

**MINUTES OF THE MAY 25, 2010  
CLATSOP COMMUNITY COLLEGE  
BUDGET COMMITTEE**

I. CALL TO ORDER

The meeting was called to order by Chair Eileen Chevront at 6:30 p.m.

Budget Committee Members Present: Al Arp, Eileen Chevront, Julie Flues, Stephen Berk, Dirk Rohne, Frank Satterwhite, Jim Scheller, Robert Stricklin, Paul Gillum, Jan Roberts, Kim Shillinger. Budget Committee Members Absent: Cindy Howe, Rosemary Baker-Monaghan, Larry Sparks.

Others Present: Kevin Conboy, Interim President and Deputy Clerk Lindi Overton, and Recording Secretary Kari Walsh.

II. ADOPTION OF AGENDA

Robert Stricklin **moved to approve the agenda as presented.** Dirk Rohne seconded. The motion carried unanimously.

III. INTRODUCTION OF GUESTS

Eileen Chevront asked for introduction of guests.

IV. APPROVAL OF MINUTES

Dirk Rohne **moved to approve the minutes of the May 18, 2010 Budget Committee Meeting as presented.** Robert Stricklin seconded. Frank Satterwhite and Paul Gillum abstained as they were not present at the meeting. The motion carried.

V. BUDGET COMMITTEE DELIBERATIONS

Lindi Overton said she had met with or was contacted by members of the Budget Committee with questions concerning the budget, and the following attempts to summarize her responses to those questions.

- Annualized tuition and fees for Oregon's seventeen community colleges was provided. Based on currently available information, Clatsop CC continues to remain in the second lowest quartile for tuition and fees, ranked 9<sup>th</sup> of 17.
- A significant increase in credit tuition was due to a 7% increase in enrollment and a \$4 per credit increase in tuition.
- Interest is low because the College invests its funds in the State local government investment pool. The College does not have expertise on campus to handle investments. The pool's average annualized yield for April was 0.55%.

- The amount related to travel costs is primarily associated with an agreement between CCC and Sunset Empire Transportation District regarding bus service for College staff, faculty, and students.
- Costs for telephone and leased lines increased because some changes to lines to the MERTS campus did not get completed, so the College has been paying extra this year. As CCC continues to consolidate its phones, internet, and MERTS high speed lines, costs should be lower for next year.

Lindi Overton then provided the latest budget news from Salem, which shows that the State revenue forecast is \$511M worse for this biennium than was forecast in March. She said Governor Kulongoski has implemented an across the board cut of 4.5% to all State agencies, and the negative impact to CCC could be \$200-250K. Lindi also shared the good news that unemployment is declining, and that Oregon exports increased 41.2% over this period last year. Lindi said it was her recommendation the Budget Committee approves the CCC 2010-11 proposed budget so it is in place, and said the College will exercise caution in terms of expenditures in the budget as it moves forward.

Kim Shillinger remarked even with an accounting background he has a difficult time when looking at the budget document to determine if this is a good budget. He said it would be helpful to receive a balance sheet that shows liabilities and assets to help in this process. Lindi said the only time a balance sheet is done is when the audit is completed at end of the year, and that she would provide Kim a copy of the audit. She also stated that one of her goals is to provide the College Board with a balance sheet at the end of the year.

Lindi also provided clarification regarding the auxiliary fund and the fact the bookstore is self-supporting and does not contribute any earnings to general fund. She also noted in the grants and financial aid areas that fund increased by \$775,080, mainly because of financial aid sources. Lindi also recognized a decrease in the Plant Fund because CCC is nearing completion of our building project. Discussion also ensued about the café services and the College's agreement with the Café, leasing of College facilities and property, apprenticeship programs, and the new nursing assistant program.

VI. PUBLIC COMMENTS/CITIZENS TESTIMONY

None.

VII. FUTURE MEETING DATE(S)

None.

VIII. OTHER

Robert Stricklin **moved that the FY11 Clatsop Community College budget in the aggregate amount of \$29,282,752 be approved as proposed and that the permanent tax rate of \$.7785 per \$1,000 of assessed value be assessed in support of the General Fund.** Jim Scheller seconded. The motion carried unanimously.

IX. ADJOURNMENT

Without further business, the Budget Committee Meeting was adjourned at approximately 7:30 p.m.

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Eileen Chevront, Chair

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Al Arp, Secretary

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Kari Walsh  
Recording Secretary