

**MINUTES OF THE JULY 13, 2010
CLATSOP COMMUNITY COLLEGE
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

I. CALL TO ORDER

The meeting was called to order by Chair Dirk Rohne at approximately 6:35 p.m.

Board members present: Jim Scheller, Paul Gillum, Frank Satterwhite, Dirk Rohne, Rosemary Baker-Monaghan, Stephen Berk. Board members absent: None. Others present: Leslie Lipe, Steve Ferber, Richard Gardner, Jo Black, Roger Friesen, Tom Gill, Ben Schorzman, Stephen Schoonmaker, Richard Balkins, Caitlin Wright, President Larry Galizio, Deputy Clerk Lindi Overton, and Recording Secretary Kari Walsh.

A. Election of Board Officers

Frank Satterwhite **nominated Dirk Rohne as Board Chair for FY2010-11, and Rosemary Baker-Monaghan as Vice Chair for FY2010-11.** Stephen Berk seconded. No other nominations came forth. The motion carried unanimously.

B. Adoption of Agenda

Rosemary Baker-Monaghan **moved to approve the agenda as presented.** Paul Gillum seconded. The motion carried unanimously.

II. PUBLIC FORUM

A. Introduction of Guests

Dirk Rohne asked those present to introduce themselves.

B. Public Comment

Audience member Richard Balkins welcomed Larry Galizio to Clatsop Community College.

III. APPROVAL OF MINUTES

Paul Gillum **moved to approve the minutes of the May 19, 2010 Board Special Meeting, the June 8, 2010 Supplemental Budget Hearing, the June 8, 2010 Public Hearing on the FY2010-11 Budget, and the June 8, 2010 Regular Board Meeting as presented.** Frank Satterwhite seconded. The motion carried unanimously.

IV. REPORTS/DISCUSSION ITEMS

A. Report of the Board Chair

The Board discussed a date for its biennial Board retreat, and agreed to meet Thursday, August 12th, beginning at 10 a.m. Stephen Berk offered to host the retreat at his new home in Astoria.

The Board also discussed the need to fill the Board position left vacant by the resignation of Larry Sparks. It was determined the College would advertise for the vacant Board position and then discuss dates to interview for the position at the August 12th Board retreat.

Rosemary Baker-Monaghan **moved the Board advertise the vacant Board position**. Paul Gillum seconded. The motion carried unanimously.

B. Report of the Associated Student Government (ASG)

No report.

C. Report of the Deputy Clerk

Lindi Overton provided the Statement of Revenues and Expenditures for FY10 and FY09 by fund source for the month ended June 30, 2010. Lindi stated the College will continue recording expenditures that come in July and August. She also mentioned that based on the May revenue forecast, the State Board of Education has approved a reduction allotment methodology from the Office of Community Colleges and Workforce Development to reduce funding to Oregon's community colleges, which will result in \$255K for Clatsop for next year.

Lindi Overton also shared the College administration has worked with the bargaining unit leadership and established some Memorandum of Understandings (MOUs) with the full-time faculty and classified employees for salary concessions, which are now signed and in place. She also mentioned the Auditors will be here in August and October, and the goal is to get the results of the audit to the Board in December.

D. Report of the Board Representatives

CCC Foundation Board member, Steve Ferber, congratulated the College Board on its successful completion and hiring of a new college president. He also expressed his thanks to Lindi Overton for her work while serving as Interim President. Steve Ferber reported that in the last six months the Foundation has added Bruce Connor and Steve Allen to their Board, and that they look forward to discussing with Larry Galizio ideas for growing the Foundation. Steve also mentioned the Foundation continues to work to move its funds to local management, and in fact will be moving monies back into the stock market with the help of the Oregon Community Foundation. Frank Satterwhite remarked he was quite pleased that someone from the Foundation was now attending every College Board meeting.

There was no OCCA Report as the OCCA Board has not met since May.

E. PAT Updates

Lindi Overton announced the following new employees: 1) Misako Murphy, Program Assistant II, Career and Technical Education; 2) Debbie Godwin, Instruction Technology Technician; 3) Robert Mansell, Psychology Instructor; and 4) Sarah Knippa, Program Assistant I with Financial Aid in support of CCC's assistance provided to Oregon Coast CC.

