

**MINUTES OF THE OCTOBER 13, 2009
CLATSOP COMMUNITY COLLEGE
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

I. CALL TO ORDER

The meeting was called to order by Marilyn Lane at approximately 6:30 p.m.

Board members present: Stephen Berk, Frank Satterwhite, Dirk Rohne, Paul Gillum, Marilyn Lane, Larry Sparks. Board members absent: Rosemary Baker-Monaghan. Others present: Joanie Weatherly, Pat Lehman, Wendy Bradwell, Tim Pugh, Audrey Rook, Deeda Shroeder, Aleesha Nedd, Cam Preus, Stephen Schoonmaker, Deputy Clerk Lindi Overton, President Greg Hamann, and Recording Secretary Kari Walsh.

A. Adoption of Agenda

Marilyn Lane asked to add a brief Executive Session to the agenda immediately following IX) BOARD FORUM. Dirk Rohne **moved to adopt the agenda as revised**. Paul Gillum seconded. The motion carried unanimously.

II. PUBLIC FORUM

A. Introduction of Guests

Marilyn Lake asked those present to introduce themselves. She also welcomed to the meeting Cam Preus, Commissioner, CCWD, and Aleesha Nedd, ASG President.

B. Public Comment

None.

III. APPROVAL OF MINUTES

Larry Sparks referred to the minutes of the September 8, 2009 Regular Board meeting, Resolution #2009-10-01, American Graduation Initiative, and said the resolution should have been attached to the minutes. Marilyn Lane said there are a lot of action items that are not included with the minutes in the Board packet. Greg Hamann said that copies and/or originals of all resolutions and items approved by the Board are kept with the official minutes in the vault.

Paul Gillum **moved to approve the minutes of the September 8, 2009 Regular Board meeting as presented**. Dirk Rohne seconded. Chair Lane called for the vote. Dirk Rohne, Frank Satterwhite, Marilyn Lane, Paul Gillum, and Stephen Berk voted in favor of the motion. Larry Sparks said he opposed until the resolution was attached. The motion carried.

IV. EDUCATIONAL PROGRAM PRESENTATION

Joanie Weatherly, Director of Cooperative Work Experience and Career Counseling, talked about the College's Cooperative Work Experience Program; an internship program that provides Clatsop students with the opportunity to earn college credits for working in the community in

positions related to their academic field and/or career goals. She then introduced Wendy Bradwell, a former CWE student, and Tim Pugh, current CWE student, who shared how the CWE program has given them experience and opened up opportunities in their respective career fields.

V. REPORTS/DISCUSSION ITEMS

A. Report on the WINGS Conference

Pat Lehman was present to report on the eighth consecutive WINGS Conference held at Clatsop Community College on September 5, 2009. Pat mentioned this year an additional session was offered for women wanting to pursue a four-year degree without having to leave Clatsop County. She said the event was a huge success, and thanked the College and its staff for making this possible. Ms. Lehman then introduced Clatsop CC student and WINGS Conference attendee Audrey Rook, who shared about her positive experience attending this year's conference.

B. Report of the CCWD Commissioner Cam Preus

Commissioner Cam Preus presented data from a document titled "Oregon Community Colleges Budget Picture 2009-2011," which is presented by the Oregon Department of CCWD to help local college board members and their constituents understand what has been happening to community college funding and what they may expect during the coming biennium. Also provided in this documentation was comparative data on community colleges statewide and then specifically on Clatsop Community College, such as Funding, FTE by Program Areas, Financial Aid, to name a few. A copy of this document in its entirety is filed with the official minutes.

C. Report of the Board Chair

Marilyn Lane said that she and Greg Hamann had met with the Core Values Team (CVT) earlier in the day, and reminded Board members that the CVT will be joining the Board at its November 10th Work Session.

D. Report of the Associated Student Government (ASG)

Aleesha Nedd, ASG President, remarked on current ASG activities taking place, including a Halloween Costume Raffle, hosting various musical groups on campus, and looking to fill a vacancy on ASG for Student Ambassador. Aleesha also mentioned the ASG is trying to get Clatsop CC to be part of the Oregon Community College Student Association, and to get its own network on Facebook as one way to help create a "sense of belongingness" for students on campus.

E. Report of the Deputy Clerk

Lindi Overton provided the Financial Summary for the month ended September 30, 2009. She also provided a Multiple Year Planning Projection /General Fund for FY05 Actual through FY09 Actual, FY10 Budget, and FY11-13 Planning. Lindi also reported on the many changes taking place in the new Columbia Hall building, that has a move in date of December 12th.

She also reported there have been a number of concerns expressed from neighbors about the parking situation, and that President Hamann has already contacted the City Manager and Police Chief to discuss this matter.

