

**MINUTES OF THE FEBRUARY 9, 2010  
CLATSOP COMMUNITY COLLEGE  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**I. CALL TO ORDER**

The meeting was called to order by Vice Chair Dirk Rohne at approximately 6:30 p.m.

Board members present: Larry Sparks, Stephen Berk, Paul Gillum, Dirk Rohne, Frank Satterwhite, Rosemary Baker-Monaghan (arrived 6:45 p.m.). Board members absent: Marilyn Lane. Others present: Joseph McCartin, Stephen Schoonmaker, Deeda Schroeder, Kristin Wilkin, Brett Estes, Leslie Lipe, Lucien Swerdloff, Joanie Weatherly, Jason Filipini, Jo Black, Deputy Clerk and Interim President Lindi Overton, and Recording Secretary Kari Walsh.

**A. Adoption of Agenda**

Vice Chair Dirk Rohne, at Lindi Overton's request, asked to move NEW BUSINESS, A. 2009 Financial Audit, on the agenda to immediately follow IV. EDUCATIONAL PROGRAM PRESENTATION. Paul Gillum **moved to approve the agenda as revised**. Frank Satterwhite seconded. The motion carried unanimously.

**II. PUBLIC FORUM**

**A. Introduction of Guests**

Dirk Rohne asked those present to introduce themselves.

**B. Public Comment**

None.

**III. APPROVAL OF MINUTES**

Vice Chair Rohne asked if there were any corrections to the minutes of the December 8, 2009 Regular Board meeting. **By consensus, the minutes of the December 8, 2009 Regular Board meeting were approved as presented.**

Dirk Rohne read aloud a letter by Marilyn Lane announcing her resignation from the Clatsop Community College Board of Directors as of 6:30 p.m., Tuesday, February 9, 2010 citing personal and confidential reasons. Dirk added that Marilyn Lane has indicated if people have any questions about this they can speak with her privately.

**IV. EDUCATIONAL PROGRAM PRESENTATION**

Lucien Swerdloff, Faculty, CAD and Historic Preservation, introduced CCC student/intern Joseph McCartin, who talked about his Modeling Downtown Astoria project. Through use of a CAD program, building measurements are converted into three-dimensional computerized models. Fellow CCC student/intern on this project, Brenton Christensen, was not able to attend the Board meeting. Lucien Swerdloff, and Astoria City Manager, Brett Estes, also talked about

the City and College's participation in the Human Development Overlay District (HDOD) project, a grant supported by the Ford Foundation, and how it ties Historic Preservation and the Modeling Downtown Astoria project together.

## **VII. NEW BUSINESS**

### **A. 2009 Financial Audit**

Jason Filipini of LeMaster and Daniels, LLC presented the CCC Annual Financial Audit for the Year Ended June 30, 2009, and other required communications. Highlights of his presentation included: 1) no findings or questioned costs (College received an "unqualified opinion"); 2) no control deficiencies were noted; and 3) commitments and contingencies concerning the Jerome Campus Replacement Project and the New Market Tax Credits funding strategy, to name a few. He also mentioned the matter concerning College and Local 290 continuing its effort to resolve an outstanding balance of accounts receivable at June 30, 2009. Mr. Filipini answered questions concerning the audit.

With no further discussion, Larry Sparks **moved to accept the audit for June 30, 2009.** Stephen Berk seconded. Discussion. Frank Satterwhite referred to the sequence of dates concerning a contractual obligation between CCC and Local 290, and how money owed to the College by the Local 290 was recorded. Mr. Filipini explained that based upon evidential matter in place, this receivable was collectible at June 30, 2009. With no further discussion, the motion carried unanimously.

## **V. REPORTS/DISCUSSION ITEMS**

### **A. Report of the Board Chair**

Dirk Rohne raised the issue of changing the March Board Work Session to April 13, 2010, preceding the regular April Board meeting. Lindi Overton said the work session was to focus on accreditation, and that normally the Board has its work session in March but because Marilyn Lane had indicated earlier on that she was not going to be in attendance, Lindi had already talked to Stephen Schoonmaker about moving the Work Session to April since he will be involved in that discussion. The Board agreed to move its Work Session from March 9<sup>th</sup> to April 13<sup>th</sup> beginning at 5:30 p.m., followed by the regular Board meeting.