Lindi Overton also referred to the Faculty Development Activities for FY09-10. She recalled that Heather Walsh had provided a brief report on this subject at the June Board meeting, and this was a list of some of those activities. Lindi said faculty are very generous in sharing what they have done with the rest of the campus, and are grateful for that funding.

F. Report of the President

Larry Galizio first expressed his appreciation for the opportunity to serve as CCC President. He said it was a rigorous selection process that led to the Board's decision, that he was impressed with it and grateful to have been the successful candidate. He also expressed his gratitude to Lindi Overton as former interim president, both for the help she provided him in the past, and will give to him in the future.

President Galizio also shared that today during his walk around campus and meeting with various people, he learned with the implementation of SeaNet some departments are under a lot of duress, but overall he has heard that things are going quite well. President Galizio also shared the work on Towler Hall still seems to be on time and on budget, and the sense is people are very excited about its reopening. In other news he mentioned his attendance at the June 18th CCC End-of-Year Party, the visit on campus by Congressman Wu on July 12th for a town hall on education, and a meeting and tour of MERTS with Scott Siegal, Aide to Senator Merkley's office, along with CCC's Kristen Wilkin.

President Galizio then announced that he and his wife Janice wanted to establish The Galizio Family Scholarship, and presented CCC Foundation Board member Steve Ferber with a pledge in the amount of \$1K. He said he was "honored to join with other Clatsop County residents and businesses that support students through donations to the CCC Foundation, and it's the hope that my family's contribution will encourage them to continue their support and inspire others to join them." President Galizio stated the scholarship will be awarded annually to a CCC student who is the first in his or her family to attend college. He mentioned this was the final year for The Miller Family Foundation matching new contributions for CCC scholarships, so the \$1K becomes \$2K.

V. OLD BUSINESS

None.

VI. NEW BUSINESS

A. Interim President's Evaluation

Chair Dirk Rohne stated the Board met in an Executive Session prior to the regular Board meeting to conduct an evaluation of the performance of the Interim President, and that the Board agreed with what Dirk had prepared in his evaluation letter, noting some minor improvements that still needed to be made. Some of the highlights of the letter included Lindi Overton's ability to lead the college commendably through what "could be considered a challenging environment," such as dealing with decreased state funding and increasing budget constraints, campus remodel, negotiations, to name a few.

Lindi remarked she did not know what she was getting into initially but that it has been a rewarding experience. She also recognized and thanked Stephen Schoonmaker, Roger Friesen, and the Board for their support during this process.

Frank Satterwhite **moved approval of the letter regarding Lindi Overton's performance, in substance, with allowance for editing as needed.** Jim Scheller seconded. The motion carried unanimously. It was noted this letter will be entered into Lindi's personnel file.

B. Proposed Regular Board Meeting Date/Location

Board Policy 1.110 states at the first regular meeting after July 1, the Board will decide upon a time and place for regular meetings. A proposed annual Board meeting schedule was also provided that listed the location of monthly Board meetings throughout Clatsop County. The schedule in the Board packet replicated the schedule approved by the Board in November 2005.

Paul Gillum pointed out there would be no Board meeting in August. Dirk stated he was in favor of having the meetings at the main campus because he noticed when meetings were conducted off campus there was very low attendance, unless there was a special circumstance or bond issue on the agenda. He added, however, that he would be fine with whatever the majority decided. Stephen Berk agreed with Dirk. Rosemary said she liked rotating meetings throughout the County because there was a sense that parts of the County were not as represented as they could be. She added she was not certain if that was a feeling in the County today. Frank commented he supported the idea of rotating meetings, but noticed lower attendance when meetings were conducted off campus. Jim said he was in favor of rotating the meeting if attendance improved. Paul Gillum remarked he was rather ambivalent about it, adding that while he enjoyed visiting other venues, there was noticeably lower turnout. After some further discussion, Stephen Berk **moved the Board not rotate meetings throughout the County for FY10-11.** Paul Gillum seconded. Dirk Rohne called for a vote on the motion. Frank Satterwhite, Paul Gillum, Dirk Rohne, and Stephen Berk voted in favor of the motion. Rosemary Baker-Monaghan opposed. Jim Scheller abstained. The motion carried.

