

Clatsop Community College
1651 Lexington Avenue * Astoria, Oregon 97103 * www.clatsopcc.edu

MINUTES OF THE SEPTEMBER 20, 2022
BOARD OF EDUCATION
SPECIAL SESSION ON ERP REPLACEMENT AND RESOLUTION NO. 2022-23.01

Board Members Present: Rosemary Baker-Monaghan, Karen Burke, Tim Lyman, Sara Meyer, Jody Stahancyk, Trudy Van Dusen Citovic, Nicole Williams

Board Members Absent: None

Others Present: Recording Secretary Felicity Green, President Chris Breitmeyer, Margaret Antilla, Evon Jacobsen, Sarah Geleynse, Tamara Blackford, Ethan Myers, Lauren MacMillan, Siv Serene Barnum, Toni Middleton, Ken Ross

Rosemary Baker-Monaghan called the meeting to order at 6:30 pm

Karen Burke **moved to adopt the agenda as presented.** Jody Stahancyk seconded. The motion carried unanimously.

I) PUBLIC FORUM

- A. Guests introduced themselves.
- B. There was no public comment.

II) NEW BUSINESS

Many staff and faculty have participated in many meetings and zoom sessions to pick an ERP since the College put out the RFP earlier this year. They have contacted their counterparts in other institutions, met with other community colleges in Oregon who are using one of the two systems that were on the table. After this work, the selection they have made is the Ellucian (formerly known as Banner) product Colleague. Some adjustments will still need to be made, including the final pricing and the options in the College's final software package.

The motion as written does not include a dollar amount for this reason. Tim Lyman commented that he would like to see a dollar amount, however, he supports whichever product the College chooses. He emphasized that staff should let their supervisors know right away if there are any problems with the new system and that this is something the College will be using for the next decade.

There was a question about the staff requirements for the transition as to what positions will be hired. There was also a request for an updated timeline with an overall implementation schedule.

The President said that the first new hire will be a project manager. That position is very important and will be a contract position for a limited time frame. The amount for the full software package and related transition costs will not exceed \$3 million.

Trudy Van Dusen Citovic asked that people who were on the selection committees share their thoughts about the process and products.

Tamara Blackford, Payroll Administrator: She thanked the board for the time to talk about this. She felt after looking at both software packages that it was clear Jenzabar wouldn't be able to provide what the College needed. She was very impressed with Ellucian, particularly with their full life cycle for financial aid, which will cut down paperwork and help students. She tried to reach out to other payroll administrators for references but did not hear back.

Siv Serene Barnum, Registrar: She spoke with multiple people in different roles at other colleges and heard from several who were very frustrated with Jenzabar. She also came from a Banner school before Clatsop and is pleased to be going back, as Ellucian is part of the Banner system. She did not like the Jenzabar demo, as they showed their web version, which looked great, but turned out not to be the real system that the College would be working with. This was unpleasantly reminiscent of what happened with Anthology. Jenzabar does have a good faculty portal but she was still upset that they were not fully truthful in the demo. The Colleague team were much more helpful and very willing to support her team in what they needed to see. She also feels that Colleague will be better able to help the varied kinds of CCC students, from maritime to degree seeking to community ed.

Sarah Geleynse, Director of Financial Aid: She felt that the Jenzabar system was not completed, but a work in progress. She also felt the Jenzabar team couldn't answer basic financial aid questions. She knows that other Jenzabar colleges are using a standalone financial aid software called PowerFAIDS because Jenzabar is unfinished. Sarah feels confident in her ability to make most software work and good about Colleague.

Toni Middleton, MERTS Program Assistant II: She stated that seeing both demos made her completely disgusted at what the College has been dealing with in Anthology. She liked Colleague better than Jenzabar and noted that when she asked questions reflecting the unique nature of MERTS programs, Jenzabar couldn't answer but Ellucian could. She is happy with the choice and thinks it will work well for her department.

Margaret Antilla, Director, Accounting Services: She said she went into the demonstrations wearing 3 different hats: payroll, student accounts and the financial side. She was blown away by Colleague overall. Although she felt that either would work for student accounts, Hazel Martinez and Krystal Brailsford are the ones who will be working with it on a daily basis. They spoke with colleagues at Clackamas Community College about Colleague and discovered that while it's got some glitches, there is a lot that they like. They were excited by the ability to open the student portal and see what a student is seeing, something that is impossible in Anthology.

From the accounting side, she was not thrilled with either one but both are better than what the College is currently using. She liked Jenzabar's project manager but there would be too many workarounds for CCC to make it work. Colleague will require buying some add-ins including the grant management module and softdocs, but that was a planned purchase in any case. She felt the demonstrations and the process were much better than those from the Anthology decision. Ultimately while both companies were great and very helpful, she feels that Ellucian is a good choice and the College is making a good choice this time.

Evon Jacobsen, Administrative Specialist: She agrees with Margaret in that accounting is accounting and both systems will work. With both vendors the College will lose the travel module which is part of Roguenet and she will miss that as everyone will have to create individual POs for each vendor instead.

Trudy Van Dusen Citovic thanked everyone for their candid feedback.

Tim Lyman said that he was happy and relieved that the selection was not only unanimous but enthusiastically unanimous.

There was a question about Tamara's inability to get references. The President said that while the individuals Tamara reached out to did not get back to her, the College was able to obtain many references from other Colleges.

Rosemary Baker-Monaghan **moved to adopt Resolution No. 2022-23-01, a resolution of the Board of Education of Clatsop Community College, Clatsop County, Oregon calling for publication of notice and authorizing full faith and credit bonds not to exceed \$3 million.** Tim Lyman seconded. The motion carried unanimously.

The Chair congratulated everyone who worked on the decision and stated that the Board wanted everyone to know that they are very excited that the College is going to move forward with something positive.

With no further business, the meeting was adjourned at 7:02 pm.

Chris Breitmeyer, President

Rosemary Baker-Monaghan, Chair

Felicity Green, Recording Secretary