Dirk Rohne then drew attention to Attachment C, "Important Dates for the Presidential Search," and noted a Board Special meeting will take place Thursday, April 15<sup>th</sup>. The Board agreed to meet at 6:30 p.m. The Board was also asked to keep their schedules open the week of April 23-27 to conduct interviews of the finalists.

Leslie Lipe, the campus contact for the Presidential Search, distributed a document "2008-09 Oregon Community Colleges Presidents Compensation Survey" to assist the Board with their discussion on salary for the position of President. Leslie noted the salaries for Presidents at the comparator colleges such as Columbia Gorge CC, Southwestern CC, Treasure Valley CC, Klamath Falls CC, and Oregon Coast CC. After some discussion, the Board agreed by consensus to a \$120K-\$130K salary range for the President position, and that all other benefits are subject to negotiations.

**B. Report of the Associated Student Government (ASG)**

ASG President Aleesha Nedd reported on the January 28<sup>th</sup> Red Cross Blood Drive which matched results of previous blood drives. She also mentioned with the resignation of the ASG's Peer Advisor, that the position is being changed to a Public Relations position that will advertise Student Government and work with the College's Recruitment Coordinator to promote Clatsop CC to local area high school students. Aleesha also mentioned Senior Preview Day scheduled for Thursday, February 11, 2010.

Ms. Nedd then shared the ASG attended its first meeting of the Oregon Community College Student Association (OCCSA) and that at this meeting it was decided that student government representatives will implement a new project on all campuses related to the Oregon Opportunity Grant, a need-based aid grant that is being cut for a second year in a row. Distribution of multiple postcards at all campuses will take place and anyone who wants to support this student-led initiative to not cut this grant can use these postcards to lobby the State. Aleesha stated it was CCC's goal to collect thirty cards, and that eighty cards were collected in just one week.

**C. Report of the Deputy Clerk**

Lindi Overton provided the Statement of Revenues and Expenditures for FY10 and FY09 by fund source. January represents seven months of the fiscal year (58%). Highlights of her report included: 1) Tuition and fees recorded in FY10 are higher than amounts recorded in FY09 due to an increase in enrollment (approximately 7%), and increased tuition from \$64 to \$72 per credit hour; 2) information on distributions of property tax receipts; 3) detailed expenditures for the JCRP.

Lindi Overton also referred to Attachment E, Limited Local Mileage Reimbursement for Board Members, and recalled mileage reimbursement for regular and special meetings was eliminated to assist the College in meeting budget deficiencies, however, over the next several months Board members will be attending more meetings at the campus due to hiring a new president and participation at certain college committee meetings.

**Paul Gillum moved to approve that Board members may request local mileage reimbursement for official college-related, local trips other than regular/special Board meetings.** Larry Sparks seconded. Discussion. Rosemary and Frank stated they did not support this motion. Stephen Berk pointed out the motion stated "may" request mileage. Larry and Paul said they were in favor of the motion but will not request mileage reimbursement.

Dirk Rohne called for the question. **Stephen Berk, Larry Sparks, Dirk Rohne, and Paul Gillum voted in favor of the motion. Rosemary Baker-Monaghan and Frank Satterwhite were opposed. The motion carried.**

**D. Report of the Board Representatives**

- Foundation  
Stephen Berk provided a recap of the January 19<sup>th</sup> meeting of the Foundation Board, which included 1) Foundation Board approved the hiring of a Director of Development; 2) CPA Steve Allen was unanimously elected to the Board; 3) Steve Fick nominated as President, Pat Lehman as Vice President, Steve Ferber as Treasurer, and Gerry Swenson

as Secretary. Stephen Berk also mentioned three members of the College Foundation met with a representative of the Oregon Community Foundation (OCF) to discuss the College Foundation having OCF manage their funds.

