

**MINUTES OF THE APRIL 13, 2010
CLATSOP COMMUNITY COLLEGE
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

I. CALL TO ORDER

The meeting was called to order by Chair Dirk Rohne at approximately 7:05 p.m.

Board members present: Dirk Rohne, Frank Satterwhite, Stephen Berk, Larry Sparks, Paul Gillum. Board members absent: Rosemary Baker-Monaghan. Others present: Stephen Schoonmaker, Leslie Lipe, Lesle Palmeri, Andrea Henderson, Roger Friesen, Joanie Dybach, Timothy Lackner, Carly Lackner, Holly Tumbarello, Mark Rogers, Mark Redwine, Jeanne Windsor, Jim Scheller, Jo Black, Bernie Wood, Mark Rogers, Nicole Warwick, Deputy Clerk and Interim President Lindi Overton, and Recording Secretary Kari Walsh.

A. Adoption of Agenda

Paul Gillum **moved to approve the agenda as presented.** Frank Satterwhite seconded.
The motion carried unanimously.

II. PUBLIC FORUM

A. Introduction of Guests

Dirk Rohne asked those present to introduce themselves.

B. Public Comment

Joanie Dybach, Criminal Justice Instructor, addressed the Board about the decision to not continue a faculty member's service with the College, along with reports concerning the behavior of an administrator. At the request of Dirk Rohne to limit her time to three minutes, Ms. Dybach urged the Board to revisit the decision regarding the faculty member's employment status. She also mentioned as the "Board undertakes a review of policies in this institution, sufficient checks and balances are put into place to prevent egregious abuses of power to occur in the future and takes actions to remedy those that already occurred." The Board Chair asked Joanie Dybach to submit her letter in writing to the Board Secretary, which has been filed with official minutes.

Frank Satterwhite inquired whether the faculty member had asked that the decision to not continue his services be appealed to the Board. Lindi Overton stated he had met with her and asked for the opportunity to appeal the decision, and she said she explained to him that she saw no reason to overturn Vice President Schoonmaker's decision. Clarification was asked about contracts for probationary employees and the appeal process. Jo Black, Faculty Association President, said the College's contract for probationary employees has neither a grievance nor appeal process attached to it "unless it pertains to gender or age bias," and that the "College has three years to determine whether or not faculty members receive continuing status."

III. INTRODUCTION OF CONTINUING FACULTY

Stephen Schoonmaker introduced and provided brief introductions for the following faculty who have completed their probationary status and recommended for continuing status; TJ Lackner, Nicole Warwick, Holly Tumbarello, and Mark Redwine.

IV. APPROVAL OF MINUTES

Larry Sparks **moved to approve the minutes of the March 9, 2010 Regular Board Meeting as presented.** Paul Gillum seconded. The motion carried unanimously.

V. REPORTS/DISCUSSION ITEMS

A. Report of the OCCA Executive Director

Andrea Henderson provided an overview of issues relevant to Oregon's community colleges this Legislative session. Highlights of Ms. Henderson's report included: 1) Essential Budget Level not certain at this time, but estimated shortfall predicted at \$2.5M; 2) No conclusion yet reached regarding enrollment growth model; 3) Capital Construction projects list to be presented and voted on next session; 4) allocating monies for financial aid and programs.

Andrea Henderson also addressed three policy issues tied to the last legislative session: 1) going from quarters to semesters; 2) offering Applied Baccalaureates; 3) who will be elected Governor. Also mentioned were two upcoming OCCA events; Board development session July 23 and 24, 2010 at the Oregon Gardens, and the OCCA Annual Conference the first week in November in Sunriver.

B. Report of the Board Chair

Dirk Rohne said the Board needed to set a date to conduct interviews for the Board vacancy and suggested having them one week prior to the May 11th Regular Board meeting, deliberating after the interviews are completed, and then appointing the new member to the CCC Board at its May 11th meeting. After some discussion and acknowledging the week of May 3-7 would not work since the Board would be conducting interviews with the Presidential semi-finalists, the Board agreed that interviews for the vacant Board position will take place Thursday, April 29, beginning at 6 p.m.

Lindi Overton recalled one of the Board's goals is to continue to review and revise Board policies and that before Greg Hamann departed Clatsop CC, he met with Leslie Lipe and Marilyn Lane to discuss a possible procedure for moving forward with this. Lindi explained she had met with Leslie Lipe and reviewed all policies and procedures, and had some recommended actions for the Board's consideration. Lindi Overton remarked that she and Leslie would like to have a Board member meet with them to go over the recommended actions. Frank Satterwhite indicated he would be willing to work in this capacity.

Dirk Rohne stated that Gold Hill Associates, the firm selected by the Board to help with the presidential search, and the Board-appointed Advisory Search Committee comprised of members of the community, faculty and staff, met April 12th and the result of that meeting is a list of six semi-finalists for the president position at CCC as follows; Sara Burns, Larry Galizio, Richard MacLennan, Shirley Metcalf, Joseph Olson, James Sorenson. Dirk

remarked feedback he heard was the presidential search process was a good and thorough process.

