

**Campus Safety Report  
Clatsop Community College  
2010 Crime Statistics**

Clatsop Community College (CCC) is a public, two-year co-educational institution serving northwest Oregon and southwest Washington since 1958. With three campus centers, Lexington Avenue campus, Marine and Environmental Research Training Station (MERTS) and South County Center in Seaside, the College serves approximately 7,000 full-, part-time and continuing education students.

This report complies with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) and explains how the College reports and handles crime and emergency situations on or near College property. The report is compiled by the Vice President, Finance & Operations from information obtained from the CCC security office, the office primarily responsible for receiving notices of crimes and incidents on campus, the Dean of Students office, and the Human Resources office. Local police agencies are requested, at least once annually, to provide crime statistics for the areas on and adjacent to College properties.

CCC is committed to providing a safe and secure environment for students, staff, and guests. Safety is a cooperative effort, and responsibility for the safety of yourself and others is encouraged. We hope you will read this information carefully and use it to make CCC a safe campus to learn and work.

#### **SECURITY/LAW ENFORCEMENT**

During regular business hours, several members of the Facilities and Maintenance staff also serve as certified security officers and are responsible for responding to emergency incidents, building alarms and safety hazards. Part-time, certified security officers are responsible for facilities security after regular business hours. Security personnel have no law enforcement authority, but are responsible for contacting the appropriate local law enforcement agencies if a crime occurs or in an emergency. Law enforcement duties are the responsibility of the Astoria Police Department for the Lexington Avenue and MERTS campuses and the Seaside Police Department for South County Center.

If you need assistance, call the following numbers:

Security - Monday through Friday (regular business hours) – 503-791-3320 or 503-338-2489  
Monday through Friday (after 5 pm and weekends) – 503-741-6021

#### **REPORTING CRIMES**

Prompt reporting of crimes is encouraged. To report a crime in progress or another type of emergency occurring on the Lexington Avenue campus or any of its satellite locations, call 9-911 from any campus phone. Clatsop County emergency dispatchers are available 24 hours a day, and will send the appropriate law enforcement or emergency personnel to all reported criminal, fire or ambulance calls. Any incidents involving criminal activity occurring on or around campus should be reported to the police.

Emergency: Police, Fire or Ambulance, 9-911 from campus phones  
Non-emergency: Astoria Police Department – 503-325-4411  
Seaside Police Department – 503-738-6311

Incidents should also be reported to campus security (503-791-3320 Monday through Friday/503-741-6021 Monday through Friday after 5 pm and weekends), or Vice President, College Services, (503-338-2421). The Director, Facilities and Maintenance, is responsible for ensuring the collection of crime reports.

If you observe a crime or are a victim of a crime, report the following: (a) type of incident, (b) location of incident, (c) description of the person or person's clothing and physical features, (d) the person's direction of travel and description of any vehicle, (e) date and time of incident. Report all crime immediately!

CCC does not currently have procedures for confidentially reporting crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. Neither does the college have a formal policy that encourages counselors to inform the persons they are counseling to report crimes on a voluntary and confidential basis.

## **CAMPUS FACILITIES**

Most campus facilities are accessible to the college community and visitors 7 am to 10 pm, Monday through Friday and varied hours on weekends depending on scheduled classes. MERTS and South County Center are open 8 to 5 pm, Monday through Friday. Academic buildings are kept open according to the academic schedule during the week and on weekends. Persons in buildings without proper ID and/or authorization may be escorted from the buildings. Refusal to leave the premises on request may initiate a citation or arrest for criminal trespass.

## **DRUGS AND ALCOHOL**

CCC complies with all state and federal laws pertaining to possession and sale of controlled substances and alcohol. Possession or use of illegal drugs and alcohol is forbidden on College owned or controlled property and at all college-sponsored events. All violations of drug or alcohol laws will be reported immediately to law enforcement.