- Accreditation

Rosemary Baker-Monaghan asked Stephen Schoonmaker to report on accreditation. Stephen Schoonmaker shared at the last meeting the Accreditation Team solidified its core themes and has now begun work on objectives for those themes. He also commented he and four other members of Accreditation Team will be attending the annual meeting at the Northwest Commission on College and Universities, and all day workshop later this month for institutions going through the new accreditation process and standards.

- OCCA

No report.

**E. PAT Updates**

Stephen Schoonmaker noted in his Instruction Report there was much activity taking place on campus. At Stephen Berk's inquiry, Stephen Schoonmaker explained the Instructional Council's decision to approve changing CCC's AAOT degree requirements to comply with new statewide revisions which bring the degree back into alignment with the Oregon's other community colleges.

Jo Black drew attention to fact that CCC's Nursing Program was "number one in the State." Of the 23 schools (community colleges and universities) in Oregon offering nursing programs, CCC is the only program with a 100% pass rate for two years now.

Lindi Overton announced new employee Stephen Tokarski, who is our new Part-Time Upward Bound and Tutor Coordinator. Stephen's start date was January 4, 2010.

**F. Report of the President**

Lindi Overton referred to the section in the President's Report on the FY11 budget. She mentioned in a newsletter from OCCA today that the new revenue projection from the State shows a negative ending balance and it is unclear whether the Legislature will address this shortfall now or wait until the 2011 regular session. Lindi Overton also shared meetings are underway with the Administration and Bargaining Union leadership to discuss how Clatsop CC's enrollment looks compared to earlier projections, and taking a balanced approach again to the budget with respect to salary considerations, tuition increase, use of reserves, etc.

She also said President's Council has begun discussions regarding a tuition increase, and that a formal recommendation will be brought to the Board at its March meeting. She said Clatsop is looking at a tuition increase recommendation of \$3-5 per credit. She added she was hoping to get something more definitive from other community colleges with regard to tuition increases but no one is willing to commit to anything at this time.

**VI. OLD BUSINESS**

None.

## VII. NEW BUSINESS

### B. Appointment of Budget Committee Members

Three Budget Committee positions expired June 30, 2009. In the past the College has contacted members whose terms are expiring to see if they would like to continue. Julie Flues, Robert Stricklin, and Jan Roberts were contacted and all three said they are willing to serve on the Budget Committee for another three-year term.

Paul Gillum **moved to appoint Julie Flues, Jan Roberts, and Robert Stricklin to a three-year term ending June 30, 2012.** Rosemary Baker-Monaghan seconded. The motion carried unanimously.

## VIII. ANNOUNCEMENTS/COMMUNICATIONS

Dirk Rohne said the Board will need to advertise the vacancy on the College Board due to the announcement of Marilyn Lane's resignation. Also with the announcement of Marilyn Lane's resignation was the acknowledgement that a new Vice Chair would need to be appointed since Dirk Rohne would now assume the role as Board Chair. Stephen Berk said he would like to nominate Rosemary Baker-Monaghan to serve if she was willing. Rosemary said she was willing to serve in this capacity. The Board discussed and agreed to take formal action on this item at its regular March Board meeting, and that Rosemary would serve as interim Vice Chair until that time.

## IX. BOARD FORUM

Stephen Berk said he will miss Marilyn Lane and her experience and expertise. He also said there needed to be some flexibility when scheduling Board meetings in Warrenton, such as finding out whether the high school has a basketball game the same evening.

Dirk Rohne said he attended the Clatsop CC Art Gallery Opening Reception, which is displaying art work by Dutch American artist Henk Pander, and that he thought the art was fabulous.

Lindi Overton announced Classified Appreciation Week is March 1-5, 2010, and that she had a card she would appreciate Board members signing which she in turn will present to the Classified President to get out to all Classified Staff.

## X. ADJOURNMENT

Without further business, the Regular Board meeting was adjourned at approximately 8:20 p.m.

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Lindi Overton  
Interim President

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Dirk Rohne  
Chair

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Kari Walsh  
Recording Secretary