



Clatsop Community College

September 6, 2011

Clatsop Community College Student Childcare Assistance Fund Academic Year 2011-2012

Who sponsors this program?

The Clatsop Community College Foundation through a grant from the Juan Young Trust and in partnership with Clatsop Community College and Lil' Sprouts Academy provides financial assistance for childcare to students who qualify.

Who is the childcare provider?

The City of Astoria's Parks and Recreation department provides this childcare through the Lil' Sprouts Academy which is located in the Capt. Robert Gray School, 785 Alameda, Astoria, Oregon 97103. Erin Reilly is the Program Manager. Her contact information is ereilly@astoria.or.us for email or by phone at (503) 325-8669.

What are the operating hours of Lil' Sprouts Academy

Drop off time for Lil' Sprouts Academy begins at 7:30 AM and children must be picked up by 5:30 PM.

What kind of childcare assistance is available?

The grant provides discounted hourly drop-in childcare and is available through Lil' Sprouts Academy. Children ages 6 weeks and up are welcome at Lil' Sprouts.

What is the cost of the program for a student?

The Clatsop Community College Foundation will pay half of the cost of hourly drop-in childcare. Clatsop Community College students who qualify will receive drop-in childcare for \$2.50 per hour. The minimum cost of a punch card is \$50 for 20 hours of childcare. Punch cards contain 20 one-hour punches for use at the Lil' Sprouts Academy only. A qualified student may purchase punch cards during the term depending on the number of hours of enrollment. Students who have sufficient Federal Financial Aid may pay for this card through their student accounts.

How do I qualify for childcare assistance from Clatsop Community College?

To qualify a student must:

- Complete a Childcare Assistance Application (attached below or available at the Student Services Center).
- Have demonstrated a financial need by completing the Free Application for Federal Student Aid (FAFSA) and qualify for a Pell Grant.
- Be a Degree Seeking Student
- Be enrolled for a minimum of 9 credit hours in the term that they apply for the funds.



Clatsop Community College

- Be unable to attend classes at Clatsop Community College without childcare assistance.
- Have no other safe childcare alternatives in the household (friends, family or spouse who can provide childcare support)
- Have the ability to pay or have sufficient financial aid to pay \$2.50 per hour for childcare with a minimum purchase of 20 childcare hours equaling \$50.

What limitations are there for this childcare?

Students may be approved for multiple hours of childcare each term depending on the availability of funds, class schedule and financial need. Students are required to meet with Lil' Sprouts Academy staff after being approved for childcare assistance and prior to purchasing the punch cards. Participation in this program is limited based on the number of openings at Lil' Sprouts Academy and available grant funding. Punch cards are not valid at or available for any other childcare provider.

If I qualify for assistance am I guaranteed a place for my child?

Lil' Sprouts Academy has limited space and is first come, first served. Students are encouraged to make arrangements with the Academy prior to purchasing punch cards to assure there is space available.

How do I apply for childcare assistance?

Clatsop Community College Application for Childcare Assistance is available at the front desk in the Student Services Center. Completed applications should be returned to the Dean of Student Services office in the Student Services Center. Application packets for Lil' Sprouts Academy are available at http://www.swimastoria.citymax.com/f/Lil_Sprouts_Information_Packet.pdf.

What steps are required to receive this assistance?

1. Complete the Free Application for Federal Student Aid online at www.fafsa.ed.gov
2. Complete the Clatsop Community College Application for Childcare Assistance
3. Submit it to the Dean of Student Services along with a copy of your schedule
4. Receive approval from the Dean of Student Services
5. Complete Lil' Sprouts Academy Application available online at <http://www.astoriaparks.com/lilsprouts.html> and read the information brochure located on this website
6. Go to Lil Sprouts and meet with Erin Reilly
7. Discuss childcare schedule and get approval from Lil' Sprouts Academy
8. Purchase a punch card from Clatsop Community College Student Services Center
9. Begin your childcare routine
10. Complete a student childcare survey at the end of each term

Are there other requirements for students who receive this assistance?

Yes, students who receive this assistance must complete a survey at the end of each term. The survey helps all the participating agencies understand how well the assistance is meeting the needs of students and if the help has been effective in helping the student remain enrolled in college.



Clatsop Community College

Clatsop Community College Application for Childcare Assistance Form

Student Name _____ Student ID _____

Address _____ Phone Number _____

City, State & Zip Code _____ Date _____

Application Checklist

- _____ I have completed the Free Application for Federal Student Aid.
- _____ I am enrolled for 9 or more credit hours this term.
- _____ I have attached my schedule to this application.
- _____ I do not have family or friends who can provide safe childcare for my children.
- _____ I understand that space is not guaranteed until I have contacted Erin Reilly, Director of Lil's Sprouts Academy at (503) 325-8669.
- _____ I understand that I will be able to purchase cards after I have contacted Lil' Sprouts to discuss my class schedule and my childcare needs.
- _____ I understand there is a minimum purchase of \$50 for one card with a value of \$100. The card entitles me to 20 hours of childcare (an equivalent of \$2.50 per hour).
- _____ I understand that I may be able to pay from my student account if I received a Pell Grant and I have funds in my account.
- _____ I understand that I will be expected to make a co-payment of 50% of the childcare cost at the time of purchase. Please see the Dean of Student Service to discuss emergency circumstances.
- _____ I understand assistance will be distributed based on availability of childcare funds each term.
- _____ I understand that the amount of assistance available to me will be limited based on the availability of funds, my financial need and my enrollment status.
- _____ I understand as part of this agreement I will be required to participate in a short survey at the end of each term.

Student Signature _____ Date _____

Financial Aid Approval by _____ Pell Eligible Financial Aid Complete

Dean of Student Services _____ Date _____

Lil' Sprouts Academy Approval _____ Date _____