CCC provides counseling and referrals for students and staff experiencing problems resulting from drug and alcohol use.

To receive confidential counseling or referrals to outside counseling agencies and specialists:

Student Services/Counseling Services 503-338-2474

Human Resources/Affirmative Action Officer 503-338-2450

## **WEAPONS ON CAMPUS**

Possession, use or threatened use of firearms, ammunition, dangerous chemicals, weapons or destructive devices is not allowed on property owned or controlled by CCC or at college-sponsored events, except as expressly authorized by state law. All weapons violations will be reported immediately to law enforcement.

## CAMPUS CRIME STATISTICS

The following are campus crime statistics for CCC Lexington Avenue campus, MERTS campus and South County Center for the calendar years 2008, 2009, and 2010.

CCC monitors through local police agencies criminal activity involved in off campus student organization and college events. Only the Astoria police department responded to our request for statistics for 2008. Both the Seaside and Astoria police departments responded to our request for 2009 and 2010 statistics. A website (CrimeReports.com) is available to search for crime statistics throughout the United States.

The Dean of Students and the Director, Human Resources also provided information regarding disciplinary referrals.

<b>CRIME REPORTS</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Nonforcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated assault			
On campus	0	0	0
Non-campus	0	0	0
Public Property	0	0	0
Burglary			
On campus	3	4	3
Non-campus	0	1	0
Public Property	0	0	0
Motor vehicle theft			
On campus	0	0	0
Non-campus	0	0	0
Public Property	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0
Hate Crimes	0	0	0
<b>CRIMINAL ARRESTS</b>	0	0	0
Liquor Laws	0	0	0
Drug Laws	0	0	1
Illegal weapons possessions			
On campus	0	0	0
Non-campus	0	0	0
Public Property	0	0	0
<b>DISCIPLINARY REFERRALS</b>	0	0	0
Liquor Laws			
On campus	0	0	0
Non-campus	0	0	0
Public Property	0	0	0
Drug Laws			
On campus	0	0	0
Non-campus	0	0	0
Public Property	0	0	0
Illegal weapons possessions			
On campus	0	0	0
Non-campus	0	0	0
Public Property	0	0	0

## **CAMPUS SEX CRIMES PREVENTION ACT**

This act requires sex offenders who must register under state law to provide notice of enrollment or employment at any institution of higher education (IHE) in that state where the offender resides, as well as notice of each change of enrollment or employment status at the IHE. Requests for sex offender information by students, prospective students, faculty, administrators, etc., should be directed to the Oregon State Police Sex Offender Registration Unit at 503-378-3725, extension 44429.

## **SEXUAL ASSAULT**

Rape, sexual assault, physical abuse or forced or unwanted sexual contact of any kind or threat of such contact is a crime. Sexual contact shall be considered unwanted or without consent if no clear consent is freely given or if it is inflicted upon a person who is unconscious or otherwise without the physical or mental capacity to consent. If sexual contact is inflicted on someone who is intoxicated or impaired in the exercise of their judgement by alcohol or drugs, it may be considered without consent.

Victims of rape, acquaintance rape or other sex offenses are encouraged to first get medical attention from the nearest hospital for both medical care and preservation of evidence. Incidents should also be reported to the appropriate police agency.

The following are contact number of departments or persons who can provide assistance if you are a victim of sexual assault, such as rape. We encourage everyone to report sexual offenses immediately.

To file a criminal complaint or to report problems related to sexual assault contact:

Astoria Police Department 503-325-4411

Clatsop County Sheriff 503-325-2061

Seaside Police Department 503-738-6311

Victims are also encouraged to contact and inform the appropriate campus authorities who will assist the victim in notifying authorities, if requested:

Dean of Student Services 503-338-2456

Director of Human Resources/Affirmative Action Officer 503-338-2450

Sexual assault programs are offered through the Clatsop County Women's Resource Center that provides educational information, community education and crisis services involving sexual assault.

