

**MINUTES OF THE MAY 11, 2010
CLATSOP COMMUNITY COLLEGE
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

I. CALL TO ORDER

The meeting was called to order by Chair Dirk Rohne at approximately 6:30 p.m.

Board members present: Larry Sparks, Stephen Berk, Jim Scheller, Paul Gillum, Frank Satterwhite, Dirk Rohne, and Rosemary Baker-Monaghan. Board members absent: None. Others present: Jo Black, Leslie Lipe, Marian Derlet, Susan Deshon, Roger Friesen, Ashley Wassmer, Courtney Adams, Olivia Day, Jeanne Windsor, Laurie Choate, Tom Gill, Liz Hylton, Deputy Clerk and Interim President Lindi Overton, and Recording Secretary Kari Walsh.

A. Adoption of Agenda

Rosemary Baker-Monaghan **moved to approve the agenda as presented.** Paul Gillum seconded. The motion carried unanimously.

II. PUBLIC FORUM

A. Introduction of Guests

Dirk Rohne asked those present to introduce themselves.

B. Public Comment

Olivia Day, Courtney Adams, and Ashley Wassmer, current students of a Clatsop CC faculty member's Psychology class, were present to address the Board "on behalf of students and faculty" to officially request reconsideration to not renew this faculty member's contract. Olivia Day shared about a Facebook petition that is being generated to keep this faculty member at Clatsop CC, and which has received several signatures from former and current students, and colleagues of this faculty member. She read aloud some of the testimonials included on the petition, and said she felt these people "should have a voice in determining whether or not" this faculty member should get to continue teaching at CCC. Both Ashley and Courtney agreed with Olivia's comments. Olivia Day submitted a copy of the petition for the official record.

Board members thanked the students for coming and presenting their position, and acknowledged them for doing so civilly and politely. Ms. Day inquired about the next step since she requested an official reconsideration on this matter. Chair Rohne explained the Board does not manage personnel issues, and that they have been apprised of the issue. Larry Sparks remarked he has heard about the process, but does not know the reasons behind it, and in this case would appreciate the information since at the last two Board meetings people have come to address the issue of this faculty member's non-renewal of contract.

Lindi Overton referred to College Procedure 4.210P, College Release of Staff Information, which states specific information that is allowed to be given without written consent of the staff member. She said other information would not be given out without written

confirmation by the employee who is being discussed, or that it would be done in an executive session.

Susan Deshon, CCC Foundation Board member, mentioned the College Board has a representative who attends the Foundation Board meetings, and that the Foundation Board is now going to have a representative attend the monthly College Board meetings as one way to help form a more cohesive partnership.

III. APPROVAL OF MINUTES

Larry Sparks referred to the minutes of the April 29, 2010 Board Special Meeting, and said the motion was not unanimous. Paul Gillum **moved to approve the minutes of the April 29, 2010 Board Special Meeting as amended.** Stephen Berk seconded. Rosemary Baker-Monaghan voted no. The motion carried.

Frank Satterwhite **moved to approve the April 26, 2010 Board Special Meeting as presented.** Rosemary Baker-Monaghan seconded. The motion carried unanimously.

Frank Satterwhite referred to the April 13, 2010 Regular Board meeting minutes, page 3, under Report of the Foundation, and said he meant to say “the Foundation will be providing *over* \$100K in scholarship money for FY10-11.” Paul Gillum **moved to approve the minutes of the April 13, 2010 Regular Board meeting as amended.** Larry Sparks seconded. The motion carried unanimously.

Rosemary Baker-Monaghan **moved to approve the minutes of the April 13, 2010 Board Work Session as presented.** Frank Satterwhite seconded. The motion carried unanimously.

IV. BOARD APPOINTMENT AND OATH OF OFFICE

At the April 29, 2010 Board Special Meeting, Mr. Jim Scheller was appointed to the Clatsop Community College Board of Directors, Zone 3, Position 6. Before assuming the duties of office Mr. Scheller, at the May 11, 2010 Regular Board meeting, took the Oath of Office.

V. EDUCATIONAL PROGRAM

The Institute for the Advancement of Foundation Skills (IAFS) development group, including Marian Derlet, Basic Language Skills Instructor, Liz Hylton, Mathematics Instructor, and Tom Gill, Dean of Learning, presented information on this topic. The IAFS development group is planning a preparatory experience for students requiring improvement in skills that are the foundation for successful college study. The IAFS is expected to replace lock-step development classes that may require as many as 4 terms for students to complete. The IAFS experience will incorporate contemporary brain research, artistic and kinesthetic activities, and appropriate coursework in a holistic skill development experience that not only improves the foundational skills, but also prepares students with learning habits that increase the likelihood of completing a certificate or degree.

VI. REPORTS/DISCUSSION ITEMS

A. Report of the Board Chair

Dirk Rohne announced the following four semi-finalists for the president position at CCC, in no particular order; Larry Galizio, Shirley Metcalf, Sara Burns, and Stephen Schoonmaker. The Board then discussed and set a May 19, 2010 date to meet in Executive Session to deliberate over the presidential candidate site visits, followed by a Board Special Meeting to hopefully narrow down the pool and to announce the finalists. It was also clarified that once selected, the finalists will come to the CCC campus and a community venue to participate in a more comprehensive interview process.

B. Report of the Associated Student Government (ASG)

Aleesha Nedd announced the Talent Show scheduled for Thursday, May 27, 2010, 7 p.m., at the Performing Arts Center. She mentioned a raffle will be held at the event and all proceeds raised will go to the College Foundation for scholarships. Aleesha also mentioned the ASG is planning to have another student forum on campus, and that one of her goals is to have someone next year from ASG be involved and engaged in the community in a variety of ways.

