

# LOGIN FAILURE REPORT

6/28/2012 JL

Date Reported: \_\_\_\_\_

Time Reported: \_\_\_\_\_

Did your email logon fail? (Y/N) \_\_\_\_\_

Did your network logon fail? (Y/N) \_\_\_\_\_

Did your MyCCC logon fail? (Y/N) \_\_\_\_\_

Did your Blackboard logon fail? (Y/N) \_\_\_\_\_

Where were you when this failure occurred? \_\_\_\_\_  
(Help us pinpoint your location at the time of the failure. Tell us: which building you were in; which floor; which classroom, computer lab or other office/room; and which computer.)

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***Please, please, please* use LARGE, CLEAR,  
LEGIBLE BLOCK LETTERS**

**If we cannot read your writing we cannot fix your problem.**

Login Name (For example, **JDOE1234**): \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Date of Birth (**YYYYMMDD**) format: \_\_\_\_\_

Phone number and best time(s) to contact: \_\_\_\_\_

Email address to notify: \_\_\_\_\_

When you complete this form you may email it to [computer\\_services@clatsopcc.edu](mailto:computer_services@clatsopcc.edu), print a copy and hand it to the Lab Monitor, or deliver it to anyone in Computer Services in Columbia Hall - Room 102. If it is after hours, or no one is in the office, you can put it in the Computer Services mailbox near the elevator on the first floor of Columbia Hall.

**If this problem is not resolved within 24 hours  
contact Computer Services at 503-338-2416.**

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**This area is for the faculty member, Lab Monitor or staff member receiving this form.**

Student ID verified by: \_\_\_\_\_

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AD Account Created: \_\_\_\_\_ Password Change Only: \_\_\_\_\_ Educate User Only: \_\_\_\_\_

Added to STU-RO-ACCESS group: \_\_\_\_\_ Added to STU-RW-ACCESS group: \_\_\_\_\_

Date/Time corrected: \_\_\_\_\_ By: \_\_\_\_\_

EMAIL: \_\_\_\_\_ Date/Time corrected: \_\_\_\_\_ By: \_\_\_\_\_

MyCCC: \_\_\_\_\_ Date/Time corrected: \_\_\_\_\_ By: \_\_\_\_\_

User contacted: \_\_\_\_\_