Confidential short-term counseling services are available for students from Student Services/Counseling Services. Staff or faculty may obtain short-term counseling provided through the Employee Assistance Program (EAP). Clatsop County Women's Resource Center provides comprehensive assistance through its 24-hour crisis line, peer counseling and crisis response. Women's Resource Center services also include medical and legal advocacy. If victims of alleged sexual offenses desire to change their academic situation subsequent to alleged sexual incidents, assistance will be provided to the extent that other options are reasonably available.

To receive confidential counseling or referrals to outside counseling agencies and specialists:

Student Services/Counseling Services 503-338-2474

Human Resources/Affirmative Action Officer 503-338-2450

Students and staff who violate these regulations are subject to disciplinary action up to, and including, termination or expulsion. The College has published a student discipline and complaint procedure, available in the Student Services Office and online (<http://www.clatsopcc.edu/student-resources/student-issues-handbook/student-complaint-resolution-procedures>) that outlines the process for filing complaints and disciplinary action that will be taken. The College also has a policy outlining the same procedures for employees that is available in the Human Resources office.

## **SEXUAL HARASSMENT**

To report sexual harassment in the classroom or the work place or to file a complaint, contact the Director of Human Resources/Affirmative Action Officer at 503-338-2450.

## **CRIME PREVENTION-SECURITY INFORMATION**

Campus Security Act information is provided on the CCC website: (<http://www.clatsopcc.edu/about-ccc/student-consumer-information/safety-report>) in order to provide all students with information they need to be safe students. The address for the web site is printed in the Student Guide to CCC which is distributed at the time of registration.

**Timely Notification:** Notices regarding major crimes or safety and security concerns will be sent out as a news bulletin on the college's e-mail system or posted at entrances to buildings. Information will also be included in the student newsletter, "The Bandit."

**Building Security:** The security officer/maintenance staff routinely checks facilities and locks/unlocks doors at predetermined times. Some faculty and staff are authorized keys to allow after hours access to campus facilities.

**Crime Prevention Education:** Crime prevention information is included in the New Student Handbook (Campus Safety/Security) that is given to all new students at the time of New Student Orientation, is available throughout the year from Student Services, and is available on the College web site. Additional information is sent throughout the year through the student newspaper and the college's e-mail system.

**Facilities Maintenance:** Maintenance staff is responsible for keeping the facilities, parking lots, walkways and grounds safe and well lit. All issues associated with safety and security of the buildings and grounds are sent to maintenance so that repairs may be completed in a timely manner. Concerns about building and grounds safety should be directed to the Director of Facilities (503-338-2489) or Vice President, Finance & Operations (503-338-2421).

**Safe Escorts:** During the hours a security officer is on duty, that officer is available to provide safe escorts to staff and students. To contact the officer for safe escort call Security (9-503-791-3320 Monday through Friday/9-503-741-6021 Monday through Friday after 5 pm and weekends) from any campus phone.

**Daily Crime Log:** Daily crime logs are available for public inspection upon request for the most recent 60 day period. Crime logs older than 60 days are available within two business days of a request.

## **EMERGENCY RESPONSE AND EVACUATION PROCEDURES**

The College is committed to providing a safe and secure environment for its students and staff. In the case of an emergency or necessary evacuation, the Vice President, Finance & Operations (VPFO) will have the authority to declare a state of emergency, but in all cases, city, county, and state emergency response personnel will have ultimate authority. If required, the VPFO will contact members of the Emergency Response Team (ERT) to assist with identifying the emergency and its impact, deciding the necessary level of response, exercising control over emergency operations, authorizing the evacuation and/or closing of College facilities, and coordinating the release of all official information to the campus and the public. Notification may be through e-mail, sirens and strobes, or postings on campus entries and exits.

The College typically schedules two evacuation drills during the year – one announced drill in the fall term and one unannounced drill during the spring term. The results of these drills will be sent to the campus community.