Paul Gillum publically thanked Aleesha Nedd and the ASG, noting all of the exciting things ASG is involved with, and said they are doing a fabulous job.

C. Report of the Deputy Clerk

Lindi Overton provided the Statement of Revenues and Expenditures for FY10 and FY09 by fund source for the month ended April 30, 2010. Lindi shared that fourth week into spring term shows enrollment up about 9%. She also said faculty who will be moving into Towler toward the end of August or first part of September have been notified to start thinking about packing. Lindi also included the Budgetary Framework for FY11 currently in place, which has been used to set tuition rates and form the basis of recommendations for salary increases. A three-year look forward is included using \$400M and \$450M as the basis for the community college support in the next biennium. Lindi Overton further mentioned what is not known is what the Legislature will do with respect to community college funding and that the Essential Budget Level predicted shortfall at this time is \$2.5B. She will keep the Board apprised as more information is provided.

D. Report of the Board Representatives

- Foundation
Due to scheduling difficulties, Stephen Berk was not able to attend the last Foundation Board meeting, so Lindi Overton provided a brief report which included the following: 1) The CCC Foundation (CCCF) was able to meet the Miller Challenge again this year so there will be \$50K coming from the Miller Foundation for scholarships; 2) CCCF is in the process of looking into moving its funds to the Oregon Community Foundation.
- Accreditation
Rosemary Baker-Monaghan shared the Accreditation Team is continuing the process of developing goals and objectives to define how the College measures whether it is succeeding with the core themes. She said Board members should be receiving information on the governance piece of this process, if they have not done so already.

- OCCA

There was no report as the OCCA Board meeting is not scheduled until May 20, 2010. Lindi Overton drew the Board's attention to a flyer under ANNOUNCEMENTS/ COMMUNICATIONS on a workshop for Boards put on by OCCA. She said to contact Kari Walsh if anyone was interested in attending this event.

E. PAT Updates

In Stephen Schoonmaker's absence, Tom Gill noted in the Instruction Report the last item under *GRANTS AND AWARDS UPDATES* about the College being selected to apply for the National Center for Academic Transformation *Changing the Equation* grant program. Dirk Rohne commented on the April 28th meeting where Kristen Wilken and Stephen Schoonmaker represented the College and discussed ways to support education of the youth in Westport and the surrounding area that comprises a specific Enterprise Zone within Clatsop County, and that he thought this was very exciting.

Lindi Overton announced new hires Lisa Nyberg, CCC's new Director of Cooperative Education and Career Counseling, and Julia Takko, the College's new Accounting Clerk 1.

F. Report of the President

Lindi Overton referred to the section on Capital Construction in her President's Message and said she wanted to have a discussion with the Board regarding two more phases in CCC's master plan: a health and wellness center, and a classroom building to replace Patriot Hall. She stated in March she submitted due diligence documents to the Office of Community Colleges and Workforce Development (OCCWD) for these two phases, and has since learned that the Health and Wellness Center ranked #12 in Tier One and the classroom building ranked #7 in Tier Two. She explained these projects might be eligible for Article XI(G) funding during the next legislative session, but would require a matching amount by the College. The Board discussed whether to leave the projects in the funding cycle at this time or to remove them for now. Lindi Overton shared a conversation she had with OCCWD Commissioner Cam Preus where she learned these projects could be left in the funding cycle for now with no negative consequences, and that if the Board decided in August or September to remove them from the list they could do so at that time. The Board decided to leave the projects at the present time.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

A. Service and Supervisory, Confidential Classified and Administrative Salary Recommendation for FY2010-11

Lindi Overton provided an overview of the compensation recommendations for FY2010-11 for Service and Supervisory, Confidential Classified, and Administrative employees. She said the recommendations are consistent with the contractual agreement for faculty and with what the College is currently negotiating with the Classified staff. Since November 2009, College administration has been meeting with leadership of the bargaining units to review

budget planning for FY11. The Board has been apprised of these recommendations in the December and March meetings, and they are consistent with the information provided at those times.

Larry Sparks remarked as a rule in industry where there are leads/supervisory employees, only non-leads and general office people get a cost of living increase, and he asked if this methodology might be considered. Lindi Overton said past practice at this institution is to give COLAS to this group of individuals which is also based on what the faculty have received.

Rosemary Baker-Monaghan **moved that these compensation recommendations for Service and Supervisory, Confidential Classified and Administrative employees be approved for the 2010-11 fiscal year, beginning July 1, 2010.** Stephen Berk seconded. The motion carried unanimously.

IX. ANNOUNCEMENTS/COMMUNICATIONS

Dirk Rohne referred to the announcements and communications in the Board packet, noting the upcoming Budget Committee Meetings on May 18th and May 25th. Paul Gillum, Larry Sparks, and Jim Scheller said they would not be able to attend the May 18th meeting. Frank Satterwhite said he was not certain if he would be able to make the May 18th meeting as well. Lindi Overton said the budget documents will be mailed out to those not able to attend.

X. BOARD FORUM

Jim Scheller said he and his wife attended the May 8th Arts and Ideas showing of “Pan’s Labyrinth” at the Performing Arts Center, which he said they enjoyed very much, and appreciated the introduction to the movie by CCC’s Dr. Patrick Kane.

Dirk Rohne encouraged everyone to attend the May 27, 2010 Talent Show.

XI. ADJOURNMENT

Without further business, the Regular Board meeting was adjourned at approximately 8 p.m.

Lindi Overton
Interim President

Dirk Rohne
Chair

Kari Walsh
Recording Secretary