

**MINUTES OF THE DECEMBER 8, 2009  
CLATSOP COMMUNITY COLLEGE  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**I. CALL TO ORDER**

The meeting was called to order by Marilyn Lane at approximately 6:30 p.m.

Board members present: Marilyn Lane, Paul Gillum, Dirk Rohne, Rosemary Baker-Monaghan, Frank Satterwhite, and Stephen Berk. Board members absent: Larry Sparks. Others present: Jamie Oxley, Virginia Cameron, Aleesha Nedd, Deeda Schroeder, Jo Black, Deputy Clerk Lindi Overton, President Greg Hamann, and Recording Secretary Kari Walsh.

**A. Adoption of Agenda**

Paul Gillum **moved to adopt the agenda as presented.** Rosemary Baker-Monaghan seconded. The motion carried unanimously.

**II. PUBLIC FORUM**

**A. Introduction of Guests**

Marilyn Lane asked those in attendance to introduce themselves.

**B. Public Comment**

Jo Black said she hoped the Board “will support Measures 66 and 67 as many other college boards have done.”

**III. APPROVAL OF MINUTES**

Rosemary Baker-Monaghan **moved to approve the minutes of the November 10, 2009 Board Work Session and the November 10, 2009 Regular Board meeting as presented.** Paul Gillum seconded. The motion carried unanimously.

**IV. EDUCATIONAL PROGRAM**

Virginia Cameron provided a brief overview of Clatsop Community College’s TRiO Pre-College Programs. She also introduced Jamie Oxley and Aleesha Nedd who shared their experiences with TRiO.

**V. REPORTS/DISCUSSION ITEMS**

**A. Report of the Board Chair**

Chair Lane distributed and discussed a document titled “Board Chair Recommendations for Transition Plan” dated 12/8/09 which addressed matters related to the announcement of President Hamann’s resignation and next steps including: 1) Celebrations; 2) Exit Interview; 3) Interim President; 4) Presidential Search; 5) Upcoming Board Special Meeting to choose

search firm and appoint Dr. Overton Interim President; 6) Board Retreat to discuss specifics of the search; and 7) April 10, 2010 Columbia Hall Opening.

Marilyn said she will work with Nadine Faith to develop an invitation to the January 27 no-host celebration given in honor of Greg Hamann to be given by the Board. In conjunction with this event, there has also been discussion to make this event an opportunity to raise funds for new furniture for the Columbia Hall dining area.

With respect to choosing a search firm, Rosemary indicated she would like to volunteer to be on the committee to review the search firm proposals that Marilyn Lane will present for the Board's consideration.

The Board also discussed and agreed to meet on January 5, 2010 rather than the last week in December to choose a search firm, and formally appoint Dr. Lindi Overton as Interim President. The Board also agreed to meet on Tuesday, January 12, 2010, from 12-4 p.m., for its midyear Board Retreat at a location to be determined. The Regular Board meeting will follow the Retreat beginning at 5:30 p.m., tentatively scheduled to be held in the new Community Meeting Room.

After some further discussion, Rosemary Baker-Monaghan **moved the Board authorize Marilyn Lane to negotiate an agreement with Lindi Overton to serve as Interim President and that Marilyn gets proposals from at least three search firms to then bring back recommendations to the Board.** Stephen Berk seconded. Discussion. Frank Satterwhite shared he was very pleased and impressed that CCC's three top administrators formulated this plan and then came to the Board Chair with a concrete recommendation which he felt was good for the institution and one which he highly endorsed. Rosemary stated the Board was only able to consider this recommendation because Lindi has said she is not applying for the position. Paul remarked he wanted to be sure that Lindi Overton received the help she will need during the transition to carry out her increased workload and responsibilities. Without further discussion, the motion carried unanimously.

**B. Report of the Associated Student Government (ASG)**

Aleesha Nedd said the Headstart Toy Drive ended December 4<sup>th</sup>. The ASG purchased gifts for those stars that were not spoken for. Aleesha also mentioned in an effort to "broaden our horizons" and to address criticism that ASG "is too young," ASG will go visit different areas of the College to learn what goes on and what students want, and to help ASG understand better the students at Clatsop CC. Aleesha added the ASG is going to look at its budget to see if it can add one student government member to act as representative for media which includes the internet and maintaining the Facebook website.

**C. Report of the Deputy Clerk**

Lindi Overton provided the financial statement for the five months ended November 30, 2009. She pointed out the considerable differences between distributions of property tax receipts for FY10 and FY09 have to do with timing of the receipt of taxes. The first receipts for FY10 (\$256,651) were recorded in the GO Bond -Debt Service account (Plant Fund), and the other Current Year difference had to do with timing of the payments and when the reports were prepared. The prior year for FY10 includes the \$236,950 payment received as a result of the disputed property tax reserve payment.