C. Appointment of Clerk, Deputy Clerk and Board Secretary for CCC District

Dirk Rohne appointed the President the Clerk of the College, the Vice-President of College Services the Deputy Clerk of the College and the Administrative Assistant to the President the Board Secretary.

D. Appointment of OCCA Representative

Frank Satterwhite was appointed OCCA Representative for FY2010-11.

E. Appointment of CCC Foundation Representative

Stephen Berk was appointed CCC Foundation Representative for FY2010-11.

F. Appointment of Spirit of Clatsop Representatives

Rosemary Baker-Monaghan, Frank Satterwhite, and Jim Scheller were appointed Spirit of Clatsop Representatives for FY2010-11.

G. Authorize FY11 Signatures

Rosemary Baker-Monaghan **moved the Board authorizes the College Clerk, the Deputy Clerk and the Director of Accounting Services to sign College checks. The Clerk and Deputy Clerk may use facsimile signatures.** Jim Scheller seconded. The motion carried unanimously.

H. Designate Depository of Funds

Rosemary Baker-Monaghan **moved the Board adopts the list of qualified depositories in Clatsop County for public funds for FY11 as designated by the Oregon State Treasury.** Stephen Berk seconded. The motion carried unanimously.

I. Part-Time Faculty Collective Bargaining Agreement

Leslie Lipe reported on the recently concluded part-time faculty bargaining sessions. She stated the part-time faculty are not considering ratification of this contract until Wednesday, July 14, 2010. She then explained the Board would need to schedule a meeting between July 15, 2010 and mid August to consider adoption of this document, as it was necessary to have this agreement in place before the September Board meeting.

Rosemary Baker-Monaghan asked could the Board **move to approve the part-time faculty collective bargaining agreement subject to ratification by the part-time faculty, as long as nothing was changed in the document being presented to the Board.** Leslie Lipe said the Board could do this. Rosemary stated “then so moved.” Rosemary also remarked in the event the contract is changed by the part-time faculty before its ratification, the Board could hold a special meeting on August 12th to approve the contract with the changes. With no further discussion and a motion on the table, Jim Scheller seconded. The motion carried unanimously.

At Lindi Overton’s request, Leslie Lipe gave a brief overview of the changes that the parties had agreed to.

VII. ANNOUNCEMENTS/COMMUNICATIONS

Dirk Rohne referred to the announcements and communications in the Board packet.

VIII. BOARD FORUM

Paul Gillum said he was “happy to have Larry happy aboard” and was very pleased by the way Lindi handled herself while serving as Interim President. Paul shared he was also happy that work was completed on his house.

Jim Scheller first welcomed Dr. Galizio. He then stated he appreciated the talent and skills that went into the 2010 Rain Magazine. Jim Scheller also mentioned he heard on KMUN the broadcast of women’s studies participants who online gave their empowering moments. He noted it was the first women’s studies group at the College, and commended the faculty and staff that participated.

Frank Satterwhite commented the College has been going through some budget belt-tightening with more to come, but has heard there has been good cooperation with the administration and staff and that he appreciates this.

Stephen Berk remarked he was also happy to have Larry Galizio at Clatsop CC. Stephen stated the presidential search was an arduous process and that today he feels the most relaxed in a long time.

Rosemary Baker-Monaghan inquired if a date had been set for the rededication ceremony of Towler Hall. Lindi replied that it was scheduled for Saturday, October 16, 2011, 1-3 p.m. Rosemary also mentioned there has been discussion about the Board going on a tour of Towler Hall. Lindi Overton stated she will look into options for a tour. Rosemary Baker-Monaghan also welcomed Larry Galizio to the College, and said she agreed that “although we are getting through tough financial choices they are only going to get harder, and those that have been made have been made easier because of our fabulous faculty and staff.”

Dirk Rohne remarked he thought everything had been said and so with nothing to add, he adjourned the meeting.

IX. ADJOURNMENT

Without further business, the Regular Board meeting was adjourned at approximately 7:35 p.m.

Larry Galizio
President

Dirk Rohne
Chair

Kari Walsh
Recording Secretary