F. Report of the Board Representatives to Foundation and OCCA

Stephen Berk shared notes from the September Foundation Board meeting. He mentioned the Miller Foundation Challenge grant came in at \$50K on June 30, 2009, and that year two of the grant will be even more challenging as the College will have to come up with \$50K more than last year. Stephen Berk also stated the fundraising mailing to alumni raised approximately \$10K. He said the Foundation Board has discussed the alumni base is not the Foundation's real support base and that it needs to focus on philanthropic support and investments. Stephen also mentioned the Foundation Board will begin meeting quarterly, and the Foundation Executive Team will meet monthly. The next meeting of the Foundation Board is Tuesday, October 20, 2009.

Marilyn Lane distributed copies of the *OCCA Newsletter* which contained information about grants to community colleges, the American Graduation Initiative, and the upcoming OCCA Conference scheduled for October 29-30, 2009 at Lane Community College.

G. PAT Update

Stephen Schoonmaker drew attention to the inclusion of Volume 1, Issues 1-3 of the Office of Instruction "Reflections & Projections" which he explained was a newsletter distributed to the faculty during the summer in an effort to keep faculty informed of activities taking place on campus. He also referred to his written Instruction Report and noted for the first time in years, all College automotive, integrated technology, welding and CADD classes at the MERTS Campus are closed with maximum enrollment.

Marilyn Lane read aloud new employees Kurt Donaldson, Fire Science Instructor, and Christopher Graham, full-time Custodian. Kurt begins his position September 23rd, and Christopher will be starting with the College October 5th.

H. Report of the President

In addition to his President's Report in the Board packet, President Hamann distributed a document titled "An Update on State Energy Sector Partnership Grant," a proposal submitted by the Oregon Workforce Alliance for a training project to support green industries in Oregon. The Oregon Green Tech Certificate will be a training program that provides highly transferable technical skills that are needed to prepare individuals to be competitive for today's and the future's openings. Training would be provided by nine Oregon community colleges, included Clatsop. Cam Preus announced that she had in fact signed this proposal today.

President Hamann also mentioned starting November he will be visiting various civic and community organizations to provide an update on the College's facilities and work in programmatic areas as part of our strategic goals.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

A. **Resolution re: Wauna Tax Distribution and Associated Intergovernmental Agreement**

Resolution #2009-10-02 was presented to the Board which authorizes the President of CCC to sign an Intergovernmental Agreement (IGA) with Clatsop County permitting the County's distribution of approximately \$4M in property tax revenues that are currently being held in reserve in response to Wauna Mill's contesting this tax, should they win their claim against those taxes. The IGA presents a potential interest savings to the College should Wauna Mill win its case, and the IGA represents no additional liability for the College over whatever liability we might already have (for repayment). President Hamann provided the Board with the County documentation (in PDF format) for this IGA request in advance of the Board meeting.

Dirk Rohne moved the Board pass Resolution 2009-10-02, Wauna Tax Distribution and Intergovernmental Agreement, authorizing the College to enter into this IGA. Paul Gillum seconded. The motion carried unanimously.

VIII. ANNOUNCEMENTS/COMMUNICATIONS

Announcements/Communications were noted in the Board packet.

IX. BOARD FORUM

Larry Sparks said he would like to see a baseline freeze on current employment, other than instructors, and that if part-time or full-time work becomes available in various non-faculty positions that he would like to see the College offer those people who were laid off their jobs back.

Paul Gillum said his son was back from Iraq and was doing well.

Dirk Rohne shared that earlier today he had gone on a tour of the Wauna Mill, and there seemed to be some good indications that Wauna was continuing to modernize their facility. Dirk recalled that CCC had some partnerships with the community college in Longview, Washington and hoped those types of partnerships would continue to grow stronger, and that CCC would continue to help that portion of "northwest to become more of a part of our community."

Stephen Berk said while at Columbia Fitness he talked to a man who lives on Lexington Avenue who had shared with Stephen when the College has its "big celebration for the new building," that he "would like the people on this street who have been through a good deal to be invited."

X. EXECUTIVE SESSION

The Regular Board meeting was recessed at 8:28 p.m. Marilyn Lane called for an Executive Session in accordance with ORS 192.660(2)(f) to consider "information or records that are exempt by law from public inspection."

Following conclusion of the Executive Session, the Regular Board meeting was reconvened at 8:40 p.m.

XI. ADJOURNMENT

Without further business, the Regular Board meeting was adjourned at approximately 8:40 p.m.

Greg Hamann, President

Marilyn Lane, Chair

Kari Walsh
Recording Secretary