Lindi also reported for all intensive purposes CCC is finished with its GO Oregon Economic Stimulus Projects, and that the JCRP is on schedule and within budget.

**D. Reports of the Board Representatives**

- Foundation  
There was no meeting in November as the Foundation Board now meets quarterly. The next Foundation Board meeting is scheduled for January 19, 2010.
- OCCA  
An update will be provided at the January 2010 Board meeting. The OCCA Board is scheduled to meet December 11, 2009.
- Accreditation  
Rosemary Baker-Monaghan attended a meeting with Clatsop CC's Accreditation Team on November 19, 2009. Ron Baker, NWCCU, joined this meeting to describe the accreditation process the College will be undertaking over the next several months.

**E. PAT Updates**

In Stephen Schoonmaker's absence, Greg Hamann answered questions about the significant increase in online enrolment, and enrollment in the Historic Preservation and Restoration program.

**F. Report of the President**

Greg Hamann drew attention to his President's Report and the DRAFT minutes of the November President's Council meeting. He answered questions related to the class schedule which is now predominantly available online, and how the College is helping those who do not have online capabilities to access the class schedule. Marilyn Lane remarked on comments made by Patrick Prindle about the November Board Work Session with CVT members, and former CCC graduate Tatiana Taubert who has indicated she wants to know what she can now do to give back to the College.

**G. FY11 Budget Planning**

Lindi Overton gave a PowerPoint presentation on CCC's FY11 Budget Planning; a budget which presumes Measures 66 and 67 passes, and that current State revenue projections remain true/accurate. Lindi also provided a review of a 3 Year Planning Model for FY09 Actual through FY13 Planning, FY10 Budget Framework (current year), FY11 Budget Framework, and Next Steps.

Frank stated he thought it was important to not defer step increases, citing a time at the College when this decision was made which had a negative affect on morale. President Hamann said the current administration has not done that, and recalled budget discussions this last year where the Budget Planning Team agreed to not eliminate step increases. Jo Black said the last budget process was made more palatable because Union leadership was able to participate and work in a collegial manner to reach decisions that were then taken to their respective groups.

Lindi Overton concluded her report by sharing that meetings have started with the Budget Planning Team that includes the President, Vice President of Instruction, Dean of Students

and Union leadership to review and discuss preliminary budget information. She added that President's Council has received this same information as well.

## VI. OLD BUSINESS

None.

## VII. NEW BUSINESS

### A. **Resolution re: Oregon Tax Fairness Package**

Marilyn Lane distributed a Resolution of Support for Ballot Measures 66 and 67, which will help give displaced workers a second chance by giving them the training and education they need to get back into the workforce and provide for their families. Marilyn stated "the passage of this resolution is essential to our budget." Dirk Rohne **moved to support Measures 66 and 67**. Frank Satterwhite seconded. The motion carried unanimously.

Marilyn Lane registered Larry Spark's opinion on this resolution which she received via email, and which did not count as part of the vote. The Board discussed and agreed to talk about this issue and other Board communiqué at its Board retreat.

Marilyn also acknowledged it was an oversight on her part that she did not forward to Board members the Facts sheet on Measures 66 and 67 provided by Jo Black at the November Board meeting and would do so immediately.

### B. **Special Election for Region 12 OSBA Board Representative**

Dirk Rohne **moved the CCC Board abstain from Special Election for Region 12 OSBA Board Representative**. Paul Gillum seconded. The motion carried unanimously.

### C. **Request for Early Retirement**

Rosemary Baker-Monaghan **moved the Board grant Early Retirement for Patrick Morrisson effective July 1, 2010, in accordance with Board policy 4.520. Early retirement benefits will be based on those in effect on the date retirement begins.** Dirk Rohne seconded. The motion carried unanimously.

## VIII. ANNOUNCEMENTS/COMMUNICATIONS

It was noted the January 8, 2010 In-service will take place from 8-9:30 a.m., at the Performing Arts Center.

## IX. BOARD FORUM

Marilyn Lane referred to the April 10, 2010 Columbia Hall Opening and said it made sense to invite Greg Hamann to be Honorary President for that day and for Rosemary Baker-Monaghan to be appointed Honorary Board Chair.

Dirk Rohne said "I approve of Marilyn's forum.

Stephen Berk remarked he wanted to be sure to invite the neighbors of the College to the April 10<sup>th</sup> Columbia Hall Opening.

**X. ADJOURNMENT**

Without further business, the Regular Board meeting was adjourned at approximately 8:05 p.m.

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Greg Hamann  
President

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Marilyn Lane  
Board Chair

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Kari Walsh  
Recording Secretary