C. Report of the Associated Student Government (ASG)

Aleesha Nedd announced the ASG hosted Talent Show was tentatively scheduled for May 20, 2011. She said the event also provides an opportunity to present awards and recognize faculty, staff, and students. Ms. Nedd also said the ASG was about to fill two positions that have been open for quite some time, and that *The Bandit* comes out Friday, April 16th.

D. Report of the Deputy Clerk

Lindi Overton provided the Statement of Revenues and Expenditures for FY10 and FY09 by fund source for the month ended March 31, 2010. Lindi also provided background for some measures that will be taken and procedural changes which will be instituted immediately related to our budget. She said the College Board will be copied on an email she will be sending out to the campus community on April 14th on this subject.

E. Report of the Board Representatives

- Foundation
Frank Satterwhite, who attended the last Foundation Board meeting in Stephen Berk's absence, said the one salient point from that meeting was that the Foundation will be providing \$100k in scholarship money for FY10-11. Lindi Overton, who was also in attendance, added that members of the Columbia Memorial Hospital Foundation (CMHF) Board were in attendance and shared various ways in which CMHF raise funds.

- Accreditation
No update was provided as Rosemary Baker-Monaghan was not in attendance.

- OCCA
The next scheduled OCCA Board meeting is May 21, 2010, at Umpqua Community College. Frank Satterwhite said his schedule was in upheaval, but would try to attend.

F. PAT Updates

Stephen Schoonmaker referred to his monthly Instruction Report in the Board packet and offered to respond to any questions from the Board. No questions came forth.

G. Report of the President

Lindi Overton commented on the 2010 Outstanding Student Scholar Event, which she said was a wonderful event both for the students and their families, and that she hoped a Board member could attend next year. Lindi also shared she had submitted Capital Construction Due Diligence reports for two remaining projects of our master plan 1) New Health and Wellness Center, and 2) Classroom Building. Lindi Overton stated discussion will need to take place at the May Board meeting about whether or not Clatsop CC wants to keep those projects on this list or put them on hold until 2013. She said they require matching funds which would in turn require the College going out for a bond measure.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

A. Approve Semi-Finalists for President

Dirk Rohne read the semi-finalists for the president. Stephen Berk **moved to approve the list of semi-finalists for the position of President at Clatsop Community College.** Paul Gillum seconded. The motion carried unanimously.

B. Adoption of CCC's Core Themes

The Board of Directors and members of the 2011 Accreditation Team met in a work session prior to the April Regular Board meeting where they reviewed and discussed the CCC Core Themes. The Core Themes form the foundation upon which the College conducts its day-to-day operations and assesses the College's effectiveness toward accomplishing its mission. The Board discussed and agreed that since they had already had an in-depth discussion on this matter that it could waive a second reading and adopt the Core Themes as presented.

Stephen Berk **moved to waive second reading and adopt the CCC Core Themes.** Paul Gillum seconded. The motion carried unanimously.

Paul Gillum **moved the Board of Directors adopts the Clatsop Community College Core Themes as a comprehensive representation of the College's mission.** Stephen Berk seconded. The motion carried unanimously.

C. Approval of Sustainable Energy Technician Program

Stephen Schoonmaker stated this Sustainable Energy Technician Certificate and Applied Science Degree is in response to local and statewide need for trained energy sector personnel in the areas of alternative and renewable energy identified by our Regional Advisory Committee and an Oregon Labor Information Market Information System expected growth of 12.2%. The Board was also provided information on this issue at its March meeting. Stephen Berk **moved to approve the Sustainable Energy Technician Program – One-Year Certificate and AAS Degree, and forward the proposal as part of a statewide application to the State Department of Education with a recommendation of program approval in order to begin offering program courses effective winter, 2011.** Frank Satterwhite seconded.

During discussion, Stephen Schoonmaker answered questions and/or provided clarification related to this Program, which included that eight community colleges are written into this grant, that there was a possibility for this to become a four-year applied science degree, and that approval of this Program by the Board would require a half-time instructor to teach this. With no further questions coming forth, the Board Chair called for the vote. The motion carried unanimously.

VIII. ANNOUNCEMENTS/COMMUNICATIONS

Dirk Rohne pointed out the announcements and communications in the Board packet.

IX. BOARD FORUM

Aleesha Nedd announced the ASG is planning to conduct a raffle and proceeds raised will go to the CCC Foundation.

Jo Black, Faculty Association President, mentioned she received a letter from the Astor School Playground Project asking if the Faculty Association wanted to help support building a new playground for Astor School. She said she was not certain who else at the College might receive this letter, and if this was something the College might be interested in supporting, but added that “every little bit helps.”

X. ADJOURNMENT

Without further business, the Regular Board meeting was adjourned at approximately 8:25 p.m.

Lindi Overton
Interim President

Dirk Rohne
Chair

Kari Walsh
Recording Secretary