kat – PSH Quarterly meeting
WK 11	June 8 WELCOME NCLEX REVIEWER 0800-0900 OFFICE HOURS 1000-1200	9 OFFICE HOURS 0900-1200 1500-1700 – IC Meeting	10 1300-1700 – 2026-28 New Nursing Student Orientation	11 1400-1600 – Nursing Pinning	12 1000-1500 – End of Year Staff Meeting 1700 – CCC GRADUATION

